

Mission Statement

With respect for cultures and the needs of communities, Northern Lakes College provides quality educational programs and services which enable adults to continue their education, to improve their employment opportunities, and to enhance their quality of life.



MINUTES
The Board of Governors of Northern Lakes College

May 21, 2015

10:00 a.m.

High Prairie Health Learning Centre

Present:

Governors	
Daniel Vandermeulen - <i>Public Member (Chair)</i>	✓
Dan Fletcher - <i>Public Member (Vice Chair)</i>	✓
Earl Laboucan - <i>Public Member</i>	✓
Inier Cardinal – <i>Public Member</i>	✓
Amber Armstrong - <i>Public Member (Teleconference)</i>	✓
Fern Welch - <i>Public Member</i>	✓
Ray Stern - <i>Public Member</i>	✓
Shona Hommy-Bugarin - <i>Faculty Association-nominated Member</i>	✓
Odessa Ptashnyk – <i>Staff Association-nominated Member</i>	✓
Joyce Boucher - <i>Student-nominated Member</i>	
Ann Everatt – <i>President and CEO</i>	✓
Staff	
Madeline McVey, <i>Vice President, Academic</i>	✓
Rob LeSage, <i>Vice President, Corporate Services and Chief Financial Officer</i>	✓
Paulette Campiou, <i>Executive Assistant to the Board of Governors and President & CEO</i>	✓

1. Opening

1.1 Call to Order: The meeting was called to order at 1:00 p.m. by the Chair, Daniel Vandermeulen.

1.2 Conflict of Interest

Earl Laboucan declared conflict of interest for all business regarding the Whitefish Lake First Nation and the Atikameg Campus.

1.3 Adoption of Agenda

MOTION 099-14/15: Moved by Odessa Ptashnyk
That the agenda for May 21, 2015 be adopted.
CARRIED

2. Consent Folder

2.1 Acceptance of Minutes

The April 16 2015 Minutes were accepted.

MOTION 100-14/15: Moved by Fern Welch
That the April 16, 2015 Minutes be accepted as presented.
CARRIED

3. Reports

3.1 Board Chair Report: Daniel Vandermeulen

The Board Chair report was presented to the Board.

3.2 President's Report: Ann Everatt

The President's report was presented to the Board.

3.3 Risk Management Report: Ann Everatt

The Risk Management report was presented to the Board.

4. Business

4.1 First Reading of the Financial Sustainability Plan: Ann Everatt

The First Reading of the Financial Sustainability Plan was presented to the Board with a request for approval.

MOTION 101-14/15: Moved by Ray Stern
That the Board approve the First Reading of the Financial Sustainability Plan.
CARRIED

4.2 First Reading of the Northern Lakes College 2015-2018 Comprehensive Institutional Plan (CIP): Ann Everatt

The First Reading of the Northern Lakes College 2015-2018 Comprehensive Institutional Plan (CIP) was presented to the Board with a request for approval.

MOTION 102-14/15: Moved by Shona Hommy-Bugarin
That the Board approve the First Reading of the Northern Lakes College 2015-2018 Comprehensive Institutional Plan (CIP).

CARRIED

4.3 Insurance Coverage: Ann Everatt

Information about insurance coverage for the Board of Governors was presented.

4.4 Gift Lake Campus: Ann Everatt

Options for the old Gift Lake Campus facility were presented and discussed. The Board directed management to sell the old Gift Lake Campus facility to the Gift Lake Settlement.

Earl Laboucan was not present during the discussions about the Gift Lake Campus.

4.5 Peerless/Trout Lake Campus Project: Ann Everatt

Updated information regarding the Peerless/Trout Lake campus project was presented to the Board with requests to rescind Motion 086-14/15 and approve a new motion to reflect the updated information.

MOTION 103-14/15: Moved by Dan Fletcher
That the Board rescind MOTION 086-14/15.

CARRIED

MOTION 104-14/15: Moved by Earl Laboucan
That the Board approve a contribution of \$1 million of College funds to collaborate on the construction of a school on the Peerless/Trout Lake First Nation on the condition that Alberta Innovation and Advanced Education contribute \$1.7 million which will be provided directly to Northern Lakes College to hold until payment is required with the authority to appoint staff to participate in the construction team.

CARRIED

4.6 Consolidation of the High Prairie Campuses: Ann Everatt

Options for the consolidation of the High Prairie campuses were presented and discussed. The Board directed management to bring a detailed report consisting of all options with costs to the next meeting.

5. Policy Review

5.1 Finance – Travel Expense, Hospitality and Public Disclosure Policy:

Ann Everatt

The updated Finance – Travel Expense, Hospitality and Public Disclosure Policy was presented to the Board for approval.

MOTION 105-14/15: Moved by Shona Hommy-Bugarin
That the Board approve the updated Finance –
Travel Expense, Hospitality and Public Disclosure
Policy.

CARRIED

5.2 Finance - Management of Endowments and Special Purpose Funds Policy: Ann Everatt

The updated Finance - Management of Endowments and Special Purpose Funds Policy was presented to the Board for approval.

MOTION 106-14/15: Moved by Inier Cardinal
That the Board approve the updated Finance –
Management Endowments of Special Purpose
Funds Policy.

CARRIED

5.3 Student Services – Accommodation for Students with Disabilities Policy: Ann Everatt

The updated Students Services – Accommodations for Students with Disabilities was presented to the Board for approval.

MOTION 107-14/15: Moved by Ray Stern
That the Board approve the updated Student
Services – Accommodation for Students with
Disabilities Policy.

CARRIED

5.4 Governance – Board Indemnification Policy: Ann Everatt

The Governance – Board Indemnification Policy was presented for review and approval. The First Reading was approved with suggested amendments.

MOTION 108-14/15: Moved by Odessa Ptashnyk
That the Board approve the First Reading of the
Governance – Board Indemnification Policy with
amendments.

CARRIED

**5.5 Board of Governors Audit and Finance Committee Terms of Reference:
Ann Everatt**

The updated Board of Governors Audit and Finance Committee Terms of Reference was presented for review and approval. The Board requested for additional revisions to the terms of reference. The revised draft of the updated Board of Governors Audit and Finance Committee Terms of Reference will be brought back to the June 18, 2015 meeting for review and approval.

6. Adjournment

The meeting adjourned at 4:45 p.m.