



TRAVEL, HOSPITALITY AND WORKING SESSION EXPENSE REPORT

Name: Robert LeSage

Position: Vice President Corporate Services & CFO

Period Covered: Sept - Oct 2017

Travel

* "Other Transportation" includes fuel, taxis, private vehicles, rental vehicles and so forth while on travel status.

** "Other" includes incidentals such as long distance telephone calls and per diem while on travel status.

Travel date(s)	Destination and Rationale	Airfare	Other Transportation*	Accommodation	Meals	Other	Total
9/5/2017							
9/6/2017	Slave Lake - Meetings		\$ 127.06	\$ 136.25	\$ 56.00	\$ 7.05	\$ 326.36
9/13/2017							
9/15/2017	Slave Lake - Meetings		\$ 127.06	\$ 313.90	\$ 56.00	\$ 14.10	\$ 511.06
9/17/2017							
9/19/2017	Slave Lake - Meetings		\$ 63.53	\$ 408.75	\$ 52.00	\$ 14.10	\$ 538.38
9/20/2017							
9/21/2017	Peace River - Meetings		\$ 213.68	\$ 156.79	\$ 26.00	\$ 7.05	\$ 403.52
9/25/2017	High Prairie - Meetings		\$ 37.80		\$ 15.00		\$ 52.80
9/26/2017	Slave Lake - Meetings		\$ 127.05		\$ 15.00		\$ 142.05
9/28/2017	High Prairie - Meetings		\$ 37.80		\$ 15.00		\$ 52.80
10/5/2017							
10/6/2017	Edmonton - Meetings		\$ 193.20	\$ 186.82	\$ 51.00	\$ 7.05	\$ 438.07
10/11/2017							
10/12/2017	Athabasca/Slave Lake - Meetings		\$ 158.56	\$ 151.51	\$ 76.00	\$ 7.05	\$ 393.12
10/15/2017							
10/17/2017	Calgary - Meetings		\$ 613.73	\$ 380.58	\$ 143.00	\$ 14.10	\$ 1,151.41
10/18/2017 -							
10/20/2017	Slave Lake - Meetings			\$ 265.96	\$ 51.00	\$ 7.05	\$ 324.01
10/19/2017	Grouard - Meetings		\$ 63.53		\$ 10.00		\$ 73.53
10/22/2017							
10/23/2017	Edmonton - Meetings		\$ 345.65	\$ 156.06	\$ 139.39	\$ 7.05	\$ 648.15
10/24/2017	Slave Lake - Meetings		\$ 63.53	\$ 136.25	\$ 25.00	\$ 7.05	\$ 231.83
10/30/2017							
10/31/2017	Slave Lake - Meetings		\$ 127.06		\$ 76.00		\$ 203.06

Hospitality and Working Sessions

* Hospitality expenses are incurred when, in the course of doing business or as a courtesy, Northern Lakes College Staff pay for food and beverage or other related expenses for someone not employed by the College

* A working session is a non-travel meal expense at a commercial eating establishment while in the course of conducting business

Date	Destination and Rationale	Meals	Total