

**Mission Statement**

With respect for cultures and the needs of communities, Northern Lakes College provides quality educational programs and services which enable adults to continue their education, to improve their employment opportunities, and to enhance their quality of life.



**MINUTES**  
**The Board of Governors of Northern Lakes College**

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**February 18, 2016**  
**10:00 a.m.**  
**Slave Lake Campus**

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**Present:**

<b>Governors</b>	
Daniel Vandermeulen - <i>Public Member (Chair)</i>	✓
Dan Fletcher - <i>Public Member (Vice Chair)</i>	
Earl Laboucan - <i>Public Member</i>	✓
Inier Cardinal – <i>Public Member</i>	✓
Amber Armstrong - <i>Public Member</i>	
Fern Welch - <i>Public Member</i>	
Ray Stern - <i>Public Member</i>	✓
Shona Hommy-Bugarin - <i>Faculty Association-nominated Member</i>	✓
Odessa Ptashnyk – <i>Staff Association-nominated Member</i>	✓
Zachariah Keyesapapmotew - <i>Student-nominated Member</i>	✓
Ann Everatt – <i>President and CEO</i>	✓
<b>Staff</b>	
Madeline McVey, <i>Vice President, Academic</i>	✓
Rob LeSage, <i>Vice President, Corporate Services and Chief Financial Officer</i>	✓
Desiree Judd, <i>Executive Assistant to the Board of Governors and Vice President Corporate Services &amp; CFO</i>	✓
<b>Guests</b>	

## **1. Opening**

**1.1 Confirm Quorum:** Quorum established

**1.2 Call to Order:** The meeting was called to order at 10:00 a.m. by the Chair, Daniel Vandermeulen.

**1.3 Conflict of Interest:** No conflict of Interest

### **1.4 Adoption of Agenda**

**MOTION 041-15/16:** Moved by Odessa  
That the agenda for February 18, 2016 be adopted.  
**CARRIED**

## **2. Consent folder**

### **2.1 Acceptance of Minutes**

The January 21, 2016 Minutes were accepted.

**MOTION 042-15/16:** Moved by Ray  
That the January 21, 2016 Minutes be accepted.  
**CARRIED**

## **3. Reports**

### **3.1 Board Chair Report: Daniel Vandermeulen**

The Board Chair report was presented to the Board.

### **3.2 Presidents Report: Ann Everatt**

The President's Report was presented to the Board.

### **3.3 Risk Management Report: Rob LeSage**

The Risk Management Report was presented to the Board.

#### **4. Committee Breakout Sessions**

Committees Broke away to do committee business. Reports to be given under Business item 5.4 & 5.5

Agenda was considered a starter agenda. Ongoing committee meetings will have a standing agenda.

#### **5. Business:**

##### **5.1 Truth & Reconciliation Action Plan: Ann Everatt**

Northern Lakes College already has many of the recommendations in place.

Northern Lakes College has prepared a plan to include the recommendations to post-secondary institutions in our operational plan.

Truth and Reconciliation will be a standing item on the Board of Governors Agenda.

##### **5.2 Succession Plan: Ann Everatt**

The Succession Plan for Northern Lakes College was presented to the Board.

##### **5.3 Logo and Brand: Ann Everatt**

**Deferred to next agenda**

##### **5.4 Audit and Finance Report: Chair**

Chair gave a general overview of the Audit & Finance Committee Agenda. Items that need to bring forward to the Board of Governors for approval are as follows:

4.1 Auditors, audit entry meeting

**MOTION 043-15/16:** Moved by Ray  
That the Board approve the Auditors, audit plan  
**CARRIED**

4.6 Investment of Funds Policy

**MOTION 044-15/16:** Moved by Ray  
That the Board approve the Investment of Funds  
Policy  
**CARRIED**

##### **5.5 Program & Services Report**

Acting Chair gave a general overview of the Programs & Services Committee Agenda. Items that need to bring forward to the Board of Governors for approval are as follows:

4.12 Program Recommendation-Changes to Survey and Calculation program

**MOTION 045-15/16:** Moved by Shona  
That the Board approve the changes to Survey and Calculation  
**CARRIED**

4.13 Program Recommendation – Oilfield Operator Training

**MOTION 046-15/16:** Moved by Shona  
That the Board approve the changes to the Oilfield Operator Training  
**CARRIED**

Addition: New program Introduction to Survey Theory

**MOTION 047-15/16:** Moved by Shona  
That the Board approve the new program Introduction to Survey Theory  
**CARRIED**

**6. Policy Review**  
**Deferred to Next Agenda**

**7. Next Agenda**

- 7.1 Truth and Reconciliation**
- 7.2 Fort Vermilion – March**
- 7.3 Audit and Finance Committee**
- 7.4 Program and Services Committee**

**8. In-Camera Session**  
**The Board went In-Camera**

The next meeting is scheduled for March 17, 2016 in Valleyview

**9. Adjournment**  
The meeting adjourned at 3:41 p.m.