

With respect for cultures and the needs of communities, Northern Lakes College provides quality educational programs and services which enable adults to continue their education, to improve their employment opportunities, and to enhance their quality of life.



MINUTES

The Board of Governors of Northern Lakes College

October 27, 2009

Grouard Campus Boardroom, 12:30 PM

Present:

Governors	
Trevor Gladue - <i>Public Member (Chair)</i>	✓
Archie Cunningham - <i>Public Member (Vice Chair)</i>	✓
Ahmed (Andy) Assaf - <i>Public Member</i>	
Sandra Willing - <i>Public Member</i>	✓
Maddy Daniels - <i>Public Member</i>	✓
Fred F. Willier - <i>Public Member</i>	✓
Wilf Willier - <i>Public Member</i>	✓
Jule Asterisk - <i>Students' Association-nominated Member</i>	
Colin Ross - <i>Staff Association-nominated Member</i>	✓
Scott Biggin - <i>Faculty Association-nominated Member</i>	✓
Rick Neidig - <i>President</i>	✓
Staff	
Madeline McVey, <i>Vice President, Academic</i>	✓
Lynne Haas, <i>Vice President, College Services</i>	✓
Brad Hestbak, <i>Senior Director, External Relations</i>	✓
Randy Anderson, <i>Community Consultant</i>	✓
Leigh Davies, <i>Secretary to the Board of Governors</i>	✓

1. Opening

Call to Order: The meeting was called to order by the Chair at 12:42 PM. Trevor Gladue joined the meeting via a teleconference link, and Archie Cunningham assumed the Chair.

1.1 Adoption of Agenda

MOTION 019-09/10: Moved by Wilf Willier
That the agenda for October 27th, 2009 be adopted with changes.

CARRIED

1.2 Acceptance of Minutes

1.2.1 September 22, 2009

MOTION 020-09/10: Moved by Scott Biggin
That the minutes of September 22, 2009 be approved as corrected.

CARRIED

2. Introduction of Guests:

No guests were present.

3. Presentations and Delegations:

The staff of the Auditor General's office joined the meeting via a video conference link, for the audit exit conference with the Board. The audit findings for the 2008-2009 operational year were presented and discussed.

The Board adjourned for a recess at 2:00 pm

The Board reconvened at 2:20 pm.

4. Reports

4.1 President's Report: Rick Neidig

The President reported that the Student Housing Celebration was conducted in the Slave Lake campus gymnasium in front of 200 NLC students, who were present on the campus for their lab day. At the Celebration, students presented a \$19,500 donation towards the project, and the Moullem family presented a \$100,000 donation. In recognition of the Moullem family's contribution, the student housing project has been named the Moullem Student Residence. The Métis Settlements Strategic Training Initiative Society, in partnership with the College, has received a \$120,000 grant to provide a preparatory program for entry to health careers. Fifteen to twenty aboriginal students will attend, and they will be the first class to occupy the new High Prairie health careers facility. The President noted that there was a 19% increase in enrollment in 2008-2009 with 1020 full load equivalent (FLE) students, compared with 860 the previous year. Accepted applications this year are up an additional 18% over 2008-2009, but after attrition leveled off to an 8% increase in registered students in September. Mr. Neidig noted that the College has been a major beneficiary of the World Skills event held in Calgary, and has received a donation of computer equipment and software valued at approximately \$120,000. Board Chairs and Presidents met with the Minister of Advanced Education on October 6th, and received information on international education, Campus Alberta, the agency governance secretariat, and the current difficult fiscal realities. In November, President Neidig will be attending the "Presidents on the Hill" event organized by the Association of Canadian Community Colleges (ACCC). The event allows college presidents to access Federal politicians and civil service to discuss colleges' needs. NLC is on target to begin using Apply Alberta (APAS), beginning in November. The Students' Association annual retreat in Slave Lake was attended by 60 representatives from 18 NLC campuses. NLC is a major sponsor of the 2010 Alberta Summer Games, and the Games office was recently opened in the College's Phimister

Building in Peace River. Peace River is one of four communities selected for the pilot of the Business Vitality Initiative (BVI), and as one of six sponsors of BVI, the College will be a strong participant – particularly in relation to the assessment of the post-secondary opportunities available in the area. The President reported on new Community Education Committees (CECs) in the planning stage, and the potential for a regional CEC in one region.

