

**Mission Statement**

With respect for cultures and the needs of communities, Northern Lakes College provides quality educational programs and services which enable adults to continue their education, to improve their employment opportunities, and to enhance their quality of life.



**MINUTES**  
**The Board of Governors of Northern Lakes College**

**November 14 & 15, 2016**

**9:00 a.m.**

**Sutton Place Hotel Campus**

**Present:**

|  |   |
|--|---|
| <b>Governors</b>   |   |
| Daniel Vandermeulen - <i>Public Member (Chair)</i>   | ✓ |
| Dan Fletcher - <i>Public Member (Vice Chair)</i>   |   |
| Inier Cardinal – <i>Public Member</i>  | ✓ |
| Fern Welch - <i>Public Member</i>  | ✓ |
| Ray Stern - <i>Public Member (Acting Chair)</i>  | ✓ |
| Shona Hommy - <i>Faculty Association-nominated Member (via teleconference)</i>                                     | ✓ |
| Odessa Ptashnyk – <i>Staff Association-nominated Member</i>  | ✓ |
| Ann Everatt – <i>President and CEO</i>   | ✓ |
|  |   |
| <b>Staff</b>   |   |
| Madeline McVey, <i>Vice President, Academic</i>  |   |
| Rob LeSage, <i>Vice President, Corporate Services and Chief Financial Officer</i>                                  | ✓ |
| Desiree Judd, <i>Executive Assistant to the Board of Governors and Vice President Corporate Services &amp; CFO</i> | ✓ |
|  |   |
| <b>Guests</b>  |   |
| Darian Cunningham – <i>Future Student Nominated Member</i>   | ✓ |
|  |   |
|  |   |

## **1. Opening**

**1.1 Confirm Quorum:** Quorum established

**1.2 Call to Order:** The meeting was called to order at 9:00 a.m. by the Chair, Daniel Vandermeulen.

**1.3 Conflict of Interest:** No conflict of Interest

**1.4 Adoption of Agenda**

**Additions:**

**4.2 Co Development High Prairie**

**MOTION 019-16/17:** Moved by Fern  
That the agenda for November 14, 2016 be adopted.  
**CARRIED**

## **2. Consent folder**

**2.1 Acceptance of Minutes**

The October 20, 2016 Minutes were accepted.

**MOTION 020-16/17:** Moved by Shona  
That the October 20, 2016 Minutes be accepted.  
**CARRIED**

## **3. Reports**

**3.1 Board Chair Report: Daniel Vandermeulen**

The Board Chair report was presented to the Board.

**3.2 President Report: Ann Everatt**

The President report was presented to the Board.

**3.3 Risk Management Report: Ann Everatt**

The Risk Management Report was presented to the Board.

## **4. Business:**

**4.1 Annual Report**

Ann presented the Annual Report for 2<sup>nd</sup> reading to the Board.

**MOTION 021-16/17:** Moved by Shona  
That the Board approve the Annual Report 2<sup>nd</sup>  
reading

**CARRIED**

**4.2 High Prairie Co Development**

Ann Discussed the High Prairie Co Development plan.

**MOTION 022-16/17:** Moved by Ray  
That the Board approve one third of the cost of funding plans for High Prairie co development up to a maximum of \$200,000

**CARRIED**

**5. Policies:**

**5.1 FOIP 2<sup>nd</sup> reading**

**MOTION 023-16/17:** Moved by Fern  
That the Board approve the FOIP Policy 2<sup>nd</sup> reading  
**CARRIED**

**5.2 Para-Medicine Invasive Policy 2<sup>nd</sup> reading**

**MOTION 024-16/17:** Moved by Ray  
That the Board approve the Para-Medicine Invasive Policy 2<sup>nd</sup> reading

**CARRIED**

**5.3 College Logo Policy 2<sup>nd</sup> reading**

**MOTION 025-16/17:** Moved by Shona  
That the Board approve the Logo Policy 2<sup>nd</sup> reading

**CARRIED**

**5.4 Charitable Contributions and Attendance at Partisan Political Fundraising Events**

**MOTION 026-16/17:** Moved by Inier  
That the Board approve the Charitable Contributions and Attendance at Partisan Political Fundraising Events amendment

## **CARRIED**

### **6. Retreat Agenda: Presentations**

#### **6.1 Overview of 2016/2017: Ann Everatt**

Ann presented an overview of the key focus areas for 2016/2017.

#### **6.2 Environmental Scan Presentation: Ann Everatt**

Ann presented the Board with an environmental scan of NLC and discussed the results of the community consultations.

#### **6.3 Corporate Services Presentation: Robert LeSage**

Rob presented the Board with a Corporate Services report.

#### **6.4 Learner Services Presentation: Madeline McVey**

Madeline presented the Board with a Learners Services report.

#### **6.5 External Relations Presentation: Ann Everatt**

Ann presented the Board with the External Relations presentation, and discussed Campus Alberta and the disbandment of eCampus Alberta.

### **7. Standing Items:**

#### **7.1 Post Secondary Collaboration Paper**

Ann presented the Post-Secondary Collaboration Paper to the Board for information and discussion.

#### **7.2 Succession Planning Framework**

Ann presented the Succession planning framework to the Board for information and discussion.

#### **7.3 Capital Funding Plan**

Ann discussed the Capital Funding Plan with the Board for information and discussion.

#### **7.4 Economic Impact**

Ann discussed with the Board the Economic Impact statement that is currently underway.

**8. Next Agenda:**

**8.1 Policy Review**

**8.2 Audit and Finance Committee**

**8.3 Program and Services Committee**

**8.4 Distance delivery presentation**

**8.5 Capital Planning Report – Standing Item**

**8.6 Succession Planning Report – Standing Item**

**8.7 Collaboration – Standing Item**

**8.8 NLC Economic Impact – Standing Item**

**9. Adjournment**

The meeting adjourned November 15, 2016 12:03 P.M.