

With respect for cultures and the needs of communities, Northern Lakes College provides quality educational programs and services which enable adults to continue their education, to improve their employment opportunities, and to enhance their quality of life.



MINUTES

The Board of Governors of Northern Lakes College

February 15, 2011

Slave Lake Campus, 12:30 p.m.

Present:

Governors	
Archie Cunningham - <i>Public Member (Chair)</i>	✓
Ahmed (Andy) Assaf - <i>Public Member</i>	✓
Gerald Cunningham - <i>Public Member (Vice Chair)</i>	✓
Colin Kelly - <i>Public Member</i>	✓
Jennifer Moore - <i>Public Member</i>	✓
Wilf Willier - <i>Public Member</i>	
Sandra Willing - <i>Public Member</i>	✓
Scott Biggin - <i>Faculty Association-nominated Member</i>	✓
Vacant - <i>Students' Association-nominated Member</i>	
Colin Ross - <i>Staff Association-nominated Member</i>	✓
Rick Neidig - <i>President</i>	✓
Staff	
Madeline McVey, <i>Vice President, Academic</i>	✓
Lynne Haas, <i>Vice President, College Services</i>	✓
Brad Hestbak, <i>Senior Director, External Relations</i>	
Randy Anderson, <i>Community Consultant</i>	✓
Leigh Davies, <i>Secretary to the Board of Governors</i>	✓

1. Opening

1.1 Call to Order: The meeting was called to order at 12:40 p.m. by Chair Archie Cunningham. Colin Kelly and Sandra Willing joined the meeting by teleconference.

MOTION 065-10/11

Moved by Sandra Willing

That the Board move into Committee of the Whole

CARRIED

The Board moved into Committee of the Whole at 12:41 p.m.

Vice Chair Gerald Cunningham assumed the Chair.

In Committee of the Whole, the Board discussed the strategic planning document which was developed from the Board's planning meeting in November. It was agreed that many of the points will be incorporated into the 2011-2013 Comprehensive

Institutional Plan (formerly the Business Plan). The Alberta Association of Colleges and Technical Institutes (AACTI) sector messages were reviewed. The messages articulate the important contribution of Alberta's colleges and technical institutes to the growth and prosperity of the province. It was agreed that significant partnerships are required to address the north's development needs, and that statements which speak specifically to College's service region need to be drafted.

Jennifer Moore joined the meeting by teleconference at 1:10 p.m.

MOTION 066-10/11 Moved by Colin Ross
That the Board move out of Committee of the Whole
CARRIED

The Board moved out of Committee of the Whole at 1:20 p.m.
Archie Cunningham assumed the Chair.

1.2 Adoption of Agenda

MOTION 067-10/11: Moved by Colin Kelly
That the agenda for February 15, 2011 be adopted.
CARRIED

1.3 Acceptance of Minutes.

1.3.1 January 18, 2011

MOTION 068-10/11: Moved by Gerald Cunningham
That the minutes of January 18, 2011 be approved.
CARRIED

2. Introduction of Guests:

Governors welcomed the new Student Association governor nominee, Ms. Victory Seatter, who will attend meetings as an observer until she is officially appointed to the Board by the Minister of Advanced Education and Technology. (The former student-nominated governor, Mr. Chris Noskey, resigned effective January 31, 2011.)

3. Presentations and Delegations:

No presentations or delegations were heard.

4. Reports

4.1 President's Report: Rick Neidig

President Neidig was the guest speaker at the February 7th Rotary Club meeting in Peace River. Members were given an overview of the College's operation, and briefed on current and anticipated future initiatives. Mr. Neidig informed the Board that the Water/Wastewater program has been postponed, as only one applicant possessed the Grade 12 pre-requisites. Dean Morine Metzler will meet with employers and applicants to discuss the strategies required to move forward. Work

