Mission Statement
With respect for cultures and the needs of communities, Northern Lakes College provides quality educational programs and services which enable adults to continue their education, to improve their employment opportunities, and to enhance their quality of life.

MINUTES
The Board of Governors of Northern Lakes College

February 14, 2014
11:00 a.m.
Valleyview Campus – Room M12

Present:

Governors	
Archie Cunningham - *Public Member (Chair)*	✓
Sandra Willing - *Public Member (Vice Chair)*	✓
Gerald Cunningham - *Public Member*	
Earl Laboucan - *Public Member*	
Dan Fletcher - *Public Member*	✓
Jennifer Moore - *Public Member*	✓
Wilf Willier - *Public Member*	
Shona Hommy-Bugarin - *Faculty Association-nominated Member (Teleconference)*	
Joyce Boucher – *Student-nominated Member*	✓
Odessa Ptashnyk - *Staff Association-nominated Member (Teleconference)*	✓
Ann Everatt – *President and CEO*	✓
Staff	
Madeline McVey, *Vice President, Academic*	✓
Rob LeSage, *Vice President, Corporate Services and Chief Financial Officer*	✓
Dana Hynes, *Director, Human Resource Services*	✓
Randy Anderson, *Community Liaison*	✓
Cyndy Lorincz, *Dean, Student Services & Registrar*	✓
Paulette Campiou, *Executive Assistant to the Board of Governors and President & CEO*	✓

1. Opening

1.1 Call to Order: The meeting was called to order at 11:00 a.m. by the Chair, Archie Cunningham.

1.2 Adoption of Agenda

Add 4.4 Sandra Willing's report to the agenda.

MOTION 073-13/14: Moved by Jennifer Moore
That the agenda for February 14, 2014 be adopted.
CARRIED

1.3 Acceptance of Minutes

MOTION 074-13/14: Moved by Sandra Willing
That the minutes of December 18, 2013 be accepted as presented.
CARRIED

1.4 Committee of the Whole

1.4.1 Motion to move into Committee of the Whole.

MOTION 075-13/14: Moved by Dan Fletcher
That the Board move in to Committee of the Whole meeting.
CARRIED

The Board moved in to Committee of the Whole at 11:20 a.m. Vice-Chair, Sandra Willing assumed the Chair.

Audit and Finance Committee Report

The Audit and Finance Committee Chair provided a detailed report on the last Audit and Finance Committee meeting. The report by the Auditor General was given to the Board. The Board accepted the information received by the Auditor General.

The 2012-2013 Financial Statements were presented to the Board. The Board accepted the 2013-2013 Financial Statements.

Association of Community Colleges Conference (ACCC)

The conference will be in Ottawa from May 25 to May 27, 2014. Two Board Members and four employees are authorized to attend the conference.

2014 League of Innovation in the Community College Conference
The conference is in Anaheim, California from March 2 to 5, 2014. Out of country travel is approved by the Board for College attendees of this conference. Two Board Members and four employees are authorized to attend the conference.

Board Orientation
A 2014 Board of Governors orientation workshop is scheduled for Saturday, March 15, 2014 at the High Prairie Health Learning Centre. The President and the Executive Assistance will make all the arrangements for the Board Orientation.

1.4.2 Motion to adjourn Committee of the Whole and move into the Public Meeting of the Board.

MOTION 076-13/14: Moved by Dan Fletcher
That the Board adjourn the Committee of the Whole meeting.
CARRIED

The Board moved out of the Committee of the Whole meeting at 11:55 a.m. Archie Cunningham reassumed the Chair.

Recessed for lunch at 11:55 a.m.

Meeting reconvened at 12:40 p.m.

2. Introduction of Guests
2.1 Brian Panasiuk, Director, Career Programs
2.2 Leanne Supernault, Student Association Vice President
2.2 Sharon Keenatch and Patrice Manichoose, Student Association Members
2.3 Cyndy Lorincz, Dean, Student Services & Registrar

3. Presentations & Delegations
3.1 Business Administration Partnerships: Brian Panasiuk
A presentation was given on the Business Administration Partnerships between Northern Lakes College and Portage College. Both Colleges entered into an agreement in 2011 to deliver the Business Administration diploma program to students of Northern Lakes College and Portage College.

MOTION 077-13/14: Moved by Joyce Boucher
That the Board accept the Business Administration Partnerships presentation for information.
CARRIED

3.2 Student Association: Leanne Supernault

Accomplishments, activities, issues and concerns along with plans of the Student Association were presented to the Board.

MOTION 078-13/14: Moved by Odessa Ptashnyk
That the Board accept the Student Association presentation for information.
CARRIED

4. Reports

4.1 President's Report: Ann Everatt

A report on community engagement activities and achievements was presented. College business highlights were also presented to the Board.

