

With respect for cultures and the needs of communities, Northern Lakes College provides quality educational programs and services which enable adults to continue their education, to improve their employment opportunities, and to enhance their quality of life.



## MINUTES

### The Board of Governors of Northern Lakes College

December 16, 2008

Videoconference: Slave Lake – Grouard - High Level

**Present:**

<b>Governors</b>	
Trevor Gladue - <i>Public Member (Chair)</i>	✓
Wilf Willier - <i>Public Member</i>	✓
Ahmed (Andy) Assaf - <i>Public Member</i>	✓
Derek Chalifoux - <i>Public Member</i>	
Maddy Daniels - <i>Public Member</i>	
Fred F. Willier - <i>Public Member</i>	
Archie Cunningham - <i>Public Member</i>	✓
Belinda Forest – <i>Students' Association-elected Member</i>	✓
Val Marshal - <i>Staff Association-elected Member</i>	✓
Darron Riddle - <i>Faculty Association-elected Member</i>	✓
Rick Neidig - <i>President</i>	✓
<b>Staff</b>	
Madeline McVey, <i>Vice President, Academic</i>	✓
Lynne Haas, <i>Vice President, College Services</i>	
Brad Hestbak, <i>Senior Director, External Relations</i>	✓
Randy Anderson, <i>Community Consultant</i>	
Leigh Davies, <i>Secretary to the Board of Governors</i>	✓

### Opening

**Call to Order:** The meeting was called to order by the Chair at 3:40 pm.

#### 1. Agenda and Minutes

##### 1.1 Adoption of Agenda

MOTION:                   Moved by Val Marshall  
                                   That the Board adopt the agenda for December 16<sup>th</sup>, 2008.  
                                   CARRIED

## **1.2 Acceptance of Minutes**

MOTION: Moved by Val Marshall  
That the minutes of November 18<sup>th</sup> be approved.  
CARRIED

## **2. Introduction of Guests**

## **3. Presentations and Delegations**

**3.1** This was the last board meeting for governors Val Marshall and Darron Riddle. The Chair thanked both governors for their service to the College. Both Governors were presented with letters of thanks from Minister Horner, and a certificate signed by Premier Stelmach and Minister Horner. In addition, the retiring governors received a specially framed picture of the Board. President Rick Neidig presented to Governor Riddle in Grouard, and Chair Trevor Gladue presented to Governor Marshall in Slave Lake.

## **4. Reports**

### **4.1 President's Report: Rick Neidig**

President Rick Neidig indicated that the Agresso system upgrade was proceeding successfully, and noted that this was the case due to the planning and testing by a number of employees. College Services Directors met for a planning retreat which included a roundtable with the President. Field, Field, and Field will be reviewing the accessibility of our facilities, to evaluate physical access and ascertain how well disabled students can get around. In early January, proposed budget presentations will be made to senior management. The MD Economic Development Committee has indicated they wish to discuss Moosehorn Lodge and the historic village, early in the new year. College students ranked in the top 72 or better in the worldwide 2089-entrant Business Simulation competition. Cindy Snedden and Claire Russell of the College have received the Plant Engineering and Maintenance Association of Canada (PEMAC) Sergio Guy Memorial Award for their work in the development and delivery of the Maintenance Management Professional Certificate program. The Board was informed that President Neidig's talk at the general staff meeting December 12<sup>th</sup> will explain Board governance, and the role of the senior management team. The annual Christmas party will be held at the Pomeroy in the evening, following the staff meeting.

## **5. Business Arising-Ongoing**

### **5.1 Questions on the Quarterly Business Plan Achievements: Rick Neidig**

Governors were provided the opportunity to ask questions about the Business Plan Achievements document, which was given them at the November meeting.

## **5.2 Heart River Housing purchase and Jaycox House**

**MOTION: 029-08/09** Moved by Darron Riddle

That the Board approve approve the demolition of the Jaycox house, and approve the demolition of the Quonset building on the property, if it proves to be unusable.