with Elluminate Web conferencing software continues. The application provides students and their instructors with the capability to speak to each other via the Internet in real-time. The software also provides a text messaging system, application sharing, and a whiteboard. The software is also useful for faculty and staff meetings, saving travel costs. Recently, Academic Council had their first attempt at meeting with Elluminate. The College's Educational Development Centre has developed *INST0102 Elluminate: The Basics and Beyond*, to support learning about Elluminate. Mr. Neidig noted that in recognition of the increasing interest in secondary/post secondary partnerships, the Alberta Government has created a cross-ministry committee to develop a position on dual credit programming. Governors were invited to the annual Métis Celebration scheduled for February 26th, at the Grouard campus. A student lab day is scheduled for March 9th at the Slave Lake campus, and on March 23rd the Slave Lake campus will host *Job World 2011*, an employment and career discovery trade fair. The general public and students from area secondary schools will be invited to attend.

MOTION 069-10/11: Moved by Andy Assaf
That the Board accept the President's Report as information.
CARRIED

Archie Cunningham left the meeting at 1:30 p.m.
Gerald Cunningham assumed the Chair.

4.2 Board Budget Second Quarter Financial Update: Leigh Davies
The Secretary reviewed Board expenditures to December 31, 2010, and provided Governors with a forecast of projected expenditures to June 30, 2011.

MOTION 070-10/11: Moved by Colin Ross
That the Board accept the Board budget second quarter financial update as information.
CARRIED

4.3 College Budget Second Quarter Financial Update: Rick Neidig
The President informed the Board that there have been delays in the preparation of the second quarter College budget financial update. Governors will receive the update by email as soon as possible.

5. Business Arising-Ongoing

5.1 Association of Canadian Colleges Conference Update: Leigh Davies
The Secretary has signed a contract for rooms with the Sutton Place Hotel, and Governors were directed to the preliminary conference program plan in the Information section of the agenda package. A more detailed program will be forwarded to Governors when it is available.

Archie Cunningham rejoined the meeting and assumed the Chair at 1:42 p.m.

6. New Business

6.1 College Values: Rick Neidig

The revision of the statement of values which will appear in the 2011 – 2013 Comprehensive Institutional Plan was discussed. The revised statement of values was developed from the discussions at the November planning meeting. The document is circulating among College stakeholders for further input.

MOTION 071-10/11: Moved by Jennifer Moore
That the Board receive the revised statement of values as information
CARRIED

6.2 Facilities Priorities: Rick Neidig

A draft of facilities priorities from the draft 2011-2013 Comprehensive Institutional Plan was reviewed. The possible restriction of capital monies set aside for the Peace River-High Level area was discussed. The President will direct the Director of Facilities to assess the costs of prospective northern region building projects. The Board will pass a motion restricting funds for northern projects, once these cost estimates are available.

MOTION 072-10/11: Moved by Colin Kelly
That the Board receive the information presented on suggested facilities priorities as information.
CARRIED

6.3 Draft 1 of the Comprehensive Institutional Plan: Rick Neidig

The Board discussed the possibility of reducing the size of the Comprehensive Institutional Plan. Consideration will be given to removing the environment scan section. The Plan will be presented to the Board for first reading at the March 15th Board meeting.

6.4 Out of Country Travel Request: Lynne Haas

Out of country travel must be approved by the Board. An employee who previously completed the first level of the Planning Institute offered by The Society for College and University Planning (SCUP) requested permission to travel to the United States to attend Level II of the Planning Institute.

MOTION 073-10/11: Moved by Andy Assaf
That the Board approve the out of country travel request submitted by Vice President Lynne Haas.
CARRIED

The Board recessed at 3:10 p.m.

The meeting reconvened at 3:25 p.m.

7. Policy Review: Leigh Davies

No policies were reviewed.

MOTION 074-10/11: Moved by Gerald Cunningham
That the Board move in camera.
CARRIED

The Board moved in camera at 3:25 p.m.

MOTION 075-10/11: Moved by Gerald Cunningham
That the Board move out of camera.
CARRIED

The Board moved out of camera at 4:00 p.m.

The meeting was adjourned at 4:01 p.m.

The next regular meeting will be held at the Grouard campus on March 15th, beginning at 12:30 p.m.