

**Mission Statement**

With respect for cultures and the needs of communities, Northern Lakes College provides quality educational programs and services which enable adults to continue their education, to improve their employment opportunities, and to enhance their quality of life.



**MINUTES**  
**The Board of Governors of Northern Lakes College**

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**June 16, 2016**  
**10:00 a.m.**  
**Slave Lake Campus**

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**Present:**

<b>Governors</b>	
Daniel Vandermeulen - <i>Public Member (Chair) Via Teleconference</i>	✓
Dan Fletcher - <i>Public Member (Vice Chair)</i>	
Inier Cardinal – <i>Public Member</i>	✓
Fern Welch - <i>Public Member</i>	✓
Ray Stern - <i>Public Member (Acting Chair)</i>	✓
Shona Hommy-Bugarin - <i>Faculty Association-nominated Member</i>	✓
Odessa Ptashnyk – <i>Staff Association-nominated Member</i>	
Ann Everatt – <i>President and CEO</i>	✓
<b>Staff</b>	
Madeline McVey, <i>Vice President, Academic</i>	✓
Rob LeSage, <i>Vice President, Corporate Services and Chief Financial Officer</i>	✓
Desiree Judd, <i>Executive Assistant to the Board of Governors and Vice President Corporate Services &amp; CFO</i>	✓
<b>Guests</b>	

**1. Opening**

**1.1 Confirm Quorum:** Quorum established

**1.2 Call to Order:** The meeting was called to order at 10:07 a.m. by the Acting Chair, Ray Stern.

**1.3 Conflict of Interest:** No conflict of Interest

**1.4 Adoption of Agenda**

**Additions:**

6.8 Lac Ste Ann pilgrimage

6.9 Meeting with MLA's

**MOTION 071-15/16:** Moved by Shona  
That the agenda for June 16, 2016 be adopted.  
**CARRIED**

**2. Consent folder**

**2.1 Acceptance of Minutes**

The May 19, 2016 Minutes were accepted.

**MOTION 072-15/16:** Moved by Fern  
That the May 19, 2016 Minutes be accepted.  
**CARRIED**

**3. Reports**

**3.1 Board Chair Report: Daniel Vandermeulen**

The Board Chair report was presented to the Board.

**3.2 President Report: Ann Everatt**

The President report was presented to the Board.

**3.3 Risk Management Report: Ann Everatt**

The Risk Management Report was presented to the Board.

**4. Committee Breakout Sessions**

Committees broke away to do committee business. Reports to be given under Business item 6.2 & 6.3

## **5. Presentations:**

### **5.1 Enrollment Trends**

Madeline made a presentation to the Board.

## **6. Business:**

### **6.1 Board of Governors 2016-2017 Schedule: Ann Everatt**

Ann presented the 2016-2017 Board Schedule for discussion and approval.

### **6.2 Audit and Finance Report: Ray Stern**

Ray presented a report of the Audit and Finance Committee

#### **6.2.1 Infrastructure Maintenance Program**

**MOTION 073-15/16:** Moved by Shona

That the Audit and Finance Committee recommend for approval the submittal of a maintenance plan to Alberta Infrastructure for College's intention to spend the cumulative \$781,984 Infrastructure Maintenance Program (IMP) grant.

**CARRIED**

### **6.3 Program & Services Report: Shona**

Shona presented a report of the Program & Services Committee

### **6.4 Out of Country Travel**

Ann presented Out of Country Travel requests

**MOTION 074-15/16:** Moved by Dan V

That the Board approve the out of Country Travel requests for Professional Development

**CARRIED**

### **6.5 Metis Celebration and Round Dance Locations**

Ann discussed the possible locations for 2016-2017 cultural events

### **6.6 Campus Works**

Ann discussed the Campus Works report and recommendations

**6.7 Convocation Report**

Ann presented the convocation report to the board

**6.8 Lac Ste Ann Pilgrimage**

Fern made a presentation to the Board regarding Lac Ste Ann Pilgrimage

**7 Policy Review**

**MOTION 075-15/16:**

Moved by Shona

That the Board approve the Finance – Travel Expense, Hospitality and Public Disclosure Policy with amendments

**CARRIED**

**MOTION 076-15/16:**

Moved by Inier

That the Board approve the Finance – Travel Expense, Hospitality and Public Disclosure Policy with amendments

**CARRIED**

**Next Agenda:**

**8.1 Policy Review**

**8.2 Audit and Finance Committee**

**8.3 Program and Services Committee**

**8.4 Distance delivery presentation**

**9. Adjournment**

The meeting adjourned at 2:41 P.M.