

Mission Statement

With respect for cultures and the needs of communities, Northern Lakes College provides quality educational programs and services which enable adults to continue their education, to improve their employment opportunities, and to enhance their quality of life.



MINUTES

The Board of Governors of Northern Lakes College

February 19, 2015

10:00 a.m.

Grouard Campus

Present:

Governors	
Daniel Vandermeulen - <i>Public Member (Chair)</i>	✓
Dan Fletcher - <i>Public Member (Vice Chair)</i>	
Wilf Willier- <i>Public Member</i>	
Earl Laboucan – <i>Public Member</i>	✓
Inier Cardinal- <i>Public Member</i>	✓
Amber Armstrong - <i>Public Member (Teleconference)</i>	✓
Vacant – <i>Public Member</i>	✓
Shona Hommy-Bugarin - <i>Faculty Association-nominated Member (Teleconference)</i>	✓
Odessa Ptashnyk – <i>Staff Association-nominated Member</i>	✓
Joyce Boucher - <i>Student-nominated Member</i>	✓
Ann Everatt – <i>President and CEO</i>	✓
Staff	
Madeline McVey, <i>Vice President, Academic</i>	✓
Rob LeSage, <i>Vice President, Corporate Services and Chief Financial Officer</i>	✓
Paulette Campiou, <i>Executive Assistant to the Board of Governors and President & CEO</i>	✓

1. Opening

1.1 Call to Order: The meeting was called to order at 10:00 a.m. by the Chair, Daniel Vandermeulen.

1.2 Adoption of Agenda

MOTION 070-14/15: Moved by Shona Hommy-Bugarin
That the agenda for February 19, 2015 be adopted.
CARRIED

1.3 Acceptance of Minutes

The January 15, 2015 Board Minutes were accepted.

MOTION 071-14/15: Moved by Odessa Ptashnyk
That the January 15, 2015 Board Minutes be
accepted as presented.
CARRIED

2. Reports

2.1 Board Chair Report: Daniel Vandermeulen

The Board Chair report was presented to the Board.

2.2 President's Report: Ann Everatt

The President's report was presented to the Board.

2.3 Risk Management Report: Rob LeSage

The Risk Management report was presented to the Board.

MOTION 072-14/15: Moved by Joyce Boucher
That the Board approve the Governance -
Legislative Compliance Procedure.
CARRIED

3. Business

3.1 Unique Headcounts 2009-10 to 2013-14: Madeline McVey

A report on the Unique Headcount for 2009-10 to 2013-14 was presented to the Board.

3.2 Expenditures by category (FIRS) 2013-2014: Madeline McVey

The Expenditures by category (FIRS) 2013-2014 report was presented to the Board.

3.3 2015-16 Budget Presentation: Ann Everatt

A summary of the 2015-16 budget preparation update was presented to the Board.

3.4 NLC Capital: Rob LeSage

The NLC Capital presentation which included Infrastructure Maintenance Program, Shell Power Engineering Centre, Disposals, Capital Contingency, Award of Mobile Trades Trailer, was presented to the Board.

MOTION 073-14/15: Moved by Earl Laboucan
That the Board approve Infrastructure Maintenance Program capital expenditures and capitalization in the amount of approximately \$1.2 million for (1) HVAC- High Level, (2) HVAC-HA George Building in Peace River, and (3) HVAC and security for the Shell Power Engineering Lab in Peace River.

CARRIED

Recessed for lunch at 12:07 p.m.

Meeting reconvened at 1:00 p.m.

MOTION 074-14/15: Moved by Joyce Boucher
That the Board approve the spending and capitalization of the Shell Power Lab Centre.

CARRIED

MOTION 075-14/15: Moved by Inier Cardinal
That the Board approve the disposal of the Swan Hills Campus.

CARRIED

MOTION 076-14/15: Moved Earl Laboucan
That the Board direct Rob LeSage to bring back options for the use or disposal of the High Prairie Trailers.

CARRIED

MOTION 077-14/15: Moved by Shona Hommy-Bugarin
That the Board approve Management authority for an aggregate of \$100,000.00 capital contingency in 2014-2015 fiscal year to be used for up to 5% overruns on previous approved capital items or new unbudgeted items.

CARRIED

3.5 Access to the Future Fund: Ann Everatt

Northern Lakes College is eligible to receive \$1,120,000.00 subject to the submission of an application to Access to the Future Fund, in fiscal 2014-2015 fiscal year. An application was developed and submitted.

4. Second and Final Readings of the 2015-16 Tuition Fees: Cyndy Lorincz

The 2015-16 Tuition Fees schedule was presented to the Board for approval.

MOTION 078-14/15: Moved by Odessa Ptashnyk
That the Board approve the Second Reading of the
2015-16 Tuition Fees.

CARRIED

MOTION 079-14/15: Moved by Joyce Boucher
That the Board approve the Third and Final Reading
of the 2015-16 Tuition Fees.

CARRIED

5. Policy Review: Ann Everatt

5.1 Governance – Health and Safety Policy

The Governance – Health and Safety Policy was presented to the Board for review and approval.

MOTION 080-14/15: Moved by Shona Hommy-Bugarin
That the Board approve the Governance – Health
and Safety Policy as reviewed.

CARRIED

6. Northern Lakes College Logo: Ann Everatt

Options for the new Northern Lakes College logo were presented to the Board. The Board asked for more improvements to the image on the proposed logo. The improvements will be made and brought back to the Board for review.

7. In Camera

MOTION 081-14/15: Moved by Odessa Ptashnyk
That the Board move in camera.

CARRIED

The Board moved in camera at 1:50 p.m.

MOTION 082-14/15: Moved by Inier Cardinal
That the Board move out of camera.

CARRIED

The Board moved out camera at 2:20 p.m.

8. Adjournment

MOTION 083-14/15: Moved by Earl Laboucan
That the meeting adjourn.
CARRIED

The meeting adjourned at 2.23 p.m.