

Mission Statement

With respect for cultures and the needs of communities, Northern Lakes College provides quality educational programs and services which enable adults to continue their education, to improve their employment opportunities, and to enhance their quality of life.



MINUTES
The Board of Governors of Northern Lakes College

April 21, 2016
10:00 a.m.
Grouard Campus

Present:

Governors	
Daniel Vandermeulen - <i>Public Member (Chair)</i>	✓
Dan Fletcher - <i>Public Member (Vice Chair)</i>	
Inier Cardinal – <i>Public Member</i>	
Amber Armstrong - <i>Public Member</i>	
Fern Welch - <i>Public Member</i>	✓
Ray Stern - <i>Public Member</i>	✓
Shona Hommy-Bugarin - <i>Faculty Association-nominated Member</i>	✓
Odessa Ptashnyk – <i>Staff Association-nominated Member</i>	✓
Zachariah Keyesapapmotew - <i>Student-nominated Member</i>	
Ann Everatt – <i>President and CEO</i>	✓
Staff	
Madeline McVey, <i>Vice President, Academic</i>	✓
Rob LeSage, <i>Vice President, Corporate Services and Chief Financial Officer</i>	✓
Desiree Judd, <i>Executive Assistant to the Board of Governors and Vice President Corporate Services & CFO</i>	✓
Guests	
Bill Bedard, <i>Senior Director Finance Services</i>	✓
Valerie Tradewell, <i>Director Advancement</i>	✓

1. Opening

1.1 Confirm Quorum: Quorum established

1.2 Call to Order: The meeting was called to order at 10:06 a.m. by the Chair, Dan Vandermeulen.

1.3 Conflict of Interest: No conflict of Interest

1.4 Adoption of Agenda

MOTION 052-15/16: Moved by Fern
That the agenda for April 21, 2016 be adopted with Additions.

CARRIED

2. Consent folder

2.1 Acceptance of Minutes

The March 17, 2016 Minutes were accepted.

MOTION 053-15/16: Moved by Odessa
That the March 17, 2016 Minutes be accepted.

CARRIED

3. Reports

3.1 Board Chair Report: Daniel Vandermeulen

The Board Chair report was presented to the Board.

3.2 Presidents Report: Ann Everatt

The President's Report was presented to the Board.

3.3 Risk Management Report: Rob LeSage

The Risk Management Report was presented to the Board.

4. Committee Breakout Sessions

Committees broke away to do committee business. Reports to be given under Business item 5.4 & 5.5

5. Business:

5.1 1st Reading of the CIP: Ann Everatt

Ann presented the CIP to the Board

MOTION 054-15/16: Moved by Ray
That the Board approve the 1st Reading of the CIP
CARRIED

5.2 Logo & Brand

Val made presentation to the Board. The Logos and taglines will be brought back to table in May for final selection.

5.3 Salary Freeze for Management & Exempt

Ann shared information on the Salary Freeze for Management & Exempt

5.4 Audit and Finance Report: Ray Stern

Ray presented a report of the Audit and Finance Committee

5.4.1 Terms of reference

MOTION 055-15/16: Moved by Ray
That the Board approve the Audit and Finance
Terms of Reference.
CARRIED

MOTION 056-15/16: Moved by Ray
The Board commits to contribute a minimum of \$1 million or up to 10% of the Provincial contributions to a maximum of 50% (25% per project) of the unrestricted accumulated surplus for each of two capital projects: The High Prairie Campus Consolidation Project and the Slave Lakes Trades and Resource Technology Centre.
CARRIED

5.4.2 2nd & 3rd Reading of 16-17 Budget

MOTION 057-15/16: Moved by Ray
That the Board approve the 2nd & 3rd reading of
Operating 16-17 Budget
CARRIED

MOTION 058-15/16: Moved by Ray

That the Board approve the 2nd and 3rd reading of
Capital 16-17 Budget

CARRIED

5.5 Program & Services Report: Madeline McVey

Madeline presented a report of the Program & Services Committee

MOTION 059-15/16:

Moved by Shona

That the Board approve the Academic Policy

CARRIED

MOTION 060-15/16:

Moved by Shona

That the Board approve the Program Approval,
Revision and Termination Policy

CARRIED

5.6 Out of Country Travel

MOTION 061-15/16:

Moved by Odessa

That the Board approve 5 Out of Country Travel
requests

CARRIED

5.7 Board Recruitment

Ann presented the Board Matrix and Recruitment Ad to the Board

5.8 The Pacific Institute: Fern Welch

Fern presented information regarding the Pacific Institute focus group.

6. Policy Review:

6.1 Human Resources Delegation of Authority

Policy updated and approved.

7. Next Agenda:

7.1 Logo and Brand

7.2 Roles and Mandates

7.3 Policy Review

7.4 Audit and Finance Committee

7.5 Program and Services Committee

The next meeting is scheduled for May 19, 2016 in High Prairie

9. Adjournment

The meeting adjourned at 3:25 P.M.