

Mission Statement

With respect for cultures and the needs of communities, Northern Lakes College provides quality educational programs and services which enable adults to continue their education, to improve their employment opportunities, and to enhance their quality of life.



MINUTES
The Board of Governors of Northern Lakes College

November 23rd, 2017

10:00 a.m.

Grouard Campus

Present:

Governors	
Daniel Vandermeulen - <i>Public Member (Chair)</i>	√
Fern Welch - <i>Public Member</i>	√
Ray Stern - <i>Public Member</i>	X
Shona Hommy - <i>Faculty Association-nominated Member</i>	X
Edith Mackenzie – <i>Staff Association-nominated Member</i>	√
Candice Calliou – <i>Public Member (teleconference)</i>	√
Gloria Fierro – <i>Student nominated Member (teleconference)</i>	√
Ann Everatt – <i>President and CEO</i>	√
Inier Cardinal – <i>Public Member</i>	X
Marie Dyck – <i>Public Member</i>	X
Staff	
Madeline McVey, <i>Vice President, Academic</i>	√
Rob LeSage, <i>Vice President, Corporate Services and Chief Financial Officer</i>	√
Bruce D’Sena, <i>Chief Information Officer</i>	√
Lisa Richard, <i>Executive Assistant President & CEO</i>	√
Guests	
Tim Murphy – <i>Faculty Member (Non-voting)</i>	√

1. Opening

1.1 Confirm Quorum: Quorum established

1.2 Call to Order: The meeting was called to order at 10:04 a.m. by the Chair, Daniel Vandermeulen.

1.3 Conflict of Interest: No conflict was declared.

2. Consent Items:

2.1 Adoption of Public Meeting Agenda

Addition to agenda to include 6.7 Information Desk

MOTION 022-17/18: Moved by **Fern**
That the agenda for November 22nd, 2017 be adopted as amended.
CARRIED

2.2 Acceptance of Minutes

The October 19th Minutes were accepted.

MOTION 023-17/18: Moved by **Edith**
That the Sept 21st, 2017 Minutes be accepted.
CARRIED

3. Reports

3.1 Board Chair's Report: Daniel Vandermeulen

The Board Chair's report was presented to the Board.

3.2 President's Report: Ann Everatt

The President's report was presented to the Board.

3.3 Risk Management Report: Rob LeSage, Bruce D'Sena

The Risk Management report was presented to the Board

3.4 High Prairie Campus: Ann Everatt

President provided an update on the High Prairie Campus Construction committee. The next committee meeting is scheduled for Wednesday, November 29th in High Prairie.

3.5 Economic & Social Impact: Ann Everatt

External Relations will be releasing the economic impact study throughout the region.

3.6 Post Secondary Collaboration: Ann Everatt

Post-Secondary Collaboration was discussed with the Board

3.6.1 Kayas College

Representatives with Kayas College met with the Deans to discuss opportunities and areas for further collaboration. Discussions are ongoing.

3.6.2 Lakeland College

Northern Lakes College is looking to partner with Lakeland College to bring in Environmental Programming

3.6.3 King's University

Looking at partnership opportunities to offer a Bachelor of Education.

3.6.4 Athabasca University

Collaboration discussions are ongoing. Partnership meeting scheduled for November 27th between the President's and Executive members from both institutions.

Northern President's meeting has been scheduled to further discuss collaboration.

3.6.5 Portage College

Potential to offer a culinary Art programs

4. Committees

The Board broke away into Committees

5. Lunch

6. Business:

6.1 Audit & Finance Committee Report:

Edith presented the Audit & Finance Committee Report. Highlights include:

- Risk, IT & Legislative Compliance Reports
- Cyber Security Breach Overview
- Analytic Reports/Conversion Rates
- Review of 1st Quarter Forecast
- Facilities Report

6.2 Programs & Services Committee Report:

Fern presented the Program & Services Committee Report. Highlights include:

- Academic Report
- Meeting with Kapawe'no First Nation
- Electrician Program available online
- Student Enrollment Report.
- Academic Council Summary
- Oilfield Operator Presentation (low enrolment)

6.2.1 Water/Waste-Water Level II

MOTION 024-17/18: Moved by **Fern**
That the Water and Wastewater Operator
Preparation Program: Level 2 be approved.
CARRIED

6.2.2 Advanced Forest Stewardship

MOTION 025-17/18: Moved by **Fern**
That the Advanced Forest Stewardship Extension
Certificate be approved.
CARRIED

6.2.3 Alumni Award

MOTION 026-17/18:

Moved by **Fern**

That the Health and Human Services Alumni Award be approved for 50% coverage upon successful completion.

CARRIED

6.3 Community Program Fund Procedure

Tabled.

6.4 Annual Report 3rd Reading

The Annual Report was submitted for 3rd and final reading

MOTION 028-17/18:

Moved by **Daniel**

That the Annual Report be approved for 3rd and final reading, subjected to minor content edits.

CARRIED

6.5 Roles & Mandate

Northern Lakes College's Roles and Mandate is due for review in January at the Minister's office. Bring forward to December's Board meeting.

6.6 Board Retreat

Board Members will participate in a retreat to be held in Peace River on Dec 13th & 14th

6.7 Information Desk – Grouard

A concern was brought forward regarding availability of the information desk in Grouard; Management will address.

7. Policies

7.1 Campus Status 1st Reading

Ann presented the Campus Status Policy for reaffirmation

MOTION 029-17/18

Moved by **Ann**

That the Board approve the Campus Status Policy for reaffirmation.

CARRIED

8. Next Agenda:

3.9 High Prairie Campus Committee

4.1 Audit and Finance Committee

4.2 Program and Services Committee

7.1 Policy Review

9. In Camera Session

The meeting adjourned November 22nd, 2017 at 2:31 P.M.