

**Mission Statement**

With respect for cultures and the needs of communities, Northern Lakes College provides quality educational programs and services which enable adults to continue their education, to improve their employment opportunities, and to enhance their quality of life.



**MINUTES**

**The Board of Governors of Northern Lakes College**

**May 18, 2017**

**10:00 a.m.**

**High Prairie Campus**

**Present:**

<b>Governors</b>	
Daniel Vandermeulen - <i>Public Member (Chair)</i>	✓
Inier Cardinal – <i>Public Member</i>	✓
Fern Welch - <i>Public Member</i>	✓
Ray Stern - <i>Public Member</i>	✓
Shona Hommy - <i>Faculty Association-nominated Member</i>	✓
Edith Mackenzie – <i>Staff Association-nominated Member</i>	✓
Darian Cunningham – <i>Students’ Association-nominated Member</i>	
Candice Calliou – <i>Public Member</i>	✓
Ann Everatt – <i>President and CEO</i>	✓
<b>Staff</b>	
Madeline McVey, <i>Vice President, Academic</i>	✓
Rob LeSage, <i>Vice President, Corporate Services and Chief Financial Officer</i>	✓
Desiree Judd, <i>Executive Assistant to the Board of Governors and Vice President Corporate Services &amp; CFO</i>	✓
<b>Guests</b>	
Sheri Rempel, <i>Chair, Counselling Services</i>	✓
Tammy Purchase, <i>Coordinator, Learner Success Services</i>	✓
Melanie Bekevich-Joos, <i>Manager, Policy and Planning</i>	✓

**1. Opening**

Candice Calliou new public member was introduced.

**1.1 Confirm Quorum:** Quorum established

**1.2 Call to Order:** The meeting was called to order at 10:00 a.m. by the Chair, Daniel Vandermeulen.

**1.3 Conflict of Interest:** No conflict has been declared.

## **2. Consent Items:**

### **2.1 Adoption of Agenda**

Add: In Camera items added

**MOTION 075-16/17:** Moved by Fern  
That the agenda for May 18, 2017 be adopted.  
**CARRIED**

### **2.2 Acceptance of Minutes**

The April 20, 2017 Minutes were accepted.

**MOTION 076-16/17:** Moved by Ray  
That the April 20, 2017 Minutes be accepted.  
**CARRIED**

## **3. Reports**

### **3.1 Board Chair Report: Daniel Vandermeulen**

The Board Chair report was presented to the Board.

### **3.2 President Report: Ann Everatt**

The President report was presented to the Board.

### **3.3 Risk Management Report: Rob LeSage; Bruce D'Sena**

The Risk Management Report was presented to the Board.

### **3.4 Capital Funding Plan: Rob LeSage**

The Capital Funding Plan was presented to the Board. A community communique will be sent out to clarify that there will be no campus closures.

### **High Prairie Campus – Future Planning**

Ann to meet with MLA, and School Boards

The Board of Governors have endorsed the following:

- RFQ going out tomorrow for consultant, (project manager) to be closed by June 15, 2017.
- NLC not paying for any land, but need to have Clear Title.
- NLC not paying for demolition or cleaning of land.
- We are consolidating three sites.

### **3.5 Economic Impact: Ann Everatt**

Ann discussed Economic Impact with the Board.

### **3.6 Post Secondary Collaboration: Ann Everatt**

Post-Secondary Collaboration was discussed with the Board

## **5. Presentation:**

Sheri Rempel and Tammy Purchase made a presentation to the Board regarding Student Wellness.

## **4. Committees:**

The Board broke out into committees.

Meeting adjourned for lunch at 11:50

## **6. Business:**

### **6.1 Audit and Finance Committee Report**

Ray presented the Audit and Finance Committee Report

#### **6.1.1 2017/18 Operating Budget 3<sup>rd</sup> reading**

Ray recommended that the Board approve 3<sup>rd</sup> reading of the 2017/18 Operating Budget.

**MOTION 077-16/17:** Moved by Ray Stern

That the Board approve 3<sup>rd</sup> reading of the 2017/18 Operating Budget.

**CARRIED**

#### **6.1.2 2017/18 Capital Budget 3<sup>rd</sup> reading**

Ray recommended that the Board approve 3<sup>rd</sup> reading of the 2017/18 Capital Budget.

**MOTION 078-16/17:** Moved by Fern

That the Board approve 3<sup>rd</sup> reading of the 2017/18 Capital Budget.

**CARRIED**

#### **6.1.3 IMP Spending Grouard**

Fern discussed the appearance of the Grouard Campus

Ray recommended to the Board IMP spending of \$250,000

**MOTION 079-16/17:** Moved by Ray

That the Board approve IMP spending of \$250,000 on Grouard Roof Replacement.

**CARRIED**

**6.1.3.2 IMP Spending Slave Lake**

Ray recommended to the Board IMP spending of \$385,330

**MOTION 080-16/17:** Moved by Ray

That the Board approve IMP spending of \$385,330 on Slave Lake Campus Electronic Controls for Air Handling.

**CARRIED**

**6.1.4 Purchase of Land for Peace River Campus**

Ray recommended that the Board approve the sending of a letter regarding the purchase of the land.

**MOTION 081-16/17:** Moved by Ray

That the Board approve to send a letter regarding the purchase of the land.

**CARRIED**

**6.2 Programs and Services Report**

Fern presented the Programs and Services report.

**6.3 CIP 3<sup>rd</sup> Reading**

Ann Everatt presented the CIP to the Board for the 3<sup>rd</sup> reading. With the addition of Student Leadership.

**MOTION 082-16/17:** Moved by Edith

That the Board approve 3<sup>rd</sup> reading of the CIP

**CARRIED**

**7. Policy**

**7.1 Sexual Assault and Sexual Violence Policy 1<sup>st</sup> reading**

Ann presented the Sexual Assault and Sexual Violence Policy 1<sup>st</sup> Reading.

**MOTION 083-16/17:** Moved by Ray

That the Board approve the Sexual Assault and Sexual Violence Policy 1<sup>st</sup> Reading

**CARRIED**

**7.2 Third Party Tenant Signage 3<sup>rd</sup> Reading**

Ann presented the Third Party Tenant Signage Policy for 3<sup>rd</sup> Reading

**MOTION 084-16/17:** Moved by Ray

That the Board approve 3<sup>rd</sup> reading of the Third Party Tenant Signage Policy.

**CARRIED**

**Next Agenda:**

**8.1 Policy Review**

**8.2 Audit and Finance Committee**

**8.3 Program and Services Committee**

**8.5 KYAS College & Athabasca University added to Post Secondary**

**Collaboration as standing items**

**8.4 Additional dates: July 20 & August 24**

**9. The Board went in Camera**

The Board moved in camera at 3:53 PM

The Board moved out of camera at 4:15 PM

The meeting adjourned May 18, 2017 at 4:15 P.M.