

 Northern
Lakes
College

The Board of Governors of Northern Lakes College

Slave Lake Campus, 12:30 p.m.

Governors	
Archie Cunningham - <i>Public Member (Chair)</i>	✓
Ahmed (Andy) Assaf - <i>Public Member</i>	
Gerald Cunningham - <i>Public Member (Vice Chair)</i>	✓
Colin Kelly - <i>Public Member</i>	✓
Jennifer Moore - <i>Public Member</i>	
Wilf Willier - <i>Public Member</i>	✓
Sandra Willing - <i>Public Member</i>	✓
Scott Biggin - <i>Faculty Association-nominated Member</i>	✓
Jordan Koski – <i>Student-nominated Member</i>	✓
Colin Ross - <i>Staff Association-nominated Member</i>	✓
Rick Neidig - <i>President</i>	✓
Staff	
Madeline McVey, <i>Vice President, Academic</i>	✓
Lynne Haas, <i>Vice President, College Services</i>	
Rob Lesage, <i>Senior Director and Chief Financial Officer</i>	✓
Brad Hestbak, <i>Senior Director, External Relations</i>	✓
Randy Anderson, <i>Community Consultant</i>	✓
Leigh Davies, <i>Secretary to the Board of Governors</i>	✓

1.1 Call to Order: The meeting was called to order at 12:45 p.m. by Chair Archie Cunningham.

MOTION 117-11/12: Moved by Wilf Willier
That the agenda for May 15, 2012 be adopted.
CARRIED

MOTION 118-11/12: Moved by Colin Kelly
That the minutes of April 17, 2012 be approved as presented.
CARRIED

1.4 Motion to Move to Committee of the Whole

MOTION 119-11/12: Moved by Sandra Willing
That the Board move into Committee of the Whole.
CARRIED

The Board moved into Committee of the Whole at 12:50 p.m. Vice Chair Gerald Cunningham assumed the Chair.

Governors discussed the new Provincial Cabinet, and changes to the College Plan for third reading. Governors indicated to the Secretary that they wished to continue using iPads to receive College email and board meeting packages, and to continue to hold near paperless meetings.

MOTION 120-11/12 Moved by Jordan Koski
That the Board move out of Committee of the Whole.
CARRIED

**The Board moved out of Committee of the Whole at 1:50 p.m.
Archie Cunningham reassumed the Chair.**

2. Introduction of Guests

2.1 Bonnie Porat, Director of Health Careers and Program Development introduced Shona Hommy-Burgarin, Health Career Programs Coordinator, and Allyson Goyette, Practical Nurse Program Clinical Coordinator.

3. Presentations:

3.1 Health Career Programs: Shona Hommy-Burgarin & Allyson Goyette
Ms. Hommy-Burgarin and Ms. Goyette outlined the College's Health Career programs and answered questions about the programs from Governors. During the 2011-2012 operational year, it was noted that 311 students were enrolled in the College's various Health Career programs. Board Chair Archie Cunningham thanked the presenters for their very informative presentation.

The Board recessed for a short break at 2:45 p.m.

The meeting resumed at 2:56 p.m.

4. Reports

4.1 President's Report: Rick Neidig

The President reported that the College and Tolko Industries, with assistance from Northern Alberta Development Council (NADC), were successful with a \$2.845 million grant application to Rural Alberta's Development Fund (RADF) to enable the use of the High Prairie Tolko plant for dual credit and pre-employment courses. The total budget of the project, including in-kind contributions is \$5.6 million. The funding is short-term and must be expended by December, 2013. George Dashkewytch, the College's Dual Credit Coordinator is publicizing the course

offerings and updating area school jurisdictions. Some subsidies will be available to students, and the total amount will be dependent upon the amount of on-site and off-site instruction that is required.

The College is offering a 10 month, full time Health Care Aide/Practical Nurse Prep program starting September, 2012. The program targets students who have not completed grade 12, and do not currently meet the Practical Nurse prerequisite requirements. The program will upgrade students' academics to the necessary levels. Students may exit the program with a Health Care Aide certificate, or continue on to complete the Practical Nursing program.

The President indicated that the College's Emergency Medical Technician program was successful in achieving national accreditation through the Canadian Medical Association. This initial accreditation is for two years, but with program enhancements which are in place before October, 2013, the College will be eligible to apply for an extension from two year accreditation to six year accreditation.

