

Mission Statement

With respect for cultures and the needs of communities, Northern Lakes College provides quality educational programs and services which enable adults to continue their education, to improve their employment opportunities, and to enhance their quality of life.



MINUTES
The Board of Governors of Northern Lakes College

January 21, 2016

9:00 a.m.

High Level Campus

Present:

Governors	
Daniel Vandermeulen - <i>Public Member (Chair)</i>	✓
Dan Fletcher - <i>Public Member (Vice Chair)</i>	✓
Earl Laboucan - <i>Public Member</i>	
Inier Cardinal – <i>Public Member</i>	
Amber Armstrong - <i>Public Member</i>	
Fern Welch - <i>Public Member</i>	✓
Ray Stern - <i>Public Member</i>	✓
Shona Hommy-Bugarin - <i>Faculty Association-nominated Member</i>	✓
Odessa Ptashnyk – <i>Staff Association-nominated Member</i>	✓
Zachariah Keyesapapmotew - <i>Student-nominated Member</i>	✓
Ann Everatt – <i>President and CEO</i>	✓
Staff	
Madeline McVey, <i>Vice President, Academic</i>	✓
Rob LeSage, <i>Vice President, Corporate Services and Chief Financial Officer</i>	✓
Glenn Mitchell, <i>Dean, Business, Academics & University Studies</i>	✓
Harrison Applin, <i>Dean, Health & Human Service Programs</i>	✓
Lucinda Jenkins, <i>Chair, Business Administrative Programs & University Studies</i>	✓
Desiree Judd, <i>Executive Assistant to the Board of Governors and Vice President Corporate Services & CFO</i>	✓
Guests	
Trina Genowish, <i>Students' Association Business Manager</i>	✓

1. Opening

1.1 Confirm Quorum: Quorum established

1.2 Call to Order: The meeting was called to order at 9:30 a.m. by the Chair, Daniel Vandermeulen.

1.3 Conflict of Interest: No conflict of Interest

1.4 Adoption of Agenda

Addition: Round Dance location change

MOTION 034-15/16: Moved by Odessa
That the agenda for January 21, 2016 be adopted.
CARRIED

2. Consent folder

2.1 Acceptance of Minutes

The December 17, 2016 Minutes were accepted with next meeting date change.

MOTION 035-15/16: Moved by Ray Stern as corrected
That the December 17, 2015 Minutes be accepted.
CARRIED

3. Reports

3.1 Board Chair Report: Daniel Vandermeulen

The Board Chair report was presented to the Board.

The Board Chair and President attended a meeting in High Prairie with the School Boards, Town of High Prairie and MD of Big Lakes. It was suggested that NLC take the lead in acquisition of old hospital land.

It is the Board of Governors position that the Town of High Prairie should take the lead and it will be expressed at the next meeting with the Town of High Prairie, MD of Big Lakes, and the school districts.

3.2 Presidents Report: Ann Everatt

The President's Report was presented to the Board.

3.3 Risk Management Report: Rob LeSage

The Risk Management Report was presented to the Board.

3.4 Academic Council Report: Madeline McVey

The Academic Council Report was presented to the Board.

3.5 Budget Preparation Progress Report: Ann Everatt

A Budget Preparation Progress Report was provided verbally by Ann to the Board.

Direction given by the ministry that base grant should be +2%. No guarantee that this increase will be given. Budget will be completed with +2% and 0% scenarios

4. Business

4.1 Committee Structure of the Board

A draft ToR for the Board of Governors Programs and Services Committee and the ToR for the Board of Governors Audit and Finance Committee.

Option 1: Committee as a whole

Option 2: Divided Board Members on each committee

MOTION 038-15/16:

Moved by Ray Stern

That the Board will divide into a finance committee and a program committee with 5 members each and a chair will be selected by the 5 members.

CARRIED

President will be regarded as a floater and can or will attend one or both committee meetings.

Board Members to email Dan Vandermeulen with committee preference and final committee selection will be sent out.

4.2 Compensation Survey (Attached)

Document to be referred to the Finance Committee of the Board

4.3 Second and Third Reading of Fees with Students Association

The Second and Third reading of the fees were presented to the Board with the request of Approval

A review of comprehensive community institution fees was conducted. The Board discussed looking at increasing the fees in future years.

MOTION 036-15/16: Moved by Dan Fletcher
That the Board approve the Second Reading of the Fees.

CARRIED

MOTION 037-15/16: Moved by Fern Welch
That the Board approve the Third Reading of the Fees.

CARRIED

4.4 Academic Program Changes

Harrison presented to the Board a Program Change for EMR (Attachment)

Glenn presented to the Board a Program Change for EMT (Attachment)

Glenn presented to the Board a Program Change for Human Resource Management (Attachment)

MOTION 039-15/16: Moved by Dan Fletcher
That the Board approve the program changes recommended by the Academic Council.

CARRIED

4.5 Out of country travel

Five out of Country Travel Requests were submitted to the Board for approval for Agresso training.

MOTION 040-15/16: Moved by Shona
That the Board approve the out of country travel for required Agresso training

CARRIED

4.6 Round Dance Location Change

The cultural committee would like to move the venue of the round dance to Slave Lake campus. The Board did not express concerns.

5. Next Agenda

5.1 Truth & Reconciliation Action Plan

5.2 Fort Vermilion - March

5.3 Crane Information

5.4 Succession Plan

5.5 6&6 Budget

The next meeting is scheduled for February 18, 2016 in Slave Lake

6. Adjournment

The meeting adjourned at 11:50 a.m.