

With respect for cultures and the needs of communities, Northern Lakes College provides quality educational programs and services which enable adults to continue their education, to improve their employment opportunities, and to enhance their quality of life.



MINUTES

The Board of Governors of Northern Lakes College

November 18th, 2008
Grouard Campus Boardroom

Present:

Governors	
Trevor Gladue - <i>Public Member (Chair)</i>	✓
Paul Beauregard - <i>Public Member (Vice Chair)</i>	✓
Ahmed (Andy) Assaf - <i>Public Member</i>	✓
Derek Chalifoux - <i>Public Member</i>	
Maddy Daniels - <i>Public Member</i>	✓
Fred F. Willier - <i>Public Member</i>	✓
Archie Cunningham - <i>Public Member</i>	✓
Belinda Forest – <i>Students' Association-elected Member</i>	✓
Val Marshal - <i>Staff Association-elected Member</i>	✓
Darron Riddle - <i>Faculty Association-elected Member</i>	✓
Rick Neidig - <i>President</i>	✓
Staff	
Madeline McVey, <i>Vice President, Academic</i>	✓
Lynne Haas, <i>Vice President, College Services</i>	✓
Brad Hestbak, <i>Senior Director, External Relations</i>	✓
Randy Anderson, <i>Community Consultant</i>	
Leigh Davies, <i>Secretary to the Board of Governors</i>	✓

Opening

Call to Order: The meeting was called to order by the Chair at 3:40 pm.

1. Agenda and Minutes

1.1 Adoption of Agenda

MOTION: Moved by Darron Riddle
 That the Board adopt the agenda for November 18th, 2008.
 CARRIED

1.2 Acceptance of Minutes

MOTION: Moved by Val Marshall
That the minutes of October 21st be approved.
CARRIED

2. Introduction of Guests

The Chair welcomed incoming Board member Alfred Willier, who was attending as an observer. Newly appointed Board member Archie Cunningham was also welcomed to his first Board meeting as a sitting governor.

3. Presentations and Delegations

3.1 This was Governor Paul Beaugard's last meeting. The Chair thanked him for his six years of service on the Board. Mr. Beaugard was presented with a letter of thanks from Minister Horner, and a certificate signed by Premier Stelmach and Minister Horner. He will also be receiving a framed group picture of the Board.

4. Reports

4.1 President's Report: Rick Neidig

President Rick Neidig indicated that senior management met with all College Directors to review the draft Institutional Access Plan and potential responses to the staff satisfaction survey comments. He noted that Job World at the Slave Lake campus was highly successful, and indicated that the campus will host an open house on November 25 to demonstrate the oil and gas separator lab. The northwest transition is progressing. The President noted the recent passing of Evelyn Millar - long time friend of the College and Community Education Committee member in Swan Hills. Collective bargaining with AUPE to place new pay bands into the agreement has begun. Eighteen Practical Nurse students have written the Canadian Practical Nurses Registration exam, and all passed. The CCEC had its first discussion with the President about the Regional Advisory Committee requirements under the Roles and Mandates review. It is expected that the tender for the Slave Lake Student Housing Project will go out in mid-December.

5. Business Arising-Ongoing

5.1 Approval of the 2007-2008 Financial Statements: Dave Pike

MOTION: **023-08/09** Moved by Paul Beaugard
That the Board approve the 2007-2008 Financial Statements
CARRIED

5.2 Apply Alberta (APAS): Rick Neidig

The Board discussed the possibility of charging prospective students an application fee. A fee of \$22 per student application will be charged to the College at the beginning of the 2009-2010 year. The Board will look at the matter again during the budget process.

5.3 Draft Institutional Access Plan: Rick Neidig

This is the first year that an Institutional Access Plan has been required. The Board received the draft plan as information.

5.4 Academic Council Program Recommendation: Madeline McVey

Ms. McVey reviewed the recommendation that the program “Crane and Hoist Equipment Operator” program be approved. Under the policy, *Delegation of Authority: Programs and Services*, programs are approved by the President, and the Board receives Academic Council recommendations as information.

6. New Business

6.1 Quarterly Business Plan Achievements: Rick Neidig

The achievements relative to the Business Plan are compiled quarterly, and reported to the Board. The achievements for the four quarters form the basis of the Annual Report. The Board received the quarterly Business Plan Achievements as information, and expressed the wish to have the opportunity to discuss the achievements at the December Board meeting.

6.2 Report on the Value of College Equities: Dave Pike

At its last meeting, the Board requested an update on the College’s investments in equities. Mr. Pike indicated that a loss has occurred as a result of the drop in the value of equities and the slowing of the economy. Alternative investments are being researched.

6.3 Quarterly Board Budget Update: Leigh Davies

The Board Secretary provided an update on the Board’s budget. Travel expenses continue to outpace budget allocations, and an adjustment will be made for next year’s budget.

6.4 New Draft Funding Model: Rick Neidig

The draft provided by Advanced Education and Technology was reviewed by Mr. Neidig. Incentives for collaboration are not apparent in this first draft. The Board received the information on the draft funding model as information.

The Board adjourned for supper at 5:30 pm, and re-convened at 6:10 pm.

7.0 Policy Review: Leigh Davies

7.1 Policies Recommended for Approval

7.1.1 Board Communication

MOTION: 024-08/09 Moved by Andy Assaf
That the Board approve the Board Communication policy.

CARRIED

7.1.2 Delegation of Authority – Physical Resources

MOTION: 025-08/09 Moved by Archie Cunningham
That the Board approve the Delegation of Authority – Physical Resources policy.

CARRIED

7.1.3 Delegation of Authority – Programs and Services

MOTION: 026-08/09 Moved by Fred Willier
That the Board approve the Delegation of Authority – Programs and Services policy.

CARRIED

7.2 Policies Under Review for December Board Meeting

7.2.1 Professional Development for Board Members

7.2.2 The Development of College Policy

Governors were asked to provide Secretary with their input on changes in these policies well in advance of the December meeting.

The Board moved in camera at 6:40 pm.

MOTION: 027-08/09 Moved by Paul Beauregard
That the Board move out of camera.

CARRIED

The Board moved out of camera at 7:00 pm.

MOTION: 028-08/09 Moved by Andy Assaf
That the Board authorizes the Chair to make a contract offer to the President, as discussed at this meeting.

CARRIED

The meeting was adjourned at 7:10 pm.

Next Meeting: The next meeting will be a videoconference meeting on Tuesday December 16th, beginning at 3:30 pm.