

Mission Statement

With respect for cultures and the needs of communities, Northern Lakes College provides quality educational programs and services which enable adults to continue their education, to improve their employment opportunities, and to enhance their quality of life.



MINUTES

The Board of Governors of Northern Lakes College

October 16, 2014

11:00 a.m.

Grouard Campus

Present:

Governors	
Archie Cunningham - <i>Public Member (Chair)</i>	✓
Sandra Willing - <i>Public Member (Vice Chair)</i>	✓
Wilf Willier- <i>Public Member</i>	✓
Earl Laboucan - <i>Public Member</i>	✓
Dan Fletcher - <i>Public Member</i>	✓
Inier Cardinal- <i>Public Member</i>	✓
Jennifer Moore - <i>Public Member</i>	
Shona Hommy-Bugarin - <i>Faculty Association-nominated Member</i>	✓
Odessa Ptashnyk – <i>Staff Association-nominated Member</i>	✓
Joyce Boucher - <i>Student-nominated Member</i>	✓
Ann Everatt – <i>President and CEO</i>	✓
Staff	
Madeline McVey, <i>Vice President, Academic</i>	
Rob LeSage, <i>Vice President, Corporate Services and Chief Financial Officer</i>	✓
Randy Anderson, <i>Manager, Aboriginal Relations, Central Region</i>	✓
Brad Hestbak, <i>Senior Director, External Relations</i>	✓
Paulette Campiou, <i>Executive Assistant to the Board of Governors and President & CEO</i>	✓

1. Opening

1.1 Call to Order: The meeting was called to order at 11:45 a.m. by the Chair, Archie Cunningham.

1.2 Adoption of Agenda

MOTION 030-14/15: Moved by Wilf Willier
That the agenda for October 16, 2014 be adopted.
CARRIED

1.3 Acceptance of Minutes

The Minutes of September 18, 2014 were accepted with amendments. Inier Cardinal abstained from voting as he was not present at the September 18, 2014 meeting.

MOTION 031-14/15: Moved by Joyce Boucher.
That the minutes of September 18, 2014 be accepted as amended.
CARRIED

1.4 Committee of the Whole

1.4.1 Motion to move into Committee of the Whole.

MOTION 032-14/15: Moved by Odessa Ptashnyk
That the Board move into Committee of the Whole meeting.
CARRIED

The Board moved into Committee of the Whole at 11:50 a.m. Vice-Chair, Sandra Willing assumed the Chair.

Long Service Awards

The 2014 NLC Long Service Awards of October 9, 2014 was enjoyed by all who attended. A question on the terms that employees are awarded was presented. The question will be brought to Senior Leadership Team and the Human Resources – Long Service Awards Policy will be investigated. The information will be brought back to the next meeting.

2014-2015 Board Meeting Schedule

A suggestion to provide video conference capabilities to all the Board meetings was brought forward. Video conference meeting capabilities will be provided when it is possible.

1.4.2 Motion to adjourn Committee of the Whole and move into the Public Meeting of the Board.

MOTION 033-14/15: Moved by Wilf Willier
That the Board adjourn the Committee of the Whole meeting.
CARRIED

The Board moved out of Committee of the Whole at 11:58 a.m. Archie Cunningham reassumed the Chair.

MOTION 034-14/15: Moved by Dan Fletcher
That the Board directs the Senior Leadership Team to investigate the Human Resources – Long Service Awards Policy and the information be brought to the next meeting.
CARRIED

Recessed for lunch at 12:04 p.m.

Meeting reconvened at 12:39 p.m.

2. Introduction of Guests

2.1 Nelson Lutz, Dean, Trades & Technology

2.2 Cherie Friesen, Chair, Technology

3. Presentations & Delegations

3.1 Oilfield Operator Training Program: Nelson Lutz

A presentation on the Oilfield Operator Training Program was provided to the Board.

MOTION 035-14/15: Moved by Sandra Willing
That the Board accept the Oilfield Operator Training Program presentation for information.
CARRIED

4. Reports

4.1 President's Report: Ann Everatt

The President's Report was presented to the Board which included Beginning year academic news, Community engagement, Campus Alberta and Operational highlights.

MOTION 036-14/15: Moved by Sandra Willing
That the Board accept the President's Report for information.
CARRIED

4.2 Learner Services Report: Madeline McVey

The Learning Services Report was presented to the Board.

MOTION 037-14/15: Moved by Wilf Willier
That the Board accept the Learners Services Report
for information.

CARRIED

4.3 Corporate Services Report: Rob LeSage

The Corporate Services Report was presented to the Board.

MOTION 038-14/15: Moved by Earl Laboucan
That the Board accept the Corporate Services
Report for information.

CARRIED

4.4 Risk Management Report: Rob LeSage

The Risk Management Report was presented to the Board.

MOTION 039-14/15: Moved by Dan Fletcher
That the Board accept the Risk Management Report
for information.

CARRIED

4.5 Legislative Compliance Report: Ann Everatt

The Legislative Compliance Report was presented to the Board.

MOTION 040-14/15: Moved by Dan Fletcher
That the Board accept the Legislative Compliance
Report for information.

CARRIED

5. Business Arising-Ongoing

5.1

6. New Business

6.1 2014 – Enrollment Report: Ann Everatt

The 2014 – Enrollment Report was presented to the Board.

MOTION 041-14/15: Moved by Joyce Boucher
That the Board accept the 2014 – Enrollment Report
for information.

CARRIED

6.2 Cash Flow Report: Rob LeSage

The Cash Flow Report was presented to the Board.

MOTION 042-14/15: Moved by Shona Hommy-Bugarin
That the Board accept the Cash Flow Report for information

CARRIED

6.3 Northern Lakes College Audit and Financial Statements and Office of Auditor General's Report: Sandra Willing.

The Northern Lakes College Audit and Financial Statements and Office of Auditor General's Report were presented to the Board.

MOTION 043-14/15: Moved by Earl Laboucan
That the Board accept the 2013-2014 Northern Lakes College Audit and Financial Statements and the Office of Auditor General's Report.

CARRIED

7. Policy Review

7.1 General – Institutional Research Policy

The Second and Third readings General – Institutional Research Policy was presented to the Board for approval.

MOTION 044-14/15: Moved by Shona Hommy-Bugarin
That the Board approve the Second Reading of the General – Institutional Research Policy with the correction of the revision date.

CARRIED

MOTION 045-14/15: Moved by Shona Hommy-Bugarin
That the Board approve the Third Reading of the General – Institutional Research Policy.

CARRIED

7.2 Governance – Safe Disclosure Policy

The Third Reading of the Governance – Safe Disclosure Policy was presented to the Board for approval.

MOTION 046-14/15: Moved by Dan Fletcher
That the Board approve the Third Reading of the Governance – Safe Disclosure Policy with minor amendments.

CARRIED

8. Adjournment

MOTION 047-14/15: Moved by Earl Laboucan

That the meeting adjourn.
CARRIED

The meeting adjourned at 3:54 p.m.

- 10. The next meeting will be the Board Retreat, on November 5 & 6, 2014 in Edmonton, Alberta.**