

With respect for cultures and the needs of communities, Northern Lakes College provides quality educational programs and services which enable adults to continue their education, to improve their employment opportunities, and to enhance their quality of life.



MINUTES

The Board of Governors of Northern Lakes College

December 19, 2011

Grouard Campus, 10:00 a.m.

Present:

Governors	
Archie Cunningham - <i>Public Member (Chair)</i>	✓
Ahmed (Andy) Assaf - <i>Public Member</i>	
Gerald Cunningham - <i>Public Member (Vice Chair)</i>	✓
Colin Kelly - <i>Public Member</i>	
Jennifer Moore - <i>Public Member</i>	✓
Wilf Willier - <i>Public Member</i>	✓
Sandra Willing - <i>Public Member</i>	✓
Scott Biggin - <i>Faculty Association-nominated Member</i>	✓
Jordan Koski – <i>Student-nominated Member</i>	✓
Colin Ross - <i>Staff Association-nominated Member</i>	
Rick Neidig - <i>President</i>	✓
Staff	
Madeline McVey, <i>Vice President, Academic</i>	✓
Lynne Haas, <i>Vice President, College Services</i>	
Brad Hestbak, <i>Senior Director, External Relations</i>	✓
Randy Anderson, <i>Community Consultant</i>	✓
Leigh Davies, <i>Secretary to the Board of Governors</i>	✓

1. Opening

1.1 Call to Order: The meeting was called to order at 10:25 a.m. by Chair Archie Cunningham.

MOTION 040-11/12

Moved by Scott Biggin

That the Board move into Committee of the Whole.

CARRIED

The Board moved into Committee of the Whole at 10:27 p.m. Vice Chair Gerald Cunningham assumed the Chair.

Governors discussed the annual fee consultation with students: the proposed 2012-2013 tuition fees, non-instructional fees, and the possibility of implementing an application fee. Changes to the Chairman's Scholarship Fund were also discussed.

Wilf Willier joined the meeting at 11:10 a.m.

MOTION 041-11/12 Moved by Scott Biggin
That the Board move into Committee of the Whole.
CARRIED

The Board moved out of Committee of the Whole at 11:25 a.m.
Archie Cunningham reassumed the Chair.

1.2 Adoption of Agenda

MOTION 042-11/12: Moved by Jennifer Moore
That the agenda for December 19, 2011 be adopted.
CARRIED

1.3 Acceptance of Minutes.

1.3.1 November 15, 2011

MOTION 043-11/12: Moved by Jennifer Moore
That the minutes of November 15, 2011 be approved as corrected.
CARRIED

The Board recessed at 11:30 to begin the annual consultation with the Students' Association on the proposed fees for the next operational year.

The meeting resumed at 1:04 p.m.

2. Introduction of Guests

- 2.1** Claire Russell, Program Coordinator
- 2.2** Monica Edwards, Fundraising Coordinator

3. Presentations and Delegations:

- 3.1** The Power Engineering Program: Claire Russell
Ms. Russell gave a presentation on the College's Power Engineering Program, and answered questions on the program from Governors.

4. Reports

4.1 President's Report: Rick Neidig

President Neidig reported that the Round Dance held at the Grouard campus was very successful. The order of the cultural events for next year will move the Métis Celebration into November for Métis Week, with the Round Dance moving to February 23rd in 2013. College employees are reviewing steam lab specifications and options for a possible lab in Peace River. Woodland Operations Learning Foundation (WOLF) has successfully obtained a grant of \$488,000 over three years to develop five new courses, maintain the courses already developed, and deliver in-service and pre-employment training. Mr. Neidig indicated that External Relations and the Students' Association are working on a photo contest based on the theme of "how

education has made a difference in our community.” The top three photos from each community will be entered into a contest to win a Nikon camera. Students in the Aboriginal Teacher Education Program gathered for a University of Alberta workshop in Peace River on November 24th and 25th. Public Member Sandra Willing brought greetings from the Board. The theme of the annual Board retreat held in Peace River on December 5, 6 and 7 was “Reinventing Community Engagement.” Invitees included students, Council of Community Education Committees members, and community leaders. Dean Ernie Shanahan is preparing information and recommendations for the February Board meeting. The President informed the Board that the College was successful in obtaining a \$70,000 Alberta Rural Development Network (ARDN) grant to assist the Grouard Historical Society with planning. In addition to the College and the Society, Athabasca University and the University of Calgary are also partners in the planning project.

MOTION 044-11/12: Moved by Wilf Willier
That the Board accept the President’s Report as information.

CARRIED

5. Business Arising-Ongoing

5.1 Draft Finance and Audit Committee Terms of Reference: Rick Neidig

MOTION 045-11/12: Moved by Scott Biggin
That the Board approve the proposed Finance and Audit Committee Terms of Reference.

CARRIED

Governors specified that the Terms of Reference will be in force for one year, and reviewed at the December, 2013 Board meeting. The Terms of Reference will be published on the College’s website. Governors Jennifer Moore, Colin Kelly, and Gerald Cunningham are members of the Audit Committee.

5.2 Board Meeting Start Time: Leigh Davies

Governors elected to continue with the 10:00 am. Board meeting start time.

6. New Business

6.1 The Chairman’s Scholarship: Monica Edwards

MOTION 046-11/12: Moved by Sandra Willing
That the Chairman’s Scholarship Fund be changed to the Board of Governors’ Awards Fund .

CARRIED

Monica Edwards indicated that she would bring a number of alternatives for the awards to the January Board meeting.

6.2 Provincial Awards Celebrating Excellence (PACE): Leigh Davies
The Secretary requested that Governors forward the names of possible candidates.

7. Policy Review
There were no policies for review.

The Board recessed at 2:10 p.m.

The meeting was reconvened at 2:20 p.m.

MOTION 047-11/12: Moved by Jordan Koski
That the Board move in camera.
CARRIED

The Board moved in camera at 3:02 p.m.

MOTION 048-11/12: Moved by Sandra Willing
That the Board move out of camera
CARRIED

The Board moved out of camera at 3:40 p.m.

MOTION 049-11/12: Moved by Sandra Willing
That the President be directed to write letters to the Peace River
School Division No. 10 and the Holy Family Regional School
Division No. 37, formally expressing the College's interest in
purchasing the Phimester Building in Peace River.
CARRIED

MOTION 050-11/12: Moved by Gerald Cunningham
That letters be written to those parties that have expressed concerns
about the Faust campus, indicating that the Board has discussed their
concerns.
CARRIED

The meeting was adjourned at 3:45 p.m.

**The next meeting will be held on Tuesday, January 17th at the Grouard campus,
beginning at 10:00 a.m. Governors will participate in the presentation of the annual
Role Model awards with the Students' Association, beginning at 1:00 p.m.**