**CARRIED**

## **6. New Business**

### **6.1 GPRC Proposed Amendment to CCI Regions**

The Board of Governors of Grande Prairie Regional College is considering a motion to recommend that Fox Creek be included in the NLC region, subject to NLC Board approval and approval from the Minister of Advanced Education and Technology. It was noted that more exploratory work will be necessary to ensure the additional area can be covered adequately, and that financial assistance from the Ministry will be required.

**MOTION: 030-08/09** Moved by Archie Cunningham

That the Board approve in principle the proposal by the GPRC Board of Governors to include Fox Creek in the NLC region.

**CARRIED**

### **6.2 Tuition Fees for 2009 - 2010**

The Board discussed the tuition fee increase for 2009 – 2010. The allowable tuition fee increase for 2009 – 2010 is 4.1%, and is tied to the consumer price index for the last year. The annual consultation with the Students' Association on tuition fees will take place at the February 17<sup>th</sup> Board meeting. A final decision on tuition fees will follow that consultation.

**MOTION: 031-08/09** Moved by Wilf Willier

That the Board give preliminary approval to a 4.1% increase in tuition fees, for 2009 – 2010.

**CARRIED**

### **6.3 Transition Budget Vision: Rick Neidig**

The Board discussed the budget implications of the vision for High Level and Peace River. The budget has been based on the fiscal realities of building on the historic services provided in the area.

**MOTION: 032-08/09** Moved by Belinda Forest

That the Board endorse the goals in the transition budget vision document.

**CARRIED**

**6.4 Academic Council Program Recommendations: Madeline McVey**

**6.4.1 Third Class Power Engineering**

Governors were briefed on the recommendation for approval of this new program offering passed by Academic Council, and in accordance with the Delegation of Authority Policy (Programs and Services), received the recommendation as information, and deferred to the President for approval.

**6.4.2 Fifth Class Power Engineering**

Governors were briefed on the recommendation for approval of this new program offering passed by Academic Council, and in accordance with the Delegation of Authority Policy (Programs and Services), received the recommendation as information, and deferred to the President for approval.

**7.0 Policy Review: Leigh Davies**

**7.1 Policies Recommended for Approval**

**7.1.1 Governance Policy**

**MOTION: 033-08/09** Moved by Val Marshall  
That the Board approve the Governance Policy.  
**CARRIED**

**7.1.2 Board Professional Development**

**MOTION: 034-08/09** Moved by Wilf Willier  
That the Board approve the revised Professional Development for Board Members Policy.  
**CARRIED**

**MOTION: 035-08/09** Moved by Archie Cunningham  
That the Board move in camera.  
**CARRIED**

**The Board moved in camera at 5:07 pm.**

**MOTION: 036-08/09** Moved by Darron Riddle  
That the Board move out of camera.  
**CARRIED**

**The Board moved out of camera at 5:42 pm.**

**MOTION: 037-08/09** Moved by Wilf Willier  
That the Board authorizes the administration to pursue lease space for programs in High Prairie.  
**CARRIED**

**MOTION: 038-08/09** Moved by Darron Riddle  
That the Board approve the letter of understanding with AUPE and the Faculty related to the transfer of NAIT employees to Northern Lakes College.

**CARRIED**

**MOTION: 039-08/09** Moved by Val Marshall  
That the Board authorizes the administration to pursue lease space for programs in Slave Lake.

**CARRIED**

**MOTION: 040-08/09** Moved by Belinda Forest  
That the Board is in favor of allowing the use of a portion of the Phimister Building in Peace River for the period January, 2009 to July 2010, by the 2010 Alberta Summer Games staff, when the Board assumes control of the building as part of the northwest transition.

**CARRIED**

**MOTION: 041-08/09** Moved by Val Marshall  
That a letter be written by the Secretary and signed by the Board Chair, providing the Minister with an update on the Trout/Peerless project, and requesting that the \$1.5 million funding for the replacement campus be carried over to the 2009 – 2010 year.

**CARRIED**

**The meeting was adjourned at 6:10 pm.**

**Next Meeting: The next meeting will be a videoconference meeting on Tuesday January 20<sup>th</sup>, beginning at 3:30 pm.**