MOTION 021-09/10: Moved by Maddy Daniels
That the Board accept the President’s report as information.
CARRIED

4.2 Quarterly Investment Report: Dave Pike
Mr. Pike presented the Quarterly Investment report, and noted that there has been a \$160,000 improvement in investment earnings since June 30, 2009.

MOTION 022-09/10: Moved by Wilf Willier
That the Board accept the quarterly investment report as information.
CARRIED

4.3 Board Budget First Quarter Update: Leigh Davies
Mr. Davies presented the quarterly update report to the Board, and requested that henceforth only mid-year and third quarter Board budget updates be provided, as is now the case with updates of the total College budget.

MOTION 023-09/10: Moved by Maddy Daniels
That the Board accept the quarterly Board budget report as information.
CARRIED

MOTION 024-09/10: Moved by Wilf Willier
That henceforth the Board receive its budget update report mid-year, and after the third quarter.
CARRIED

4.4 First Quarter Business Plan Achievements: Rick Neidig
Mr. Neidig presented the report on first quarter Business Plan achievements. The importance of College cultural programming and hosted cultural events was discussed.

MOTION 025-09/10: Moved by Fred Willier
That the Board accept the quarterly Business Plan achievements report as information.
CARRIED

5. Business Arising-Ongoing

5.1 College Stakeholder Meeting Update: Brad Hestbak

Mr. Hestbak advised that the planning for the Stakeholders' Meeting with the Positive Culture Company consultants is progressing well. Approximately 150 people have been invited, and it is hoped that half or more will be able to attend.

MOTION 026-09/10: Moved by Sandra Willing

That the Board receive the stakeholder meeting update as information.

CARRIED

5.2 Utilizing Access to the Future Funds: Brad Hestbak

Mr. Hestbak indicated that approximately \$157,000 is available. The Board decided that it would discuss the matter at a teleconference meeting on October 29th, at 12:00 noon.

5.3 Socially Responsible Investing: Rick Neidig

The Board was provided with a document on the subject in the agenda package. Some discussion of the issues occurred.

MOTION: 027-09/10 Moved by Wilf Willier

That the Board receive the report on socially responsible investing as information.

CARRIED

6. New Business

6.1 Recommended Adjustment to EMR Fees: Julia Melnyk

In order to improve accessibility to this program, it was recommended that the Board change the fees for the Emergency Medical Responder (EMR) program to \$1000, including the learning resources fee.

MOTION 028-09/10: Moved by Trevor Gladue

That the Board reduce the fees charged for the EMR program to \$1000, including the learning resources fee.

CARRIED

6.2 Arthur Wood's Retirement: Leigh Davies

Governors were invited to Mr. Wood's retirement roast.

6.3 Golden Eagle Awards: Rick Neidig

Governors were invited to the Golden Eagle Awards in Slave Lake, November 20th.

6.4 H1N1 Pandemic Plan: Rick Neidig

Governors were briefed on the provisions of the College's plan for coping with the H1N1 pandemic.

6.5 Approval of 2008-2009 Financial Statements: Rick Neidig

MOTION 029-09/10: Moved by Colin Ross
That the Board approve the 2008-2009 Financial Statement Results.
CARRIED

Maddy Daniels left the meeting at 4:25 pm.
Trevor Gladue left the meeting at 4:26 pm.

6.6 Acceptance of the Auditor General's Report: Rick Neidig

MOTION 030-09/10: Moved by Sandra Willing
That the Board accept the Auditor General's Report as information.
CARRIED

7. Policy Review: Leigh Davies

7.1 Academic Accommodations for Learners with Disabilities (New)

MOTION 031-09/10: Moved by Wilf Willier
That the Board approve second reading of the Learners with
Disabilities policy.
CARRIED

MOTION 032-09/10: Moved by Wilf Willier
That the Board move in camera.
CARRIED

The Board moved in camera at 4:47 pm.

Vice President College Services, Lynne Haas, and Vice President Academic, Madeline McVey, were invited to stay.

The Board moved out of camera at 5:59 pm.

The meeting adjourned at 6:00 pm.

The next meeting will be held in the Slave Lake campus Boardroom on Tuesday, November 24th, beginning at 12:30 pm.