

With respect for cultures and the needs of communities, Northern Lakes College provides quality educational programs and services which enable adults to continue their education, to improve their employment opportunities, and to enhance their quality of life.



MINUTES

The Board of Governors of Northern Lakes College

February 17, 2009
Grouard Campus Boardroom

Present:

Governors	
Trevor Gladue - <i>Public Member (Chair)</i>	✓
Archie Cunningham - <i>Public Member (Vice Chair)</i>	✓
Ahmed (Andy) Assaf - <i>Public Member</i>	✓
Vacant - <i>Public Member</i>	
Maddy Daniels - <i>Public Member</i>	
Fred F. Willier - <i>Public Member</i>	✓
Wilf Willier - <i>Public Member</i>	✓
Belinda Forest – <i>Students' Association-nominated Member</i>	✓
Colin Ross - <i>Staff Association-nominated Member</i>	✓
Scott Biggin - <i>Faculty Association-nominated Member</i>	✓
Rick Neidig - <i>President</i>	✓
Staff	
Madeline McVey, <i>Vice President, Academic</i>	✓
Lynne Haas, <i>Vice President, College Services</i>	✓
Brad Hestbak, <i>Senior Director, External Relations (by telephone)</i>	✓
Lori Whitby, <i>Fundraising Coordinator, External Relations</i>	✓
Randy Anderson, <i>Community Consultant</i>	✓
Leigh Davies, <i>Secretary to the Board of Governors</i>	✓

Note: Prior to the formal business meeting of the Board, Governors completed the 2009-2010 fees consultation with the Students' Association. The Provincial Government will allow colleges to raise tuition fees a maximum of 4%. The College proposed to students that tuition fees be increased by that amount. Students discussed their concerns regarding the cost of texts, the speed with which books for courses arrived, the use of books from a previous term, and the practice of charging twice for a text which is used in two courses, such as the single text used for Biology 20 and Biology 30.

Students were promised that the College would look into the issues which were raised. The Students' Association voted to accept the tuition fee schedule for 2009-2010, with the 4% increases presented. Ms. Belinda Forest, President of the Students' Association, provided the Board with an update of the activities of the Association during the first half of the year, and the jointly-sponsored Students' Association and Board of Governors Role Model awards were also presented.

Opening

Call to Order: The meeting was called to order by the Chair at 1:35 pm.

1. Agenda and Minutes

1.1. Adoption of Agenda

MOTION: Moved by Wilf Willier
That the Board adopt the agenda for February 17, 2009.
CARRIED

1.2 Acceptance of Minutes

MOTION: Moved by Colin Ross
That the minutes of January 20th be approved with corrections.
CARRIED

2. Introduction of Guests

There were no guests present at the meeting.

3. Presentations and Delegations

3.1 Budget Presentations by Senior Management

Senior management presented the Board with an overview of budget planning for the 2009 – 2010 operational year. Brad Hestbak joined the meeting for his presentation via teleconference.

The Board thanked the senior management team for their presentations, which were received as information.

4. Reports

4.1 President's Report: Rick Neidig

The President indicated that meetings between Advanced Education and Consortia have now begun, and will lead to meetings to discuss the College's southern boundary. The first offering of the Boom Truck program is now confirmed for Red Deer, in partnership with Red Deer College. High Prairie School Division students are temporarily using the Faust campus, as renovations are being undertaken at Kinuso School. The modular campus for the Practical Nursing program in Grande Prairie is nearly ready, but staff will wait until May to move in, to minimize disruption for students. February intake saw a 25% increase in Distance Academic Upgrading students over the fall.

4.2 Board Budget Quarterly Forecast (Second Quarter): Leigh Davies

The Secretary indicated that it was his opinion that the Board's budget for travel will be over-spent, but overall expenditures will be within or near the total budget.

The Board received the report as information.

4.3 College Budget Quarterly Forecast (Second Quarter): Dave Pike

The Chief Financial Officer provided the Board with a detailed report on the College budget. It is expected that there will be a moderate budget surplus at year-end.

The Board received the report as information.

4.4 Mid-year College Investment Income Report: Dave Pike

The report was tabled, and the Board requested that the College's investment advisor be invited to attend the next Board meeting.

4.5 Ancillary Income Report: Dave Pike

The Ancillary Enterprises Report for the six months ended December 31st was presented to the Board.

The Board received the report as information.

5. Business Arising – Ongoing

5.1 Access to the Future Funds: Lori Whitby

The Access to the Future Fund provides the College with the opportunity to accept donations and have them matched by the Board of the Access to the Future Fund.

MOTION 053 – 08/09 Moved by Andy Assaf

That Access to the Future matching funds be divided equally between two initiatives: the refurbishing/refurnishing of campus buildings, and the ever-greening of computers.

CARRIED

5.2 Tender for the Slave Lake Student Housing Project: Archie Pronger

MOTION 054 – 08/09 Moved by Fred Willier

That the Board award the tender for the 52 bedroom Slave Lake Student Housing Project to Balon Construction for \$4,067,000; the total budget for the project being \$4,752,000.

CARRIED

6. New Business

6.1 New Board Member Orientation: Leigh Davies

New Board members and others who are interested were invited to a workshop at the High Prairie campus, on Saturday, February 21st.

6.2 Accommodation Rents: Lynne Haas

The proposed fee schedule for accommodations and room rentals was presented by the Vice-President, College Services.

MOTION 055 – 08/09 Moved by Colin Ross

That the Board approve the fee schedule for accommodations and room rentals, as presented.

CARRIED

6.3 Student Fees: Madeline McVey

The Board was asked to approve the tuition fees for 2009 – 2010, as presented to the Students' Association. In addition, a table outlining proposed Learner Resources fees to be paid by students in the 2009 – 2010 budget year was presented by the Vice-President, Academic.

MOTION 056 – 08/09 Moved by Wilf Willier

That the Board approve the student tuition fee schedule as presented to the Students' Association

CARRIED

MOTION 057 – 08/09 Moved by Andy Assaf

That the Board approve the Learner Resource fees for 2009 – 2010, as presented.

CARRIED

6.4 Quarterly Business Plan Achievements

The Board reviewed the Quarterly Business Plan Achievements, and received them as information.

6.5 Long Service Awards Banquet: Lynne Haas

The Long Service Awards Banquet is placed on the calendar so that it is the evening before the May Board meeting. The Banquet will be held this year the evening of May 11th, and Governors are encouraged to attend. The May Board meeting will follow the next day at the Grouard campus, beginning at 9:30 am.

7. Policy Review: Leigh Davies

7.1 Travel Expense Policy

The Secretary presented data on declining gasoline prices and suggested that consideration be given to lowering the reimbursement rate slightly. The Board declined to change the rate at this time, but requested that the rates be reviewed again at the May Board meeting, so that new rates can be set effective July 1st.

8. Information Items

The information items were reviewed.

MOTION 058 – 08/09 Moved by Andy Assaf
That the Board move in camera.
CARRIED

The Board moved in camera at 6:10 pm.

MOTION 059 – 08/09 Moved by Belinda Forest
That the Board move out of camera.
CARRIED

The Board moved out of camera at 6:45 pm

MOTION 060 – 08/09 Moved by Andy Assaf
That the Board appoint Archie Cunningham as its Vice-Chair
CARRIED

Mr. Cunningham abstained.

The Board adjourned at 6:46 pm.

Nest Meeting: The next meeting will be held in the Council Chambers at the Slave Lake campus, on March 17th, beginning at 3:30 pm.