

Mission Statement

With respect for cultures and the needs of communities, Northern Lakes College provides quality educational programs and services which enable adults to continue their education, to improve their employment opportunities, and to enhance their quality of life.



MINUTES
The Board of Governors of Northern Lakes College

October 21 & 22, 2015

Day 1

1:00 p.m.

Edmonton

Present:

Governors	
Daniel Vandermeulen - <i>Public Member (Chair)</i>	✓
Dan Fletcher - <i>Public Member (Vice Chair)</i>	✓
Earl Laboucan - <i>Public Member</i>	
Inier Cardinal – <i>Public Member</i>	
Amber Armstrong - <i>Public Member</i>	✓
Fern Welch - <i>Public Member</i>	
Ray Stern - <i>Public Member</i>	
Shona Hommy-Bugarin - <i>Faculty Association-nominated Member</i>	✓
Odessa Ptashnyk – <i>Staff Association-nominated Member</i>	✓
Vacant - <i>Student-nominated Member</i>	
Ann Everatt – <i>President and CEO</i>	✓
Staff	
Madeline McVey, <i>Vice President, Academic</i>	
Rob LeSage, <i>Vice President, Corporate Services and Chief Financial Officer</i>	✓
Paulette Campiou, <i>Executive Assistant to the Board of Governors and President & CEO</i>	✓

1. Opening

1.1 Call to Order: The meeting was called to order at 1:00 p.m. by the Chair, Daniel Vandermeulen.

1.2 Adoption of Agenda

Amendments to the agenda are as follows:

1. Move the 2016-19 Comprehensive Institutional Plan Presentations to the October 22, 2015 agenda.
2. Add the following:
 - 3.4 Board of Governors Effectiveness – Board of Governors Matrix;
 - 3.5 Athabasca University;
 - 3.6 Northern Lakes College Mandate and Roles;
 - 3.7 Tallcree Tribal Government, School Division.

MOTION 016-15/16: Moved by Odessa Ptashnyk
That the agenda for October 21, 2015 be adopted with amendments.

CARRIED

2. Consent folder

2.1 Acceptance of Minutes

The September 17, 2015 Minutes were accepted.

MOTION 017-15/16: Moved by Amber Armstrong
That the September 17, 2015 Minutes be accepted.

CARRIED

3. Business

3.1 Northern Lakes College 2014-15 Financial Statements: Ann Everatt

The Northern Lakes College 2014-15 Financial Statements were presented to the Board with a request for approval.

MOTION 018-15/16: Moved by Dan Fletcher
That the Board approve the Northern Lakes College 2014-15 Financial Statements.

CARRIED

3.2 Northern Lakes College Audit Report: Dan Vandermeulen

Dan presented the Office of the Auditor General's Northern Lakes College Audit Report for the year ended June 30, 2015 with a request to accept the report.

The Board of Governors commends the NLC management for all the work completed to decrease 14 audit recommendations to 1 audit recommendation.

MOTION 019-15/16: Moved by Amber Armstrong

That the Board accept the Office of the Auditor General's Northern Lakes College Audit Report for the year ended June 30, 2015.

CARRIED

3.3 Out of Country Travel: Ann Everatt

A request to approve out of country travel for Michelle Mitchell and Kathy Reid to attend a conference in San Antonio, Texas was presented to the Board for approval.

MOTION 020-15/16:

Moved by Dan Fletcher

That the Board approve out of country travel for Michelle Mitchell and Kathy Reid to attend a conference in San Antonio, Texas.

CARRIED

3.4 Board of Governors Effectiveness – Board of Governors Matrix: Ann Everatt

Draft Board of Governors matrix documents were presented to Board for review. Changes will be made to the documents and brought back to Board for approval.

3.5 Athabasca University: Ann Everatt

The Athabasca University: A Path Forward paper prepared by Northern Lakes College was presented to the Board.

The Board Chair and the President will meet with regional MLAs to present the paper.

