

Mission Statement

With respect for cultures and the needs of communities, Northern Lakes College provides quality educational programs and services which enable adults to continue their education, to improve their employment opportunities, and to enhance their quality of life.



MINUTES
The Board of Governors of Northern Lakes College

March 23, 2017

10:00 a.m.

Wabasca Campus

Present:

Governors	
Daniel Vandermeulen - <i>Public Member (Chair)</i>	✓
Inier Cardinal – <i>Public Member</i>	✓
Fern Welch - <i>Public Member</i>	✓
Ray Stern - <i>Public Member</i>	✓
Shona Hommy - <i>Faculty Association-nominated Member</i>	✓
Edith Mackenzie – <i>Staff Association-nominated Member</i>	✓
Darian Cunningham – <i>Student Association-nominated Member</i>	
Ann Everatt – <i>President and CEO</i>	✓
Staff	
Madeline McVey, <i>Vice President, Academic</i>	
Rob LeSage, <i>Vice President, Corporate Services and Chief Financial Officer</i>	✓
Bruce D’sena, <i>Chief Information Officer</i>	✓
Desiree Judd, <i>Executive Assistant to the Board of Governors and Vice President Corporate Services & CFO</i>	✓
Guests	

1. Opening

1.1 Confirm Quorum: Quorum established

1.2 Call to Order: The meeting was called to order at 10:08 a.m. by the Chair, Daniel Vandermeulen.

1.3 Conflict of Interest: Edith has declared conflict with item 6.4. No further conflict.

2. Consent Items:

2.1 Adoption of Agenda

MOTION 055-16/17: Moved by Ray
That the agenda for March 23, 2017 be adopted.
CARRIED

2.2 Acceptance of Minutes

The February 16, 2017 Minutes were accepted.

MOTION 056-16/17: Moved by Ray
That the February 16, 2017 Minutes be accepted.
CARRIED

3. Reports

3.1 Board Chair Report: Daniel Vandermeulen

The Board Chair report was presented to the Board.

3.2 President Report: Ann Everatt

The President report was presented to the Board.

3.3 Risk Management Report: Ann Everatt

The Risk Management Report was presented to the Board.

3.4 Capital Funding Plan: Ann Everatt

The Capital Funding Plan was presented to the Board. Will be brought back with changes.

3.5 Economic Impact: Ann Everatt

The Economic Impact Report will be received by March end.

3.6 Post Secondary Collaboration: Ann Everatt

Post-Secondary Collaboration was discussed with the Board

4. Committees:

The Board broke out into committees.

5. Presentation:

6. Business:

6.1 Audit and Finance Committee Report

Ray presented the Audit and Finance Committee Report

6.1.1 2017/18 Operating Budget 1st reading

Ray recommended that the Board approve the 2017/18 Operating Budget 1st Reading

MOTION 057-16/17: Moved by Ray
That the Board approve the 2017/18 Operating
Budget 1st Reading
CARRIED

6.1.2 2017/18 Capital Budget 1st reading

Ray recommended that the Board approve the 2017/18 Capital Budget 1st Reading

MOTION 058-16/17: Moved by Ray
That the Board approve the 2017/18 Capital Budget
1st Reading
CARRIED

6.2 Programs and Services Report

Fern presented the Programs and Services report

6.2.1 Programs and Services Terms of Reference

Fern recommended that the Board approve the Program and Services Terms of Reference

MOTION 059-16/17: Moved by Fern
That the Board approve the Programs and Services
Terms of Reference
CARRIED

6.3 2017-18 Fee Recommendations 3rd reading

Ann Everatt presented the Fees to the Board for 3rd reading.

MOTION 060-16/17: Moved by Ann

That the Board approve the 2017-18 Fee
Recommendations 3rd reading

CARRIED

6.4 Out of Country Travel

Edith removed herself for conflict and Ann presented the 9 Out of Country Travel requests to the Board for Approval.

MOTION 061-16/17: Moved by Inier
That the Board approve the out of country travel

CARRIED

7. Policy

7.1 Employees Code of Conduct

Ann Introduced the Employees Code of Conduct for 2nd Reading.

MOTION 062-16/17: Moved by Edith
That the Board approve the Employees Code of
Conduct 2nd reading

CARRIED

7.2 FA – Third Party Tenant Signage 1st Reading

Ann Introduced the Third Party Tenant Signage Policy for 1st Reading

MOTION 063-16/17: Moved by Fern
That the Board approve the Third Party Tenant
Signage Policy for 1st Reading

CARRIED

Next Agenda:

8.1 Policy Review

8.2 Audit and Finance Committee

8.3 Program and Services Committee

8.4 Board and President Evaluation (Wednesday evening and Thursday)

8.5

9. Adjournment

The meeting adjourned March 23, 2017 at 3:00 P.M.