

With respect for cultures and the needs of communities, Northern Lakes College provides quality educational programs and services which enable adults to continue their education, to improve their employment opportunities, and to enhance their quality of life.



MINUTES

The Board of Governors of Northern Lakes College

January 18, 2011

Grouard Campus, 11:00 a.m.

Present:

Governors	
Archie Cunningham - <i>Public Member (Chair)</i>	✓
Ahmed (Andy) Assaf - <i>Public Member</i>	✓
Gerald Cunningham - <i>Public Member</i>	✓
Colin Kelly - <i>Public Member</i>	✓
Jennifer Moore - <i>Public Member</i>	
Wilf Willier - <i>Public Member</i>	✓
Sandra Willing - <i>Public Member</i>	✓
Scott Biggin - <i>Faculty Association-nominated Member</i>	✓
Vacant - <i>Students' Association-nominated Member</i>	
Colin Ross - <i>Staff Association-nominated Member</i>	✓
Rick Neidig - <i>President</i>	✓
Staff	
Madeline McVey, <i>Vice President, Academic</i>	✓
Lynne Haas, <i>Vice President, College Services</i>	✓
Brad Hestbak, <i>Senior Director, External Relations</i>	✓
Randy Anderson, <i>Community Consultant</i>	✓
Leigh Davies, <i>Secretary to the Board of Governors</i>	✓

Prior to their regular business meeting, Governors participated in the annual consultation with the Students' Association on the proposed fee schedule for next year. Following the consultation, the annual role model award winners were honoured. Chair Archie Cunningham presented Belinda Willier from the High Prairie campus this year's Board-sponsored Non-Post Secondary Role Model Award. Carol Pritchard from the Westlock campus is the recipient of this year's Post Secondary Role Model Award. Governors and the Students' Association then participated in a joint luncheon, before moving to their respective meetings.

The Chair called to order the Special Strategic Planning Meeting at 1:15 p.m. Colin Kelly joined the meeting by teleconference. Governors discussed their planning priorities as a follow-up to their Strategic Planning Meeting held in November.

1. Opening

1.1 Call to Order: The meeting was called to order at 2:17 p.m. by Chair Archie Cunningham. Colin Kelly joined by teleconference.

MOTION 051-10/11 Moved by Sandra Willing
That the Board move into Committee of the Whole
CARRIED

The Board moved into Committee of the Whole at 2:18 p.m.

In Committee of the Whole, the Board discussed the implications for the College of the Northland Inquiry Report.

MOTION 052-10/11 Moved by Andy Assaf
That the Board move out of Committee of the Whole

The Board moved out of Committee of the Whole at 2:50 p.m.

1.2 Adoption of Agenda

MOTION 053-10/11: Moved by Sandra Willing
That the agenda for January 18, 2011 be adopted.
CARRIED

1.3 Acceptance of Minutes.

1.3.1 December 14th, 2010

MOTION 054-10/11: Moved by Sandra Willing
That the minutes of December 14th, 2010 be approved as corrected.
CARRIED

1.3.2 January 5th, 2011

MOTION 055-10/11: Moved by Sandra Willing
That the minutes of January 5th, 2011 be approved as corrected.
CARRIED

2. Introduction of Guests:

No guests were present.

3. Presentations and Delegations:

No presentations or delegations were heard.

4. Reports

4.1 President's Report: Rick Neidig

The President reported that the College now has a written agreement with the Northern Alberta Institute of Technology (NAIT) for the delivery of the Water/Wastewater program. Mr. Neidig briefed the Board on a number of grants which have been received, including a \$160,000 grant for the purchase of a new boom truck, and a one-time grant of \$108,989 for the delivery of the Boom Truck program in Red Deer. Mr. Neidig has directed senior managers to cut budgets 3% from 2010 – 2011 levels. Managers will be presenting and discussing budgets on January 20th. The College has accepted some students from Roland Michener School and St. Mary's School in Slave Lake. The students will be instructed in first period welding and will receive Career and Technology Studies (CTS) credit upon completion. Métis novelist Joseph Boyden will be conducting an online talk on his new book, *Louis Riel & Gabriel Dumont*. The Chancellor from the University of Alberta will be visiting Slave Lake in March or April, and the College may be assisting with the planning. The President noted that regrettably, Alberta Employment and Immigration (AEI) have cancelled the funding for Adult Basic Education (ABE) students who obtained a "Satisfactory" rating at the end of their first term of study. This is the first time students who have received "Satisfactory" for a term's work have had their funding cancelled. The College awards "Completed," "Satisfactory," or "Incomplete" end of term ratings, and "Satisfactory" has traditionally been used for students who are making very good progress, but need some additional time to complete their programs. Vice President McVey is discussing the matter with AEI officials.

