

Mission Statement

With respect for cultures and the needs of communities, Northern Lakes College provides quality educational programs and services which enable adults to continue their education, to improve their employment opportunities, and to enhance their quality of life.



MINUTES
The Board of Governors of Northern Lakes College

February 16, 2017

10:00 a.m.

Slave Lake Campus

Present:

Governors	
Daniel Vandermeulen - <i>Public Member (Chair)</i>	✓
Inier Cardinal – <i>Public Member</i>	✓
Fern Welch - <i>Public Member</i>	
Ray Stern - <i>Public Member</i>	✓
Shona Hommy - <i>Faculty Association-nominated Member</i>	✓
Edith Mackenzie – <i>Staff Association-nominated Member</i>	✓
Darian Cunningham – <i>Student Association-nominated Member</i>	✓
Ann Everatt – <i>President and CEO</i>	✓
Staff	
Madeline McVey, <i>Vice President, Academic</i>	
Rob LeSage, <i>Vice President, Corporate Services and Chief Financial Officer</i>	✓
Desiree Judd, <i>Executive Assistant to the Board of Governors and Vice President Corporate Services & CFO</i>	✓
Guests	
Cyndy Lorincz, <i>Dean, Student Services</i>	✓
Kyle Paulson, <i>Student Wellness</i>	✓
Trina Genowich, <i>Business Manager, Student Association</i>	✓
Sheri Rempel, <i>Chair, Counselling Services</i>	✓
Vernon Alook, <i>President, Student Association</i>	✓
Robin Paul, <i>Vice President, Student Association</i>	✓

1. Opening

1.1 Confirm Quorum: Quorum established

1.2 Call to Order: The meeting was called to order at 10:08 a.m. by the Chair, Daniel Vandermeulen.

1.3 Conflict of Interest: No conflict of Interest

2. Consent Items:

2.1 Adoption of Agenda

Addition: 6.7 Student Wellness

MOTION 049-16/17: Moved by Ray
That the agenda for February 16, 2017 be adopted.
CARRIED

2.2 Acceptance of Minutes

The January 19, 2017 Minutes were accepted.

MOTION 050-16/17: Moved by Ray
That the January 19, 2017 Minutes be accepted.
CARRIED

3. Reports

3.1 Board Chair Report: Daniel Vandermeulen

The Board Chair report was presented to the Board.

3.2 President Report: Ann Everatt

The President report was presented to the Board.

3.3 Risk Management Report: Ann Everatt

The Risk Management Report was presented to the Board.

3.4 Capital Funding Plan: Ann Everatt

The Capital Funding Plan was presented to the Board.

3.5 Economic Impact: Ann Everatt

The Economic Impact Report will be received by March end.

3.6 Post Secondary Collaboration: Ann Everatt

Post-Secondary Collaboration was discussed with the Board

4. Committees:

The Board broke out into committees.

5. Presentation:

Wellness Presentation

Cyndy Lorincz, Kyle Paulson, Trina Genowich, Sheri Rempel presented student wellness to the Board. They will present a proposal to the Board in April, 2017.

6. Business:

6.1 Audit and Finance Committee Report

Ray presented the Audit and Finance Committee Report

6.1.1 Audit and Finance Terms of Reference

Ray recommended that the Board approve the Audit & Finance Terms of Reference

MOTION 051-16/17:

Moved by Ray

That the Board approve the Audit and Finance Terms of Reference.

CARRIED

6.1.2 Audit and Finance Accumulated Surplus

Ray presented the Accumulated Surplus proposal to the Board with recommendation of Approval

MOTION 052-16/17:

Moved by Ray

That the Board approve the Restriction of funds for the Enterprise Information System in the amount of \$2.5 million and Campus Replacement in the amount of \$3 million

CARRIED

6.2 Programs and Services Report

Shona presented the Programs and Services report

6.3 2nd Tuition and Fees Consultation with Students Association

The Executive of the Students Association had a discussion with the Board regarding the Fee's for the coming year.

6.4 2017-18 Fee Recommendations 2nd reading

Madeline McVey presented the Fees to the Board for 2nd reading.

MOTION 053-16/17:

Moved by Shona

That the Board approve the 2017-18 Fee Recommendations 2nd reading

CARRIED

6.5 Board and President Evaluation

Dan discussed the Board and President Evaluations.

6.6 Board Governance Training

Dan discussed Board Governance Training.

7. Policy

7.1 Employees Code of Conduct

Ann Introduced the Employees Code of Conduct for 1st Reading.

MOTION 054-16/17: Moved by Ray
 That the Board approve the Employees Code of
 Conduct 1st reading
 CARRIED

Next Agenda:

8.1 Policy Review

8.2 Audit and Finance Committee

8.3 Program and Services Committee

8.4 2017-2018 Fee recommendation 3rd reading

8.5 Employees Code of Conduct 2nd Reading

9. Adjournment

The meeting adjourned February 16, 2017 at 3:00 P.M.