

With respect for cultures and the needs of communities, Northern Lakes College provides quality educational programs and services which enable adults to continue their education, to improve their employment opportunities, and to enhance their quality of life.



MINUTES

The Board of Governors of Northern Lakes College

January 20, 2009

Videoconference: NAIT (Edmonton) - Slave Lake - Grouard - High Level

Present:

Governors	
Trevor Gladue - <i>Public Member (Chair)</i>	✓
Wilf Willier - <i>Public Member</i>	✓
Ahmed (Andy) Assaf - <i>Public Member</i>	✓
Derek Chalifoux - <i>Public Member</i>	
Maddy Daniels - <i>Public Member</i>	
Fred F. Willier - <i>Public Member</i>	
Archie Cunningham - <i>Public Member</i>	✓
Belinda Forest – <i>Students' Association-elected Member</i>	✓
Scott Biggin - <i>Staff Association-elected Member</i>	✓
Colin Ross - <i>Faculty Association-elected Member</i>	✓
Rick Neidig - <i>President</i>	✓
Staff	
Madeline McVey, <i>Vice President, Academic</i>	✓
Lynne Haas, <i>Vice President, College Services</i>	✓
Brad Hestbak, <i>Senior Director, External Relations</i>	✓
Randy Anderson, <i>Community Consultant</i>	✓
Leigh Davies, <i>Secretary to the Board of Governors</i>	✓

Opening

Call to Order: The meeting was called to order by the Chair at 3:42 pm. Due to technical difficulties which made it difficult to hear the Chair, Archie Cunningham assumed the Chair from the Grouard videoconference link.

1. Agenda and Minutes

1.1 Adoption of Agenda

MOTION: Moved by Wilf Willier
That the Board adopt the agenda for January 20, 2009, with additions.

CARRIED

1.2 Acceptance of Minutes

1.2.1 December 16, 2008

MOTION: Moved by Wilf Willier
That the minutes of December 16, 2008 be approved.
CARRIED

1.2.2 January 8, 2009 Special Teleconference Board meeting

MOTION: Moved by Andy Assaf
That the minutes of January 8, 2009 be approved.
CARRIED

2. Introduction of Guests

Marketing Coordinator, Tasha Albert, was introduced to the Board.

3. Presentations and Delegations

- 3.1** Ms. Albert provided the Board with a marketing update. A number of innovative strategies are being used to attract students to College programs. Printed placemats for restaurants which advertise the College's programs, posters, radio advertisements, and bill boards are being used. In addition, some innovative new approaches are being tried. Facebook and Xbox ads will be directed to students and former students residing in the College's service region. In selected communities, night videos with College advertising will be projected on 20 to 40 foot screens, and gaming nights with NLC merchandise prizes will be used.

The Chair thanked Ms. Albert for her presentation.

4. Reports

4.1 President's Report: Rick Neidig

President Rick Neidig reported that the Alberta Rural Development Network (ARDN) is underway and a search has begun for an executive director. ARDN is a partnership of all twenty-one post-secondary institutions in Alberta. Budget officers have made their budget presentations to senior management. The funding for the northwest transition has not yet been approved the Ministry. Letters of understanding with AUPE and the Faculty Association related to the transfer of NAIT employees have now been signed by Chair Trevor Gladue, and the associations. The Educational Development Centre has developed a Support in Motion Squad (SIMS), and is taking professional development on the road to campuses. The video "Working Safely Around Pipelines" is now viewable on the College website. New Mobius 2 software under development for Alberta Employment & Immigration will eliminate the College's wage model of student support. The ad hoc Regional Training Facility group met recently in High Prairie. Plans are underway to merge this group with the group which presented to the Board in June.

MOTION: Moved by Wilf Willier
That the President's report be received as information.
CARRIED

- 4.2 February Enrolment Report: Madeline McVey**
Vice-President McVey presented enrolment by location and enrolment by program reports. The reports suggest a moderate enrolment increase.

MOTION: Moved by Wilf Willier
That the enrolment report be received as information.
CARRIED

5. Business Arising-Ongoing

- 5.1 Peace River/High Level Launch Events: Brad Hestbak**
Mr. Hestbak indicated that the go ahead has been received from NAIT for launch events to take place for the Peace River and High Level campuses, as early as this April. Senior administrators will make contact with the communities' leadership, and area aboriginal groups' leadership, prior to the events. Governors are encouraged to participate in these events.

6. New Business

- 6.1 Out-of-Province Program Request: Madeline McVey**
Vice-President McVey requested that the Board approve an out-of-province request to offer the Practical Nurse Program, on a cost-recovery basis.

MOTION: **046-08/09** Moved by Wilf Willier
That the Board approve the out-of-province request to offer the Practical Nurse Program, on a cost-recovery basis.
CARRIED

- 6.2 New Board Member Orientation: Leigh Davies**
It was agreed that an orientation session will be held in February for new Board members. The Secretary will arrange the date and venue with the new Board members. Experienced Board members may attend, if they wish.

- 6.3 Funding Requests from Internal Reserves: Madeline McVey and Lynne Haas**
6.3.1 Vice-President McVey requested \$129,862 plus applicable GST to address the start-up costs for the Emergency Medical Technician (EMT) program.

MOTION: **047-08/09** Moved by Trevor Gladue
That the Board approve the request for start-up funding for the Emergency Medical Technician (EMT) program.
CARRIED

6.3.2 Vice-President Haas requested \$100,000 for replacement computers. The original request was removed from the 2008-2009 annual operating budget, due to budget constraints.

MOTION: 048-08/09 Moved by Andy Assaf
That the Board approve the request for funding the replacement computers.

CARRIED

Trevor Gladue left the meeting at 5:02 pm.

The Chair declared a short recess at 5:03 pm, in order to re-establish the videoconference connection.

The meeting resumed at 5:25 pm

6.4 Requests for International Travel: Brad Hestbak

MOTION: 049-08/09 Moved by Andy Assaf
That the Board approve the two out-of-country travel requests.

CARRIED

7. Policy Review: Leigh Davies

7.1 Out of Country Travel Policy

The Board considered the recommendations of the Secretary that the requirement for three months notice for requests for out-of-country travel be dropped, and that the policy be renamed.

MOTION: 050-08/09 Moved by Wilf Willier
That the Board approve the revised and renamed policy, as recommended by the Secretary.

CARRIED

MOTION: 051-08/09 Moved by Belinda Forest
That the Board move in camera.

CARRIED

The Board moved in camera at 5:50 pm.

MOTION: 052-08/09 Moved by Colin Ross
That the Board move out of camera.

CARRIED

The Board moved out of camera at 6:05 pm.

The meeting was adjourned at 6:06 pm.

Next Meeting: **The next meeting will be held in the Boardroom, at the Grouard campus, on February 17th, beginning at 12 noon. The meeting will begin with the annual consultation with the Students' Association on tuition fees. A luncheon with the students will follow.**