

With respect for cultures and the needs of communities, Northern Lakes College provides quality educational programs and services which enable adults to continue their education, to improve their employment opportunities, and to enhance their quality of life.



MINUTES

The Board of Governors of Northern Lakes College

October 21st, 2008 9:00 am
Keyano College Boardroom, Fort McMurray

Present:

Governors	
Trevor Gladue - <i>Public Member (Chair)</i>	✓
Paul Beauregard - <i>Public Member (Vice Chair)</i>	✓
Ahmed (Andy) Assaf - <i>Public Member</i>	✓
Derek Chalifoux - <i>Public Member</i>	✓
Maddy Daniels - <i>Public Member</i>	
Fred F. Willier - <i>Public Member</i>	✓
Vacant - <i>Public Member</i>	
Belinda Forest - <i>Students' Association Member</i>	✓
Val Marshal - <i>Staff Association Member</i>	✓
Darron Riddle - <i>Faculty Association Member</i>	✓
Rick Neidig - <i>President</i>	✓
Staff	
Madeline McVey, <i>Vice President, Academic</i>	✓
Lynne Haas, <i>Vice President, College Services</i>	✓
Brad Hestbak, <i>Senior Director, External Relations</i>	✓
Randy Anderson, <i>Community Consultant</i>	
Leigh Davies, <i>Secretary to the Board of Governors</i>	✓

Opening

Call to Order: The meeting was called to order by the Chair at 8:50 am.

1. Agenda and Minutes

1.1 Adoption of Agenda

MOTION: Moved by Paul Beauregard
That the Board adopt the agenda for October 21st 2008, with additions.
CARRIED

1.2 Acceptance of Minutes

MOTION: Moved by Darron Riddle
That the minutes of September 16th be approved as corrected.
CARRIED

MOTION: Moved by Darron Riddle
That the minutes of the October 10th Special Teleconference meeting
be approved.
CARRIED

2. Introduction of Guests

The Chair welcomed incoming Board members Archie Cunningham, Colin Ross and Scott Biggin who attended as observers. Mr. Cunningham's appointment was effective on October 22nd, and incoming Staff-elected member Colin Ross and Faculty-elected member Scott Biggin will begin their terms on January 8th, 2009.

3. Presentations and Delegations

3.1 Archie Pronger, Director of Facilities, joined the meeting by teleconference at 9:05 am. Mr. Pronger updated the Board on the Slave Lake Student Housing Project site plan. Governors indicated that they were pleased that the plan allowed the preservation of the soccer field. Mr. Pronger left the meeting at 9:14 am.

3.2 Governors toured Keyano College from 12:30 pm to 3:00 pm.

3.3 Governors received the auditors' report for the 2007 – 2008 year, and beginning at 3:30 participated in the auditors' exit conference via a videoconference link to the Office of the Auditor-General in Edmonton. Discussion followed, and concluded at 5:30 pm. Governors then participated in the signing and celebration of the joint Keyano College – Northern Lakes College agreement for the development and delivery of the Mobile Crane-Hoist program.

4. Reports

4.1 President's Report: Rick Neidig

President Rick Neidig outlined the progress on transition and transition budgets, and indicated that work has begun on new Institutional Access Plans. The College's southern boundaries remain uncertain until a decision on the future of Consortia is made. Work continues on the Trout/Peerless Project, and modular facilities proposed for Grande Prairie were viewed in Calgary, courtesy of Olds College. Northland School Division will survey paraprofessionals to ascertain interest in College-delivered teacher training. Agreements were signed with the Town of Slave Lake which govern the management of the student housing project, and articulate a protocol for the transfer of funds for that project. Federal funding for a High Prairie Medical Training facility is being sought by the Community Futures Director from Slave Lake. The Board was briefed on the status of a request from a private

Wabasca day care, and the Province's child care modular program. The crane-hoist program agreement with Keyano will bring a minimum of \$550,000 to the College for the development and delivery of the curriculum. Job World, November 5th, will bring many students to the Slave Lake campus. The three-phase separator oilfield lab will be demonstrated at the Slave Lake campus late in the day on November 25th.

5. Business Arising-Ongoing

5.1 Academic Council Appointment: Madeline McVey

Vice-President (Academic) McVey indicated that the Academic Council appointments approved last meeting resulted in an extra faculty member being appointed. A faculty member has agreed to step down, and a staff member appointment restores the required balance on Council.

MOTION: 018-08/09 Moved by Andy Assaf

That the Board approve the appointment of staff member Jane Dreger to Academic Council.

CARRIED

5.2 Staff Satisfaction Survey: Val Marshall

Governor Marshall requested an update on the progress made by senior management on the Employee Satisfaction Survey. President Rick Neidig indicated that the survey has been discussed at senior management meetings, and that work continues to address concerns.

6. New Business

6.1 Academic Council Program Recommendations: Madeline McVey

Ms. McVey reviewed the recommendations that the programs "Sterile Supply Technician," "Emergency Medical Technician (EMT)," and "Mental Health" be approved. Under the policy, *Delegation of Authority: Programs and Services*, these programs are approved by the President, and the Board receives Academic Council recommendations as information.

The Board received the recommendations as information.

6.2 Enrolments: Madeline McVey

At its last meeting, the Board requested an update on enrolment figures. Ms. McVey indicated that enrolment head counts at the end of September have improved over last year. The Board was provided with a handout detailing enrolments in College programs.

6.3 The 2007 – 2008 Financial Statements: Dave Pike

The Chief Financial Officer briefed the Board on the financial statements for the previous operational year. A few small changes will be made as a result of last minute suggestions from the auditors. Approval of the revised statements will be placed on the November agenda.

6.4 Investment Income Analysis: Dave Pike

Mr. Pike provided an analysis of the College's investments and investment-derived income. The Board received the analysis as information.

6.5 Ancillary Revenue to June, 2008: Dave Pike

The Board is presented with an annual report on ancillary revenue. The report on ancillary revenue was received by the Board as information.

6.6 Campus Alberta Concept: Rick Neidig

Campus Alberta models are in early stages of discussion. One proposed model is to have a federation of post-secondary institutions to coordinate the Campus Alberta services and programs. The federation would be supported by a secretariat. Campus Alberta will include many of the societies that exist in today's post-secondary environment. The Board discussed the Campus Alberta concept.

MOTION: 019-08/09 Moved by Fred Willier
That the Board move in camera.
CARRIED

The Board moved in camera at 10:45 am.

MOTION: 020-08/09 Moved by Paul Beauregard
That the Board move out of camera.
CARRIED

The Board moved out of camera at 11:35 am.

MOTION: 021-08/09 Moved by Belinda Forest
That the Board direct the Secretary to request that the Minister of Advanced Education and Technology re-appoint Andy Assaf for a second term on the Board of Governors.

Andy Assaf abstained.
CARRIED

MOTION: 022-08/09 Moved by Paul Beauregard
That the Board approve the resolution for the sale of College property to Heart River Housing.
CARRIED

The meeting was adjourned at 5:40 pm.

Next Meeting: The next meeting will be held in the Boardroom of the Grouard campus, on Tuesday November 18th, beginning at 3:30 pm.