



TRAVEL, HOSPITALITY AND WORKING SESSION EXPENSE REPORT

Name: Daniel Vandermeulen

Position: Chair, Board of Governors

Period Covered: Sept Oct 2017

Travel

* "Other Transportation" includes fuel, taxis, private vehicles, rental vehicles and so forth while on travel status.

** "Other" includes incidentals such as long distance telephone calls and per diem while on travel status.

| Travel date(s) | Destination and Rationale | Airfare | Other Transportation* | Accommodation | Meals | Other | Total |
|----------------|---------------------------|---------|-----------------------|---------------|----------|-------|-----------|
| 9/8/2017 | High Prairie - Meeting | | \$ 307.38 | | | | \$ 307.38 |
| 9/13/2017 | Grouard - Meeting | | \$ 189.80 | | | | \$ 189.80 |
| 9/21/2017 | Grouard - Meeting | | \$ 140.00 | | | | \$ 140.00 |
| 9/22/2017 | Slave Lake - Meeting | | \$ 307.38 | | | | \$ 307.38 |
| 10/2/2017 | Slave Lake - Meeting | | \$ 307.38 | | | | \$ 307.38 |
| 10/11/2017 | Slave Lake - Meeting | | \$ 307.38 | | \$ 15.00 | | \$ 322.38 |
| 10/18/2017 | Slave Lake - Meeting | | \$ 307.38 | | | | \$ 307.38 |
| 10/19/2017 | Slave Lake - Meeting | | \$ 307.38 | | | | \$ 307.38 |
| 10/25/2017 | | | | | | | |
| 10/26/2017 | Edmonton - Meeting | | \$ 809.22 | | \$ 62.00 | | \$ 871.22 |

Hospitality and Working Sessions

* Hospitality expenses are incurred when, in the course of doing business or as a courtesy, Northern Lakes College Staff pay for food and beverage or other related expenses for someone not employed by the College

* A working session is a non-travel meal expense at a commercial eating establishment while in the course of conducting business

| Date | Destination and Rationale | Meals | Total |
|------|---------------------------|-------|-------|
| | | | |
| | | | |
| | | | |