

With respect for cultures and the needs of communities, Northern Lakes College provides quality educational programs and services which enable adults to continue their education, to improve their employment opportunities, and to enhance their quality of life.



## MINUTES

### The Board of Governors of Northern Lakes College

March 17, 2009

Slave Lake Campus Council Chambers

**Present:**

<b>Governors</b>	
Trevor Gladue - <i>Public Member (Chair)</i>	✓
Archie Cunningham - <i>Public Member (Vice Chair)</i>	✓
Ahmed (Andy) Assaf - <i>Public Member</i>	✓
Vacant - <i>Public Member</i>	
Maddy Daniels - <i>Public Member</i>	✓
Fred F. Willier - <i>Public Member</i>	✓
Wilf Willier - <i>Public Member</i>	✓
Belinda Forest - <i>Students' Association-nominated Member</i>	✓
Colin Ross - <i>Staff Association-nominated Member</i>	✓
Scott Biggin - <i>Faculty Association-nominated Member</i>	✓
Rick Neidig - <i>President</i>	✓
<b>Staff</b>	
Madeline McVey, <i>Vice President, Academic</i>	✓
Lynne Haas, <i>Vice President, College Services</i>	✓
Brad Hestbak, <i>Senior Director, External Relations</i>	✓
Randy Anderson, <i>Community Consultant</i>	
Leigh Davies, <i>Secretary to the Board of Governors</i>	✓

**Opening**

**Call to Order:** The meeting was called to order by the Chair at 3:40 pm.

**The Board agreed to move directly to presentations and delegations, and then resume with the agenda items in the stated order.**

**Presentations and Delegations**

**3.1 The delegation of Mr. Joe Auger was heard. Mr. Auger elected to speak to the Board in camera.**

**MOTION 061-08/09:** Moved by Andy Assaf  
That the Board move in camera.

**CARRIED**

**The Board went in camera at 3:42 pm**

**MOTION 062-08/09:** Moved by Archie Cunningham  
That the Board move out of camera.

**CARRIED**

**The Board moved out of camera at 4:33 pm**

**3.2 The Board welcomed Mr. Jim Mazurenko, Vice-President and Principal, RBC Private Counsel.**

Mr. Mazurenko provided the Board with an overview of the College's current investments, answered questions, and advised that caution be exercised with future investments, until the economy recovers.

**3.3 Presentation by Helen Prosser, Coordinator of Library Services at the Slave Lake campus.**

Ms. Prosser provided the Board with information on the negative impact the passage of Bill C61 could have on the use of instructional software at the College.

**1. Agenda and Minutes**

**1.1 Adoption of Agenda**

**The order of the agenda was modified and agreed to at the beginning of the meeting. A formal motion accepting the agenda was not passed.**

**1.2 Acceptance of Minutes**

**MOTION:** Moved by Belinda Forest  
That the minutes of February 17<sup>th</sup> be approved.

**CARRIED**

**4. Reports**

**4.1 President's Report: Rick Neidig**

The President noted that the orientation workshop for Board members on February 21<sup>st</sup> was well attended. Northern region Community Adult Learning Council Coordinators and Chairs, and municipal politicians were visited in February. The annual Métis Celebration on February 28<sup>th</sup> at the Grouard campus was attended by 420 people. Alberta Employment and Immigration has notified the College that the wage model for paying sponsored students will end, and this issue will be added to the concerns which will be discussed with Minister Goudreau later in the month. Meetings are also scheduled to discuss College services planned for Peace River and High Level. The Council of Community Education Committees is interested in discussing transporting students. President Neidig will address this at the CCEC's April meeting.

**MOTION 063 – 08/09:** Moved by Maddy Daniels  
That the President's report be received as information.

**CARRIED**

**5.1 Update on Advertising for Governor Vacancy: Leigh Davies**

The Secretary indicated that advertising for the vacancy has been approved by the Minister's office. The closing date for applications is April 3<sup>rd</sup>. Governors were asked to encourage qualified individuals from their areas to apply.

**The meeting was adjourned for supper at 6:08 pm.**

**The meeting resumed at 6:45 pm.**

**5.2 Student Housing Sod Turning Ceremony: Brad Hestbak**

The Senior Director for External Relations indicated that there will be a sign unveiling to mark the beginning of the construction of the Slave Lake Student Housing Project. The ceremony will occur on a Friday in April; the exact date is dependent upon the availability of MLA's and municipal leaders. Governors were encouraged to participate.

