

Mission Statement

With respect for cultures and the needs of communities, Northern Lakes College provides quality educational programs and services which enable adults to continue their education, to improve their employment opportunities, and to enhance their quality of life.



MINUTES
The Board of Governors of Northern Lakes College

September 21, 2017

10:00 a.m.

Peace River Campus

Present:

Governors	
Daniel Vandermeulen - <i>Public Member (Chair)</i>	√
Inier Cardinal – <i>Public Member (via teleconference)</i>	√
Fern Welch - <i>Public Member</i>	√
Ray Stern - <i>Public Member</i>	√
Shona Hommy - <i>Faculty Association-nominated Member</i>	√
Edith Mackenzie – <i>Staff Association-nominated Member</i>	√
Darian Cunningham – <i>Students’ Association-nominated Member</i>	X
Candice Calliou – <i>Public Member</i>	X
Ann Everatt – <i>President and CEO</i>	√
Staff	
Madeline McVey, <i>Vice President, Academic</i>	√
Rob LeSage, <i>Vice President, Corporate Services and Chief Financial Officer</i>	√
Bruce D’Sena, <i>Chief Information Officer</i>	√
Lisa Richard, <i>Executive Assistant President & CEO</i>	√
Guests	

1. Opening

1.1 Confirm Quorum: Quorum established

1.2 Call to Order: The meeting was called to order at 10:00 a.m. by the Chair, Daniel Vandermeulen.

1.3 Conflict of Interest: No conflict was declared.

2. Consent Items:

2.1 Adoption of Public Meeting Agenda

No additions or deletions

MOTION 009-17/18: Moved by **Fern**
That the agenda for Sept 21st, 2017 be adopted.
CARRIED

2.2 Acceptance of Minutes

The August 24th, 2017 Minutes were accepted.

MOTION 010-17/18: Moved by **Ray**
That the August 24th, 2017 Minutes be accepted.
CARRIED

3. Reports

3.1 Board Chair's Report: Daniel Vandermeulen

The Board Chair's report was presented to the Board.

3.2 President's Report: Ann Everatt

The President's report was presented to the Board.

3.3 Risk Management Report: Rob LeSage, Bruce D'Sena

The Risk Management report was presented to the Board

3.4 Capital Funding Plan: Daniel Vandermeulen

Capital Funding Plan was presented to the Board.

3.5 Economic Impact: Ann Everatt

President discussed Economic Impact with the Board.

3.6 Post Secondary Collaboration: Ann Everatt

Post-Secondary Collaboration was discussed with the Board

3.6.1 Kayas College

NLC Executive Team & Deans met with Kayas College representatives on Sept 5th. Collaborative efforts continue to move forward.

3.7 Student Satisfaction Survey: Madeline McVey

Tabled

3.8 Site Environmental Assessment: Rob LeSage

The Site Environmental Assessment was presented to the Board.

3.9 High Prairie Campus Update: Ann Everatt

High Prairie Campus update was presented to the Board. Draft news release was circulated for feedback.

MOTION 011-17/18: Moved by **Ann**
That the BOG establish a Committee to oversee the High Prairie Campus Build. Membership includes: Daniel Vandermeulen, Fern Welch, Ray Stern (Chair), Ann Everatt, Rob LeSage (Vice Chair), Paul Chaulk. Members will meet as needed and report back at every Regular Board meeting.
CARRIED

4. Committees

The Board broke away into Committees

5. Lunch

6. Business:

6.1 Audit & Finance Committee Report: Ray Stern

Ray presented the Audit & Finance Committee Report. Highlights include discussion of the year-end pre-audit, deferred maintenance report, Corporate Services and IT Services report.

6.2 Programs & Services Committee Report:

Shona provided the Programs & Services Report. Highlights include: 4 new CALPs opening within the service region, Re-opening of the Loon River Capsite, CE&CT issued contracts increased in 2016-17, review of the 2017-18 Applicant Report, Prehospital Care Program Advisory Committee Minutes, 2017-18 Programs & Services Committee meeting schedule and work plan. Committee members discussed programs with external licensing/exam fees. **Action:** Programs & Services Committee to bring back a recommendation regarding potential need for a bursary to help support students with the cost of External exams.

6.2.1 Board Appointments to Academic Council

MOTION 012-17/18: Moved by **Shona**
That the BOG approved the recommended regular and alternate members to Academic Council for the 2017-18 year.
CARRIED

6.3 Annual Report 1st Reading

MOTION 013-17/18: Moved by **Ray**
That the BOG accepted the Annual Report with
amendments for 1st Reading.
CARRIED

6.4 Convocation Venue Change

The 2018 Convocation ceremony will be moved to Slave Lake, due to
construction in Peace River.

7. Policies

7.1 Human Resources Professional Development Policy 2nd reading

Ann presented the Human Resources Professional Development Policy for 2nd
reading.

MOTION 014-17/18: Moved by Ray
That the Board approve the Human Resources
Professional Development Policy 2nd reading with
changes to the Board Policy Statement
CARRIED

8. Next Agenda:

3.9 High Prairie Campus Committee

4.1 Audit and Finance Committee

4.2 Program and Services Committee

7.1 Policy Review

9. In Camera Session

The meeting adjourned Sept 21st, 2017 at 3:25 P.M.