3.6 Northern Lakes College Mandate and Roles: Ann Everatt

The Northern Lakes College Mandate and Roles document was presented to the Board for review.

Recommended changes were presented. The changes will be implemented to the document and brought back to the next meeting for further review.

3.7 Tallcree Tribal Government, School Division: Ann Everatt

A letter from the Tallcree Tribal Government, School Division regarding the disposal of the trailer located in Fort Vermilion was presented to the Board.

MOTION 021-15/16:

Moved by Odessa Ptashnyk

That the Board approve disposing the trailer located in Fort Vermilion by selling it to the Tallcree Tribal Government, School Division.

CARRIED

4. Adjournment

The meeting adjourned at 3:35 p.m.

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MINUTES
The Board of Governors of Northern Lakes College

October 21 & 22, 2015
Day 2
9:00 a.m.
Edmonton

Present:

Governors	
Daniel Vandermeulen - <i>Public Member (Chair)</i>	✓
Dan Fletcher - <i>Public Member (Vice Chair)</i>	✓
Earl Laboucan - <i>Public Member</i>	
Inier Cardinal – <i>Public Member</i>	
Amber Armstrong - <i>Public Member</i>	✓
Fern Welch - <i>Public Member</i>	
Ray Stern - <i>Public Member</i>	
Shona Hommy-Bugarin - <i>Faculty Association-nominated Member</i>	✓
Odessa Ptashnyk – <i>Staff Association-nominated Member</i>	✓
Vacant - <i>Student-nominated Member</i>	
Ann Everatt – <i>President and CEO</i>	✓
Staff	
Madeline McVey, <i>Vice President, Academic</i>	
Rob LeSage, <i>Vice President, Corporate Services and Chief Financial Officer</i>	✓
Paulette Campiou, <i>Executive Assistant to the Board of Governors and President & CEO</i>	✓

1. Opening

1.1 Call to Order: The meeting was called to order at 9:05 a.m. by the Chair, Daniel Vandermeulen.

1.2 Adoption of Agenda

Amendments to agenda:

The agenda item 2.3 Board of Governors Matrix was moved to yesterday; therefore, is removed from today's agenda.

Add: 2.4 Northern Lakes College Logo update.

MOTION 021-15/16: Moved by Shona Hommy
That the agenda for October 22, 2015 be adopted with amendments.

CARRIED

2. Business

2.1 Truth and Reconciliation Commission of Canada: Calls to Action Paper: Ann Everatt

Tabled

2.2 2015-2016 Comprehensive Institutional Plan (CIP) Presentations

The following three presentations were provided to the Board. Planning Discussions took place during all presentations.

- Corporate Services 2015-2016 presentation: Rob LeSage
- Learner Services 2015-2016 Presentation: Ann Everatt
- Northern Lakes College 2015-2016: Ann Everatt

2.3 2016-2019 Comprehensive Institutional Plan (CIP) Goals: Ann Everatt

Recommended goals for the 2016-2019 Comprehensive Institutional Plan were presented to the Board with a request to review, revise and approve. The Board will review the goals again at the next meeting.

2.4 Northern Lakes College Logo Update: Ann Everatt

Tabled

3. Freedom of Information and Protective of Privacy (FOIP) Act: Joan Dunlop

Ms. Dunlop presented a general awareness information presentation to the Board. Discussions were held during the presentation.

Northern Lakes College management and the FOIP Coordinator have been working to enhance the College FOIP platform: A College FOIP webpage has been developed and added to the College website; a FOIP policy, two procedures, and forms have been developed; and increased education and training initiatives have been offered to all employees.

4. Next Agenda

The next meetings scheduled in the Slave Lake Campus are:

November 17, 2015 – Board of Governors Audit and Finance Committee training;

November 18, 2015 – Board and President Evaluations;

November 19, 2015 – Regular Board meeting.

5. Adjournment

The meeting was adjourned at 3:30 p.m.