Mr. Neidig also stated that five dual credit students and fourteen students in all were entered in the Northeast Regional SKILLS welding competition. David Geddes from Roland Michener High School was awarded the silver medal. David will move on to enter the secondary Provincial SKILLS competition, joining Alex Plourde from the College, who will be competing in the post-secondary competition. The Provincial SKILLS competition will be held in Edmonton on May 10th and 11th.

Convocation will be held on June 1st in the Peace River Arena. Kayne Fraser is the keynote speaker. The annual College golf tournament is scheduled for June 8th in Slave Lake. The proceeds will go to student awards.

The Peace Oil Sands Conference on May 2nd and 3rd was well attended by Board members and administrators.

The annual Community Education Committee (CEC) workshop was successfully completed on April 19th and 20th. Board Chair Archie Cunningham and Public Member Jennifer Moore participated. A review of the terms of reference for CECs and the Council of Community Education Committees (CCEC) was undertaken. The role of the CEC chair was also reviewed. Further discussion and review of the CEC terms of reference occurred at the May 1st CCEC meeting.

Regional Economic Development and the College hosted a gathering of trades-based employers in the High Level region on May 11th. The College had a booth at the High Level Trade Show which took place on May 11th to 13th.

MOTION 121-11/12 Moved by Wilf Willier

That the Board accept the President's report as information.

CARRIED

5. Business Arising-Ongoing

5.1 Third Reading of the 2012-2013 Budget: Rick Neidig

5.2 Third Reading of the 2012-2015 College Plan: Rick Neidig

MOTION 122-11/12: Moved by Colin Kelly

That the Board table third reading of the 2012-2013 budget and the 2012-2015 College Plan to allow further time for necessary revisions.

CARRIED

6. New Business

6.1 Academic Council Program Recommendations: Madeline McVey

Ms. McVey presented the Academic Council program recommendations for the Carpentry Apprenticeship Preparation program and the Office Administration program. Program approvals are delegated to the President under the Board's Delegation of Authority – Programs and Services policy, but are presented as information to the Board of Governors.

MOTION 123-11/12: Moved by Jordan Koski

That the Board receive the Academic Council program recommendations on the Carpentry Apprenticeship Preparation program and the Office Administration program as information.

CARRIED

6.2 2011-2012 Third Quarter College Budget Forecast: Rob Lesage

It was agreed to table the third quarter budget forecast until the proposed 2012-2013 operational budget is updated.

6.3 Third Quarter Board Budget Forecast: Leigh Davies

The Secretary presented the third quarter Board budget forecast, and that it is likely the Board will finish the 2011-2012 operational year with a modest surplus.

6.4 2012 – 2013 Board Meeting Schedule: Leigh Davies

The Board discussed venue alternatives and meeting date alternatives, and elected to include Trout Lake/Peerless Lake and Ft. Vermilion in the new meeting schedule. The Secretary was directed to position monthly Board meetings on the third Wednesday of each month, as much as it is possible.

MOTION 124-11/12 Moved by Sandra Willing

That the Board include Trout Lake/Peerless Lake and Ft. Vermilion in the venues for 2012-2013 monthly Board meetings, and that meetings be held as much as is possible on the third Wednesdays of each month.

CARRIED

6.5 Convocation Protocol: Rick Neidig

The President briefed Governors on the protocol to be followed for their participation in the 2012 Convocation at the Peace River Arena.

7. Policy

7.1 Student Fee Consultation Policy (Second Reading): Leigh Davies

As directed by the Board, the Secretary consulted with the Students' Association of the College to obtain student input on this proposed policy. Student representatives indicated that they were satisfied with the policy as it is currently written.

MOTION 125-11/12: Moved by Colin Ross
That the Student Fee Consultation Policy be approved for second reading.

CARRIED

MOTION 126-11/12: Moved by Wilf Willier
That the Board move in camera.

CARRIED

The Board moved in camera at 4:05 p.m.

MOTION 127-11/12: Moved by Gerald Cunningham
That the Board out of camera.

CARRIED

The Board moved out of camera at 4:15 p.m.

The meeting was adjourned at 4:17 p.m.

The next regular monthly meeting of the Board will be held on June 19th in Room 120 at the Peace River campus beginning at 12:30 p.m.