

TRAVEL, HOSPITALITY AND WORKING SESSION EXPENSE REPORT

Name: Robert LeSage,

Position: Vice-President, Corporate Services & Chief Finance Officer

Period Covered: July August 2016

Travel

* "Other Transportation" includes fuel, taxis, private vehicles, rental vehicles and so forth while on travel status.

^{** &}quot;Other" includes incidentals such as long distance telephone calls and per diem while on travel status.

Travel Date(s)	Destination and Rationale	Airfare	Other Transportation*	Accommodations	Meals	Other	Total
	7/4/2016 Meeting - Slave Lake		\$31.46		\$15.0	0	\$46.46
	7/21/2016 Meeting - Slave Lake		\$31.46		\$15.0	0	\$46.46
	7/27/2016 Meeting - Slave Lake		\$31.46		\$30.0	0	\$61.46
	8/11/2016 Meeting - Slave Lake		\$31.46		\$51.0	0	\$82.46
	8/16/2016 Meeting - Slave Lake		\$31.46		\$15.0	0	\$46.46
	8/23/2016 Meeting - Slave Lake		\$31.46		\$15.0	0	\$46.46
	8/31/2016 Meeting - Slave Lake		\$31.46		\$41.0	0	\$72.46
							\$0.00

- •Hospitality expenses are incurred when, in the course of doing business or as a courtesy, Northern Lakes College Staff pay for food and beverage or other related expenses for someone not employed by the College.
- •A working session is a non-travel meal expense at a commercial eating establishment while in the course of conducting office business.

Date	Description and Rationale	Amount
	7/7/2016 Working Session	\$41.12
	8/16/2016 Working Session	\$57.87
	8/17/2016 Working Session	\$81.33