MOTION 056-10/11: Moved by Colin Ross
That the Board accept the President's Report as information.
CARRIED

4.2 Second Quarter Business Plan Achievements: Rick Neidig

The President reviewed Business Plan progress to the end of December.

MOTION 057-10/11: Moved by Sandra Willing
That the Board accept the Second Quarter Business Plan update as information.
CARRIED

The Board recessed at 3:30 p.m.

The meeting resumed at 3:40 p.m.

5. Business Arising-Ongoing

5.1 Access to the Future Fund Discussion: Rick Neidig

The Board discussed Minister Horner's letter, which suggested that in view of the financial pressures on the Fund to meet the demand for matching donations, institutions should suspend offering new promises of matching in future years to donors. The College's 2010-2011 allocation for matching grants is \$1.2 million.

5.2 Additional Access to the Future Funds: Rick Neidig/Brad Hestbak

Mr. Hestbak reported that the College has received \$37,925 in additional donations, which are eligible for matching within the 2010-2011 Access to the Future allocation.

MOTION 058-10/11: Moved by Sandra Willing

That the Board allocate the new matching Access to the Future funds to industrial training equipment.

CARRIED

6. New Business

6.1 Invoice Exceeding President's Signing Authority: Rick Neidig

MOTION 059-10/11: Moved by Andy Assaf

That the Board approve the payment of the invoice from MMCI Safety Systems for \$294,007.35.

CARRIED

6.2 2011-2012 Tuition and Other Fees: Madeline McVey/Cyndy Lorincz

Earlier in the day, the Board consulted with the Students' Association on the fee schedule for the 2011-2012 operational year. The proposed schedule incorporates an increase of 0.35%, the maximum allowed by Alberta Advanced Education and Technology. Students will not be charged fees such as the Apply Alberta fee charged by other institutions. The College continues to be the only Alberta post-secondary institution which does not charge an application fee.

MOTION 060-10/11: Moved by Colin Ross

That the Board approve the 2011-12 fee schedule, subject to receipt of feedback from the Students' Association meeting today.

CARRIED

6.3 Accommodation Rents: Lynne Haas/Archie Pronger

The Board reviewed the schedule of accommodation and other rents. Increases have been made to bring the rental rates in line with other colleges. Student accommodation rents have been raised slightly, and the rates students will pay have been kept within the allowance received by sponsored students.

MOTION 061-10/11: Moved by Wilf Willier

That the Board approve the 2011-12 accommodation and other rents schedule.

CARRIED

6.4 Out of Country Travel Requests: Madeline McVey

Out of country travel must be approved by the Board, and two employees with supervisory responsibilities requested permission to travel to the United States to complete their leadership program.

MOTION 062-10/11: Moved by Sandra Willing
That the Board approve the out of country travel requests by both employees for the two trips each will require, as recommended by Vice President McVey.
CARRIED

7. Policy Review: Leigh Davies
No policies were reviewed.

MOTION 063-10/11: Moved by Sandra Willing
That the Board move in camera.
CARRIED

The Board moved in camera at 4:50 p.m.

MOTION 064-10/11: Moved by Gerald Cunningham
That the Board move out of camera.
CARRIED

The Board moved out of camera at 5:21 p.m.

The meeting was adjourned at 5:25 p.m.

The next regular meeting will be held at the Slave Lake campus on February 15th, beginning at 12:30 p.m.