

With respect for cultures and the needs of communities, Northern Lakes College provides quality educational programs and services which enable adults to continue their education, to improve their employment opportunities, and to enhance their quality of life.



MINUTES

The Board of Governors of Northern Lakes College

January 17, 2012
Grouard Campus, 10:00 a.m.

Present:

Governors	
Archie Cunningham - <i>Public Member (Chair)</i>	✓
Ahmed (Andy) Assaf - <i>Public Member</i>	✓
Gerald Cunningham - <i>Public Member (Vice Chair)</i>	✓
Colin Kelly - <i>Public Member</i>	✓
Jennifer Moore - <i>Public Member</i>	✓
Wilf Willier - <i>Public Member</i>	✓
Sandra Willing - <i>Public Member</i>	✓
Scott Biggin - <i>Faculty Association-nominated Member</i>	✓
Jordan Koski – <i>Student-nominated Member</i>	
Colin Ross - <i>Staff Association-nominated Member</i>	✓
Rick Neidig - <i>President</i>	✓
Staff	
Madeline McVey, <i>Vice President, Academic</i>	✓
Lynne Haas, <i>Vice President, College Services</i>	
Brad Hestbak, <i>Senior Director, External Relations</i>	✓
Randy Anderson, <i>Community Consultant</i>	✓
Leigh Davies, <i>Secretary to the Board of Governors</i>	✓

1. Opening

1.1 Call to Order: The meeting was called to order at 10:12 a.m. by Chair Archie Cunningham.

1.2 Adoption of Agenda

MOTION 051-11/12: Moved by Jennifer Moore
That the agenda for January 17, 2012 be adopted.

CARRIED

1.3 Acceptance of Minutes.

MOTION 052-11/12: Moved by Scott Biggin
That the minutes of December 19, 2011 be approved as corrected.

CARRIED

Andy Assaf joined the meeting at 10:23 a.m.

1.4 Motion to Move to Committee of the Whole

MOTION 053-11/12 Moved by Sandra Willing
That the Board move into Committee of the Whole.
CARRIED

The Board moved into Committee of the Whole at 10:15 p.m. Vice Chair Gerald Cunningham assumed the Chair.

Governors discussed Minister Weadick's concern regarding post-secondary funded political donations, the renewal of the Public Advisory Bodies Policy, and the possibility of rotating the Vice Chair position. Governors received the report of the Advocacy Committee, and discussed the development of an advocacy policy and terms of reference for the committee.

Colin Kelly joined the meeting at 10:40 a.m.

MOTION 054-11/12 Moved by Wilf Willier
That the Board move out of Committee of the Whole.
CARRIED

The Board moved out of Committee of the Whole at 10:55 a.m.
Archie Cunningham reassumed the Chair.

The Board recessed for a short break at 10:56 a.m.

The Board reconvened at 11:02 a.m.

2. Introduction of Guests

- 2.1** Brian Panasiuk, Director, Career Programs
- 2.2** Donna Feschuk, Career Programs Instructor
- 2.3** Monica Edwards, Fundraising Coordinator

3. Presentations and Delegations:

- 3.1 The Office Administration Program: Brian Panasiuk/Donna Feschuk**
Mr. Panasiuk and Ms. Feschuk gave a presentation on the College's Office Administration Program, and answered questions on the program from Governors.

4. Reports

4.1 President's Report: Rick Neidig

President Neidig reported that the first budget submissions for 2012-2013 have been received from budget officers; however, to date there has been no indication of what to expect for operating grants from the province. Mr. Neidig outlined the problems that will soon arise with the General Educational Development (GED) tests going online shortly: no Canadian content like the paper version, information on those writing the tests will be stored in the U.S. and subject to scrutiny in the U.S., and much higher costs invigilating the writing of the tests. Discussions have begun with Athabasca University regarding the College's use of space at the Athabasca location

in the future. Mr. Robert LeSage has been hired for the position of Chief Financial Officer. Mr. LeSage will begin his duties starting February 7th. The President attended the University of Alberta Community Engagement meeting in Slave Lake. U. of A. Chancellor Linda Hughes was in attendance. Barriers to rural students attending university were discussed.

MOTION 055-11/12: Moved by Andy Assaf
That the Board accept the President's Report as information.
CARRIED

5. Business Arising-Ongoing

5.1 Board of Governors' Fund Awards: Monica Edwards

Governors discussed the proposed awards. Minor changes to the proposal will be made and brought to the February Board meeting for Governors' approval.

5.2 2009 – 2010 Draft Financial Statements: Rick Neidig

The statements were reviewed by BDO Accounting and received very recently. Some minor changes are required. Governors will receive them as soon as possible.

6. New Business

6.1 Second Quarter College Plan Achievements: Rick Neidig

The report was reviewed and discussed. Several Governors indicated that they appreciated the quarterly updates on the progress made on College Plan goals.

MOTION 056-11/12: Moved by Colin Kelly
That the Second Quarter College Plan Achievements report be received as information.
CARRIED

6.2 Out of Country Travel Request: Rick Neidig

Mr. Neidig presented an employee's request for out of country travel to attend a professional development event.

MOTION 057-11/12: Moved by Sandra Willing
That the Board approve the out of country travel request as presented.
CARRIED

6.3 Board Member Attendance at the World Federation of Colleges and Polytechnics, World Congress 2012: Sandra Willing

MOTION 058-11/12: Moved by Colin Kelly
That two members of the Board of Governors attend the World Federation of Colleges and Polytechnics World Congress 2012, to be held in Halifax, Nova Scotia, May 26-29th.
CARRIED

Governors Jennifer Moore and Sandra Willing were subsequently selected to attend as representatives of the Board.

7. Policy Review: Leigh Davies

7.1 Board Communication (Revision and Renewal)

MOTION 059-11/12: Moved by Gerald Cunningham
That the Board Communication policy as revised be approved for renewal.

CARRIED

7.2 Intellectual Property – First Reading

MOTION 060-11/12: Moved by Gerald Cunningham
That the Intellectual Property policy be approved for first reading.

CARRIED

The Board recessed for lunch at 12:25 p.m. From 1:00 to 1:30 p.m. Governors participated in the awarding of the annual Role Model awards with the Students' Association.

**The meeting resumed at 1:35 p.m.
Colin Ross joined the meeting.**

7.3 Public Advisory Bodies (Revision and Renewal)

MOTION 061-11/12: Moved by Gerald Cunningham
That the Public Advisory Bodies policy as revised be approved for renewal.

CARRIED

MOTION 062-11/12: Moved by Wilf Willier
That the Board move in camera.

CARRIED

The Board moved in camera at 1:52 p.m.

MOTION 063-11/12: Moved by Gerald Cunningham
That the Board move out of camera

CARRIED

The Board moved out of camera at 2:20 p.m.

It was agreed that the venues for the February 21st and March 20th meetings be interchanged. The February 21st meeting will now take place at the Slave Lake campus and the March 20th meeting will now take place at the Peace River campus.

The meeting was adjourned at 2:25 p.m.

The next meeting will be held on Tuesday, February 21st at the Slave Lake campus, beginning at 10:00 a.m.