



## Policy

**Title: Campus Status**

**Policy Statement:**

**The Board reserves unto itself the authority to open or close campuses on the recommendation of the President.**

**Approved:** Original copy signed by the Chair of the Board  
(Daniel Vandermeulen, Chair of the Board)

November 23, 2017  
(Date)

**Sponsorship:** General

**To Be Reviewed:** November 23, 2022

**Review and Revision Date(s):** January 19, 2006; November 24, 2009; October 10, 2017; and November 14, 2017.

**First Approval Date:** January 19, 2006

**Stakeholders Consulted (Date):** Senior Management Team – November, 2005; Policy Review Committee – October 10, 2017 and November 14, 2017; Board of Governors – November 23, 2017.

**Purpose:**

This policy provides direction to the college in the evaluation of a campus' status.

**Guidelines:**

1. Campus status enables the President to commit resources to that campus. Resources may include but are not limited to:
  - A. Facilities,
  - B. Educational services,
  - C. A Community Education Committee,
  - D. Continuing Education & Corporate Training services,
  - E. Counselling services, and

F. Library services.

2. Prior to recommending the opening of a campus, the President will give due consideration to:
  - A. the sustainability of funding and enrollment,
  - B. the availability of adequate space,
  - C. the effect on currently operating programs and services,
  - D. the need for part time programs or courses,
  - E. the availability of facility and information technology support services,
  - F. the availability of counselling and Continuing Education & Corporate Training services,
  - G. the establishment of a Community Education Committee, and
  - H. the availability of alternative sources of programs and services.
  
3. Prior to recommending campus closure, the President will consider:
  - A. campus probationary status for a five-month term to assist with recruitment,
  - B. sustainability of enrollment in full time programs,
  - C. cost per full load equivalent,
  - D. input from the Community Education Committee,
  - E. need for full time and part time programming,
  - F. availability of alternative sources of programs and services,
  - G. services delivered from that campus to other sites, and
  - H. community commitments.

If a decision is made to reduce the level of service at a campus due to low enrollments, the College will make reasonable efforts to provide the services of a Community Access Point (CAP). The CAP will offer part-time students access to programs and support services.