



12/5/2016 Meeting - Slave Lake		\$127.05				\$127.05
12/7/2016 Meeting - Calgary	\$502.16	\$211.05	\$422.82	\$114.00	\$66.60	\$1,316.63
12/16/2016 Meeting - Slave Lake		\$127.05		\$15.00		\$142.05

**Hospitality and working Sessions**

•Hospitality expenses are incurred when, in the course of doing business or as a courtesy, Northern Lakes College Staff pay for food and beverage or other related expenses for someone not employed by the College.

•A working session is a non-travel meal expense at a commercial eating establishment while in the course of conducting office business.

Date	Description and Rationale	Meals	Amount
11/1/2016	Hospitality	\$217.36	\$217.36
11/13/2016	Working Session	\$143.34	\$143.34