MOTION 079-13/14: Moved by Sandra Willing
That the Board accept the President's Report for information.
CARRIED

4.2 Academic Update: Madeline McVey

The academic update was presented to the Board.

MOTION 080-13/14: Moved by Dan Fletcher
That the Board accept the Academic Update for information.
CARRIED

4.3 Financial Report: Rob LeSage

The financial report was presented to the Board.

MOTION 081-13/14: Moved by Jennifer Moore
That the Board accept the Financial Report for information.
CARRIED

4.4 Sandra Willing's Report

A report on the Effective Supervision course within the Essential Skills for Supervisors Certificate Program was given to the Board.

MOTION 082-13/14: Moved by Jennifer Moore
That the Board accept Sandra Willing's Report for information.
CARRIED

5. Business Arising-Ongoing

5.1 Economic Impact Study: Ann Everatt

The Northern Lakes College Economic Impact Study report was presented to the Board.

5.2 Revised Board Meeting Schedule: Ann Everatt
The revised Board Meeting Schedule was presented to the Board. The Board asked that it be brought back at the next meeting for approval.

5.3 Tuition and Fees: Cyndy Lorincz
A report on College tuition and fees was given to the Board, which included rationale on how tuition and fees are calculated and details of Northern Lakes College's Tuition and Fees for years 2011-2012 and 2012-2013.

MOTION 083-13/14: Moved by Joyce Boucher
That the Board accept the Tuition and Fees report for information.
CARRIED

5.4 Outstanding motions:

MOTION 084-13/14: Moved by Jennifer Moore
That the Board accept the Audit and Finance Committee meeting report.
CARRIED

MOTION 085-13/14: Moved by Dan Fletcher
That the Board accept the 2012-2013 Financial Statements.
CARRIED

MOTION 086-13/14: Moved by Odessa Ptashnyk
That the Board approve for two Board Members and four staff to attend the 2014 League of Innovation Conference from March 2 – 5, 2014.
CARRIED

MOTION 087-13/14: Moved by Sandra Willing
That the Board approve out of Country Travel for two Board Members and four staff.
CARRIED

MOTION 088-13/14: Moved by Jennifer Moore
That the Board approve for two Board Members and four staff to attend the Association of Canadian Community College's (ACCC) Conference from May 25 to 27, 2014.

CARRIED

MOTION 089-13/14: Moved by Dan Fletcher
That the Board approve that the President send a response letter to the Bigstone Cree First Nation.
CARRIED

MOTION 090-13/14: Moved by Dan Fletcher
That the Board approve that the President respond to the requests for support according to the Board suggestions.
CARRIED

6. New Business

6.1 Northern Lakes College Mandate and Roles Document: Ann Everatt

Tabled to the next meeting.

6.2 Comprehensive Institutional Plan: Ann Everatt

The revised Comprehensive Institutional Plan was provided to the Board.

MOTION 091-13/14: Moved by Jennifer Moore
That the Board accept the revised reading of the Comprehensive Institutional Plan.
CARRIED

6.3 Northern Lakes College Annual Report: Ann Everatt

Tabled to the next meeting.

6.4 Visual Identity: Ann Everatt

A PowerPoint presentation with options for a new Northern Lakes College identity logo was presented to the Board.

After discussions the Board requested that more market research, on the College identity logo change, be conducted with the implementation of focus groups consisting of students, staff, faculty, Community Education Committee members, industry and local governments. The results of the research are to be reported to the Board.

6.5 2013 – 14 Forecast: Rob LeSage

Details of the 2013-14 six month forecast was presented to the Board.

MOTION 092-13/14: Moved by Dan Fletcher
That the Board accept the 2013-14 Forecast for information.
CARRIED

6.6 2014 - 15 Budget Information: Rob LeSage
The 2014-15 budget report was given to the Board.

MOTION 093-13/14: Moved by Dan Fletcher
That the Board accept the 2014-15 Budget report for information.
CARRIED

7. Policy and Procedure Review
The Policy and Procedure review is tabled to the next meeting.

8. In Camera Session

MOTION 094-13/14: Moved by Dan Fletcher
That the Board move in camera.
CARRIED

The Board moved in camera at 4:10 p.m.

MOTION 095-13/14: Moved by Jennifer Moore
That the Board move out of camera.
CARRIED

The Board moved out camera at 5:15 p.m.

9. Adjournment

MOTION 096-13/14: Moved by Sandra Willing
That the meeting adjourn.
CARRIED

The meeting was adjourned at 5:20 p.m.

10. The next meeting will be on March 14, 2014 at the Slave Lake Campus.