

With respect for cultures and the needs of communities, Northern Lakes College provides quality educational programs and services which enable adults to continue their education, to improve their employment opportunities, and to enhance their quality of life.



## MINUTES

### The Board of Governors of Northern Lakes College

September 16<sup>th</sup>, 2008 3:30 pm  
Video Conference: Slave Lake – Grouard – High Level

**Present:**

<b>Governors</b>	
Trevor Gladue - <i>Public Member (Chair)</i>	✓
Paul Beauregard - <i>Public Member (Vice Chair)</i>	✓
Ahmed (Andy) Assaf - <i>Public Member</i>	✓
Derek Chalifoux - <i>Public Member</i>	✓
Maddy Daniels - <i>Public Member</i>	
Fred F. Willier - <i>Public Member</i>	
Vacant - <i>Public Member</i>	
Belinda Forest - <i>Students' Association Member</i>	✓
Val Marshal - <i>Staff Association Member</i>	✓
Darron Riddle - <i>Faculty Association Member</i>	✓
Rick Neidig - <i>President</i>	✓
<b>Staff</b>	
Madeline McVey, <i>Vice President, Academic</i>	✓
Lynne Haas, <i>Vice President, College Services</i>	✓
Brad Hestbak, <i>Senior Director, External Relations</i>	✓
Randy Anderson, <i>Community Consultant</i>	✓
Leigh Davies, <i>Secretary to the Board of Governors</i>	✓

**Opening**

**Call to Order:** The meeting was called to order by Chair Trevor Gladue, at 3:40 pm.

**1. Agenda and Minutes**

**1.1 Adoption of Agenda**

MOTION: Moved by Andy Assaf  
That the Board adopt the agenda for September 2008, with additions.  
CARRIED

## **1.2 Acceptance of Minutes**

MOTION: Moved by Darron Riddle  
That the minutes of June 17, 2008 be approved.  
CARRIED

MOTION: Moved by Paul Beauregard  
That the minutes of July 2, 2008 be approved.  
CARRIED

MOTION: Moved by Val Marshall  
That the minutes of August 5, 2008 be approved.  
CARRIED

MOTION: Moved by Darron Riddle  
That the minutes of August 21, 2008 be approved.  
CARRIED

## **2. Introduction of Guests**

The Board welcomed Odell Flett, who was visiting from Fort Vermilion.

## **3. Presentations and Delegations**

There were no presentations or delegations.

## **4. Reports**

### **4.1 President's Report: Rick Neidig**

President Rick Neidig outlined the funding which has been donated to the College by TransCanada. The College has received the first of three yearly \$15,000 donations. Mr. Neidig indicated that while University Studies enrolments are down, overall enrolment is up with the High Level campus particularly strong. Meander River is open, Paddle Prairie has re-opened, and the Oilfield Operator Training program has started for the first time. This program utilizes the new separator lab which was recently purchased. The College is also offering a revised Information Technology Analyst program. Along with the Encana maintenance department, the College has been a key to the western expansion of the Plant Engineering and Maintenance Association of Canada - thanks to Coordinator of Resource programs, Claire Russell, along with Donna Moore and Cindy Snedden. Cindy Snedden will be giving the keynote address for the Annual General Meeting dinner meeting of the Alberta Chapter of the Association.

The President's Report was received by the Board as information.

### **4.2 Business Plan Achievements: Rick Neidig**

Governors received the Business Plan Achievements document as information. This document forms the basis for the 2007 – 2008 Annual Report, which should be ready in January, 2009.

## **Business Arising-Ongoing**

### **4.2 Roles and Mandates Implementation Update: Rick Neidig**

President Neidig updated the Board on the geographic boundaries, the timeline for the Grande Prairie Regional College – NAIT – Northern Lakes College transition, the due diligence framework, the Peerless Lake - Trout Lake model community learning centre, the new Alberta Access planning process, and the College's agreements with Grande Prairie Regional College.

The Board received the Roles and Mandates update as information.

### **4.3 The Museum: Rick Neidig**

The future of the Museum was discussed, and it was reaffirmed that there is no intention to close it. The Museum needs additional partners and advocates, to ensure it remains a strong and valuable resource. Governors are interested in seeing that possible governance structures are explored, and that a three to five year plan be developed with interested municipal groups. Chair Trevor Gladue commented that aboriginal communities can play a lead role in making the Museum a center of indigenous cultural excellence.

## **5. New Business**

### **5.1 Academic Council Appointments: Rick Neidig**

Academic Council appointments are reviewed yearly by the Senior Management Team of the College, and appointments are updated yearly by the Board. It was recommended that the following individuals serve or act as alternates: Rick Neidig (statutory), Madeline McVey, Arthur Wood, Lindy Stewart, Julia Melnyk, Brian Panasiuk, Bonnie Porat, Cleo Carifelle (alternate), Paula Carson (alternate), and Nelson Lutz (alternate).

**MOTION: 011-08/09** Moved by Derek Chalifoux

That the Board approve the recommended appointments to Academic Council.

**CARRIED**

### **5.2 Draft Financial Statements: Dave Pike**

Chief Financial Officer Dave Pike presented the draft financial statements for 2007 – 2008 to the Board. The statements are preliminary documents which are available as the annual audit by the Office of the Auditor-General nears completion.

The Board received the draft financial statements as information.

### **5.3 Faculty and Staff Associations Governor nominees: Leigh Davies**

The Faculty Association has chosen Scott Biggin to replace outgoing Governor Darron Riddle, and the Staff Association has chosen Colin Ross to replace outgoing Governor Val Marshall. The outgoing governors' terms expire on January 7<sup>th</sup>, 2009, and the incoming governors begin their two year terms on January 8<sup>th</sup>, 2009.

The Board received the names of the Associations' nominees as information, and directed the Secretary to forward them to the office of the Minister of Advanced Education and Technology for approval.

**5.4 Alberta Association of Colleges and Technical Institutes (AACTI) Membership: Rick Neidig**

The AACTI Council of Board Chairs recommended that Boards discuss the concept of opening up membership in AACTI to all public post-secondary institutions in Alberta. Governors discussed this recommendation and agreed to pass a motion which reflects their views on this concept.

**MOTION: 012-08/09** Moved by Derek Chalifoux  
That the Board of Governors of Northern Lakes College agrees, in principle, with the concept of opening up membership in AACTI to all public post-secondary institutions.  
**CARRIED**

**MOTION: 013-08/09** Moved by Darron Riddle  
That the Board move in camera to discuss personnel matters.  
**CARRIED**

**The Board moved in camera at 5:15 pm.**

**MOTION: 014-08/09** Moved by Darron Riddle  
That the Board move out of camera.  
**CARRIED**

**The Board moved out of camera at 5:38 pm.**

**MOTION: 015-08/09** Moved by Paul Beauregard  
That the Board approve the Management Exempt compensation package, as proposed.  
  
Val Marshall abstained.  
**CARRIED**

**MOTION: 016-08/09** Moved by Belinda Forest  
That the Board approve the Senior Management compensation package, as proposed.  
  
Rick Neidig abstained.  
**CARRIED**

**The meeting was adjourned at 5:40 pm.**

**Next Meeting: The next meeting will be held at Keyano College in Fort McMurray, beginning at 9:00 am, October 21<sup>st</sup>.**