

**Mission Statement**

With respect for cultures and the needs of communities, Northern Lakes College provides quality educational programs and services which enable adults to continue their education, to improve their employment opportunities, and to enhance their quality of life.



**MINUTES**  
**The Board of Governors of Northern Lakes College**

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**September 17, 2015**

**10:00 a.m.**

**Gift Lake Campus**

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**Present:**

<b>Governors</b>	
Daniel Vandermeulen - <i>Public Member (Chair)</i>	✓
Dan Fletcher - <i>Public Member (Vice Chair)</i>	
Earl Laboucan - <i>Public Member</i>	
Inier Cardinal – <i>Public Member (Teleconference)</i>	✓
Amber Armstrong - <i>Public Member</i>	✓
Fern Welch - <i>Public Member</i>	✓
Ray Stern - <i>Public Member</i>	✓
Shona Hommy-Bugarin - <i>Faculty Association-nominated Member (Teleconference)</i>	✓
Odessa Ptashnyk – <i>Staff Association-nominated Member</i>	✓
Joyce Boucher - <i>Student-nominated Member</i>	
Ann Everatt – <i>President and CEO</i>	✓
<b>Staff</b>	
Madeline McVey, <i>Vice President, Academic</i>	✓
Rob LeSage, <i>Vice President, Corporate Services and Chief Financial Officer</i>	✓
Paulette Campiou, <i>Executive Assistant to the Board of Governors and President &amp; CEO</i>	✓

## **1. Opening**

**1.1 Call to Order:** The meeting was called to order at 10:08 a.m. by the Chair, Daniel Vandermeulen.

### **1.2 Adoption of Agenda**

**MOTION 003-15/16:** Moved by Odessa Ptashnyk  
That the agenda for September 17, 2015 be adopted.  
**CARRIED**

### **1.3 Conflict of Interest**

Shona Hommy declared Conflict of Interest on agenda item 5.7 Faculty Wage Reopener.

## **2. Consent folder**

### **2.1 Acceptance of Minutes**

The June 18, 2015 Minutes were accepted.

**MOTION 004-15/16:** Moved by Fern Welch  
That the June 18, 2015 Minutes be accepted.  
**CARRIED**

The June 30, 2015 Minutes were accepted.

**MOTION 005-15/16:** Moved by Amber Armstrong  
That the June 30, 2015 Minutes be accepted.  
**CARRIED**

The July 6, 2015 Minutes were accepted.

**MOTION 006-15/16:** Moved by Amber Armstrong  
That the July 6, 2015 Minutes be accepted.  
**CARRIED**

## **3. Guests**

### **3.1 Mr. Robert Heyde, Gift Lake Junior High School Principal**

## **4. Reports**

### **4.1 Board Chair Report: Daniel Vandermeulen**

The Board Chair report was presented to the Board.

### **4.2 President's Report: Ann Everatt**

The President's report was presented to the Board.

**4.3 Risk Management Report: Ann Everatt**

The Risk Management report was presented to the Board.

**4.4 Northern Lakes College Property Environmental Assessment Report: Ann Everatt**

The Northern Lakes College Property Environmental Assessment report was presented to the Board.

**5. Presentation**

**5.1 Gift Lake Junior High School: Mr. Robert Heyde**

Mr. Robert Heyde provided an appreciation presentation to the Board and then gave a tour of the Gift Lake School.

**6. Business**

**6.1 Purchase of Equipment for the Crane and Hoisting Equipment Operator Program: Ann Everatt**

Information about the purchase of equipment for the Crane and Hoisting Equipment Operator program was presented to the Board with a request for approval.

**MOTION 007-15/16:** Moved by Ray Stern  
That the Board approve the College incurring a debt of up to \$3.4 million to acquire equipment for the Crane and Hoisting Equipment Operator Program.  
**CARRIED**

**6.2 Allocation to the Rupertsland Scholarship: Ann Everatt**

Information about the Rupertsland Scholarship was presented to the Board with a request for approval.

**MOTION 008-15/16:** Moved by Fern Welch  
That the Board approve the allocation of \$25,000.00 of \$150,000.00 Access to Future for Rupertsland Scholarships.  
**CARRIED**

**6.3 Athabasca University – *The Future is Now* document: Ann Everatt**

A summary of *The Future is Now* document from the Athabasca University was presented to the Board along with a Northern Lakes College response.

Recessed for lunch at 11:38 a.m.

Meeting reconvened at 12:32 p.m.

**6.4 Infrastructure Maintenance Program Plan: Ann Everatt**

The 2015-16 to 2018-19 Infrastructure Maintenance Program Plan was presented to the Board for approval.

**MOTION 009-15/16:** Moved by Amber Armstrong  
That the 2015-16 to 2018-19 Infrastructure Maintenance Program Plan be approved.

**CARRIED**

**6.5 Gift Lake Grand Opening: Ann Everatt**

A grand opening for the Gift Lake Campus is being planned. All the details will be given once they are finalized.

**6.6 Appointees to Academic Council: Ann Everatt**

Information about Academic Council was presented to the Board with a request to approve the recommended appointments for the four new regular members and the five alternative members to Academic Council.

**MOTION 010-15/16:** Moved by Odessa Ptashnyk  
That the Board approves the recommended appointments for the four new regular members and five alternative members to the Academic Council.

**CARRIED**

**6.7 Faculty Wage Reopener: Ann Everatt**

A comparison on Faculty wages of Northern Lakes College and all other Alberta College's was presented to the Board.

A request for approval to reopen Faculty wage negotiation was presented.

**MOTION 011-15/16:** Moved by Ray Stern  
That the Board approve a 2.25 % Faculty Wage Reopener for year July 1, 2015 to June 30, 2016.

**CARRIED**

Shona Hommy was not present during the presentation and discussion on Faculty Wage Reopener.

**6.8 Long Service Awards Banquet: Ann Everatt**

Information about the Long Service Awards Banquet with an invitation was presented to the Board.

**6.9 Metis Celebration: Ann Everatt**

Information about the Metis Celebration with an invitation was presented to the Board.

**6.10 Board Retreat: Ann Everatt**

Information about the Board Retreat was presented to the Board.

**6.11 Out of Country Travel: Ann Everatt**

Approval for Val Tradewell and Rachel Ouellette to travel out of the county to attend conference in October 2015 was presented to the Board with a request for approval.

**MOTION 012-15/16:** Moved by Inier Cardinal  
That the Board approve out of country travel for Val Tradewell and Rachel Ouellette to attend a conference in October 2015.

**CARRIED**

**7. Policy Review: Ann Everatt**

**7.1 Governance – Board Indemnification Policy: Ann Everatt**

The second and third readings of the Governance – Board Indemnification Policy was presented to the Board with a request for approval.

**MOTION 013-15/16:** Moved by Shona Hommy  
That the Board approve the Second Reading of the Governance – Board Indemnification Policy

**CARRIED**

**MOTION 014-15/16:** Moved by Fern Welch  
That the Board approve the Third and Final Reading of the Governance – Board Indemnification Policy

**CARRIED**

**7.2 Board of Governors Audit and Finance Committee Terms of Reference: Ann Everatt**

The updated Board of Governors Audit and Finance Committee Terms of Reference was presented to the Board for approval.

**MOTION 015-15/16:** Moved by Amber Armstrong  
That the Board approve the updated Board of Governors Audit and Finance Committee Terms of Reference.

**CARRIED**

**8. Next Agenda**

The next meeting is scheduled for October 21 & 22, 2015 in Edmonton.

**9. Adjournment**

The meeting adjourned at 1:37 p.m.