Mr. Hestbak also indicated that the College's first annual golf tournament is planned for the Slave Lake Golf Course, on June 12<sup>th</sup>, and will be combined with the College's staff tournament. Planning for the launch events in early May for the High Level and Peace River campuses has also begun.

**Trevor Gladue excused himself from the meeting at 6:52 pm.**

**Vice Chair Archie Cunningham assumed the Chair.**

**5.3 The Regional Map: Rick Neidig**

The new Northern Lakes College service region map was presented by President Neidig. It was noted that Barrhead, Westlock, Whitecourt and Mayerthorpe are outside the College's region, although the College can be invited to offer programs in these communities. Valleyview and Deadwood will be included in the College's service region, when the final version of the map is available.

**Trevor Gladue returned to the meeting at 7:08 pm and assumed the Chair at 7:10 pm.**

**6. New Business**

**6.1 Request to Vacate the Slave Lake Job Corps Facility: Rick Neidig**

The College has been in a working partnership with Alberta Job Corps for several years, sharing the Job Corps facility in Slave Lake to provide trades training. Alberta Employment and Immigration has been reviewing Job Corps, and recently indicated that a move back to offering short exposure courses will be made. The College has been asked to vacate the Slave Lake facility. President Neidig and Vice-President (Academic) Madeline McVey recently met with AE&I officials, and they have agreed to allow the College to continue sharing the Slave Lake Job Corps facilities for welding instruction until June, 2010. Carpentry can be moved, likely to the Grouard campus. The Board will be updated if further developments occur.

**6.2 Serial or NLC Numbers Needed: Leigh Davies**

Governors were asked to provide the Secretary with the serial or NLC numbers on College equipment which has been assigned to them.

**6.3 Bill C61, Proposed Changes to Copyright Legislation: Helen Prosser**

**MOTION 064-08/09:** Moved by Andy Assaf  
That the Board direct the administration to write Member of Parliament Brian Jean, expressing its concerns regarding Bill C61.  
**CARRIED**

**6.4 Board Meeting Times and Dates: Maddy Daniels**

The Board reviewed the positioning of meeting dates in each month, and the times at which meetings are held. The Board directed the Secretary to draw up a new schedule of meetings leaving the meeting dates as the third Tuesday of each month, with videoconference meetings beginning at 3:45 pm and face-to-face meeting starting at 12:00 noon.

**MOTION 065-08/09:** Moved by Andy Assaf  
That the Board move in camera.  
**CARRIED**

**The Board moved in camera at 7:50 pm**

**MOTION 066-08/09:** Moved by Fred Willier  
That the Board move out of camera.  
**CARRIED**

**The Board move out of camera at 8:22 pm.**

**MOTION 067-08/09:** Moved by Colin Ross  
That the administration extend the existing Xerox contract ending date of April 19, 2012 by three years to March 31, 2015. The approximate value of the three year extension, based on annual equipment costs and average meter charges, is \$621,000.  
**CARRIED**

**6.5 Industry Canada's Knowledge Infrastructure Program: Rick Neidig**

**MOTION 068-08/09:** Moved by Archie Cunningham  
That the Board give the administration approval to submit an application to the Federal Government Knowledge Infrastructure Program, for modular facilities in Northern Lakes College – served communities, with particular emphasis on reserve communities.

**CARRIED**

**7. Policy Review: Leigh Davies**

**7.1 Code of Ethics and Conduct**

**MOTION 069-08/09:** Moved by Archie Cunningham  
That the Board rescind Section C: Code of Conduct for Learners, in the existing Code of Ethics and Conduct Policy, as this section has been replaced by the Student Conduct Procedure.

**CARRIED**

**MOTION 070-08/09:** Moved by Belinda Forest  
That the Board approve the revised Code of Ethics and Conduct Policy.

**CARRIED**

**The meeting was adjourned at 8:30 pm.**

**Next Meeting: Tuesday, April 21<sup>st</sup>, in the Council Chambers, Slave Lake campus, beginning at 12:00 noon. Lunch will be available in the cafeteria, beginning at 11:00 am.**