

Mission Statement

With respect for cultures and the needs of communities, Northern Lakes College provides quality educational programs and services which enable adults to continue their education, to improve their employment opportunities, and to enhance their quality of life.



MINUTES

The Board of Governors of Northern Lakes College

June 13, 2014

11:00 a.m.

Slave Lake Campus

Present:

Governors	
Archie Cunningham - <i>Public Member (Chair)</i>	✓
Sandra Willing - <i>Public Member (Vice Chair)</i>	
Gerald Cunningham - <i>Public Member</i>	
Earl Laboucan - <i>Public Member</i>	
Dan Fletcher - <i>Public Member (Teleconference)</i>	✓
Jennifer Moore - <i>Public Member</i>	
Wilf Willier - <i>Public Member</i>	✓
Shona Hommy-Bugarin - <i>Faculty Association-nominated Member</i>	✓
Joyce Boucher – <i>Student-nominated Member</i>	✓
Odessa Ptashnyk - <i>Staff Association-nominated Member</i>	✓
Ann Everatt – <i>President and CEO</i>	✓
Staff	
Madeline McVey, <i>Vice President, Academic</i>	✓
Rob LeSage, <i>Vice President, Corporate Services and Chief Financial Officer</i>	✓
Randy Anderson, <i>Community Liaison</i>	✓
Brad Hestbak, <i>Senior Director, External Relations</i>	✓
Paulette Campiou, <i>Executive Assistant to the Board of Governors and President & CEO</i>	✓

1. Opening

1.1 Call to Order: The meeting was called to order at 11:00 a.m. by the Chair, Archie Cunningham.

1.2 Adoption of Agenda

MOTION 161-13/14: Moved by Wilf Willier
That the agenda for June 13, 2014 be adopted.
CARRIED

1.3 Acceptance of Minutes

MOTION 162-13/14: Moved by Shona Hommy-Bugarin
That the minutes of May 12, 2014 be accepted as presented.
CARRIED

1.4 Committee of the Whole

1.4.1 Motion to move into Committee of the Whole.

MOTION 163-13/14: Moved by Odessa Ptashnyk
That the Board move in to Committee of the Whole meeting.
CARRIED

The Board moved into Committee of the Whole at 11:05 a.m. Archie Cunningham remained the Chair.

Board Orientation Date

The Board Orientation is scheduled for June 25, 2014 from 9:30 a.m. to 2:00 p.m. Location of orientation will be at the High Prairie Health Learning Centre.

2014-2015 Board Meeting Schedule

The 2014-2015 draft Board Meeting Schedule was presented to the Board.

2014 Governance Workshop

The handbook will be ordered and the training will be looked at in a closer location.

ACCC Conference Report

Reports of the ACCC Conference were given from the two Board Members who attended and the President. NLC was a presenter at the conference and was well received.

1.4.2 Motion to adjourn Committee of the Whole and move into the Public Meeting of the Board.

MOTION 164-13/14: Moved by Wilf Willier
That the Board adjourn the Committee of the Whole meeting.

CARRIED

The Board moved out of Committee of the Whole at 11:30 a.m.

2. Introduction of Guests

2.1 Brad Buhr, Director, Community Learning Centres

2.2 Bonnie Porat, Director, Health Career Programs

3. Presentations & Delegations

3.1 Wabasca and area presentation: Brad Buhr

The Wabasca and area presentation was provided to the Board.

MOTION 165-13/14: Moved by Odessa Ptashnyk
That the Board accept the Wabasca and area presentation for information.

CARRIED

3.2 Emergency Medical Responder/Emergency Medical Technician Programs presentation: Bonnie Porat

The Emergency Medical Responder/Emergency Medical Technician Programs presentation was provided to the Board.

MOTION 166-13/14: Moved by Odessa Ptashnyk
That the Board accept the Emergency Medical Responder/Emergency Medical Technician Programs presentation for information.

CARRIED

4. Reports

4.1 President's Report: Ann Everatt

The President's report was presented the Board which included community engagement activities, Campus Alberta business and NLC updated operations.

MOTION 167-13/14: Moved by Shona Hommy-Bugarin
That the Board accept the President's Report for information.

CARRIED

Recessed for lunch at 12:08 p.m.

Meeting reconvened at 12:48 p.m.

4.2 Academic Update: Ann Everatt

The Academic Update was presented to the Board.

MOTION 168-13/14: Moved by Joyce Boucher
That the Board accept the Academic Update for
information.

CARRIED

4.3 Corporate Services Report: Rob LeSage

The Corporate Services report was presented to the Board.

MOTION 169-13/14: Moved Joyce Boucher
That the Board accept the Corporate Services
Report for information.

CARRIED

5. Business Arising-Ongoing

5.1 Third Reading of the Comprehensive Institutional Plan 2014 -2017: Ann Everatt

The Third Reading of the Comprehensive Institutional Plan 2014-2017 was presented in detail to the Board.

MOTION 170-13/14: Moved by Dan Fletcher
That the Board accept the Third Reading of the
Comprehensive Institutional Plan 2014-2017.

CARRIED

5.2 Risk Management: Rob LeSage

The Risk Management report was presented to the Board.

MOTION 171-13/14: Moved by Wilf Wilier
That the Board accept the Risk Management report
for information.

6. New Business

**6.1 Restriction to Net Assets and 2014-15 Capital Projects:
Rob LeSage**

The Restriction to Net Assets and 2014-2015 Capital Projects report was presented to the Board. The Board was asked to approve a change in the list of restricted net assets and 2014-15 Capital Projects. The request was approved by the Board.

MOTION 172-13/14: Moved by Shona Hommy-Bugarin

That the Board approve the removal of the following restrictions from 2012-2013: Scholarships/Bursaries and Blue Cross and add the following new restrictions for 2014-2015: Capital Plan, Land –Peace River; Student Residents-Peace River and Infrastructure Replacements within the Restriction to Net Assets and approve 2014-15 Capital Projects.

CARRIED

6.2 Results from Employment Survey – 2012-13 Students: Ann Everatt

The Results from the Employment Survey – 2012-13 Students was presented to the Board.

MOTION 173-13/14:

Moved by Wilf Willier

That the Board accept the Results from the Employment Survey 2012-13 for information.

CARRIED

7. Policy Review

7.1 Research Ethics Policy

The updated Research Ethics policy was presented to the Board for approval.

MOTION 174-13/14:

Moved by Joyce Boucher

That the Board approve the Research Ethics Policy.

CARRIED

8. Adjournment

MOTION 175-13/14:

Moved by Wilf Willier

That the meeting adjourn.

CARRIED

The meeting was adjourned at 3:00 p.m.

9. The next meeting will be on Thursday, September 18, 2014 at the Grouard Campus.