



POLICY

Title: Student Services Policy

Policy Statement:

The Board of Governors of Northern Lakes College believes that student success is encouraged by providing a supportive learning environment, and is therefore committed to providing learner support, enrollment management, and counseling services that reflect the communities served and the needs of local students.

Approved: _____ (Chair of the Board) _____ (Date)

Date(s) Approved/or Reviewed/or Revised: July 20, 2011; September 20, 2011.

Effective Date: September 20, 2011.

Stakeholders Consulted (Date): Senior Management Team June 7, 2011; SMT Sub-Committee June 28, 2011.

Reference to other Documents (if any): Northern Lakes College Mandate (2010); Student Services Admissions Procedure.

Guidelines:

1. The Northern Lakes College enrollment management system will follow and support the student from their initial inquiry stage as a prospective student through to graduation.
2. Processes within the College will be undertaken with the student in mind. For example, considerations for the student will have a direct impact on program and curriculum design, the teaching and learning process, student support services; graduate competencies and preparation for employment.
3. Employer and accreditation requirements for programs will guide information provided to prospective and accepted students. Identification and validation of information provided to prospective students will be assessed by understanding the needs of communities within the stewardship region and collaborating with other stakeholders such as program approval authorities and accreditation agencies.
4. Reasonable accommodations for students with disabilities shall be provided as outlined in the Academic Accommodation for Students with Disabilities Policy.