

Mission Statement

With respect for cultures and the needs of communities, Northern Lakes College provides quality educational programs and services which enable adults to continue their education, to improve their employment opportunities, and to enhance their quality of life.



MINUTES

The Board of Governors of Northern Lakes College

December 13th, 2017

1:00pm

Peace River Campus, Board Retreat & Regular Meeting

Present:

Governors	
Daniel Vandermeulen - <i>Public Member (Chair)</i>	√
Fern Welch - <i>Public Member</i>	√
Ray Stern - <i>Public Member</i>	√
Tim Murphy - <i>Faculty Association-nominated Member</i>	√
Edith Mackenzie – <i>Staff Association-nominated Member</i>	√
Candice Calliou – <i>Public Member</i>	X
Gloria Fierro – <i>Student nominated Member</i>	√
Inier Cardinal – <i>Public Member</i>	X
Marie Dyck – <i>Public Member</i>	√
Ann Everatt – <i>President and CEO</i>	√
Staff	
Madeline McVey, <i>Vice President, Academic</i>	X
Rob LeSage, <i>Vice President, Corporate Services and Chief Financial Officer</i>	√
Bruce D’Sena, <i>Chief Information Officer</i>	√
Lisa Richard, <i>Executive Assistant Board of Governors</i>	√

1. Opening

Introduction of new committee members.

1.1 Call to Order: The Board Retreat was called to order at 1:10pm by the Chair, Daniel Vandermeulen.

2. Retreat Agenda

Members participated in a Board Retreat & Orientation.

3. Reports

3.1 Board Orientation - History

The Board Chair provided an orientation and background on the history of Northern Lakes College.

3.2 NLC – Now & Future

The President presented information on the current state of the College, and future focus. Executive Team provided an overview on Learner Services, Corporate Services & Information Technology for the membership.

Peace River Campus tour

Members were provided a tour of the Peace River campus, and mobile transformer.

3.3 Governance Policies

Board members were orientated on the three main functions of the Board: legislative, judicial and executive functions. Copies of NLC policies affecting governance were provided.

3.4 Roles and Mandates

President provided a draft copy of the Roles and Mandates for discussion/information. Action: bring back in January with changes.

3.5 CIP 2018-2021 Key Focus Areas

Members reviewed the Adult Learning Principles from the Minister of Advanced Education: Accessibility, Affordability, Quality, Accountability & Coordination and identified 5 key focus areas to be used in the development of the 2018-2021 Comprehensive Institutional Plan:

- Enhance our learners' experience through relevant, high quality and affordable distance delivery programs and learner support services.
- Collaborate with Campus Alberta and other regional Learning Organizations to promote access and learning pathways for dual credit and adult learners.
- Update and enhance our Student Information System and Learning Management systems to ensure quality program and service delivery.
- Enhance community and industry partnerships throughout our service region.
- Ensure fiscal prudence and organizational sustainability and explore strategic collaborative initiatives.

3. Supper

5. Business:

5.1 Board Committee Appointments

The Board Chair appointed members to serve on Board Committees:

Board Audit & Finance Committee

Ray Stern – Chair

Edith Mackenzie

Inier Cardinal

Marie Dyck

Board Programs & Services Committee

Fern Welch, Chair

Daniel Vandermeulen

Tim Murphy

Candice Calliou

Gloria Fierro

5.2 Native Cultural Arts Museum

Tabled

Members moved into the Regular Agenda

1. Opening

1.1 Confirm Quorum: Quorum established

1.2 Call to Order: The regular Board meeting was called to order at 5:40pm by the Chair, Daniel Vandermeulen.

1.3 Conflict of Interest: No conflict was declared.

2. Consent Items:

2.1 Adoption of Public Meeting Agenda

Addition to the agenda to include 4.3 Out of Country Travel.

MOTION 030-17/18: Moved by **Edith**
That the agenda for December 13th, 2017 be adopted as amended.
CARRIED

2.2 Acceptance of Minutes

The November 23rd Minutes were accepted.

MOTION 031-17/18: Moved by **Fern**
That the November 23rd Minutes be accepted.
CARRIED

3. Reports

3.1 Board Chair's Report: Daniel Vandermeulen

The Board Chair's report was presented to the Board.

3.2 President's Report: Ann Everatt

The President's report was presented to the Board.

3.3 Risk Management Report: Rob LeSage, Bruce D'Sena

The Risk Management report was presented to the Board

3.4 High Prairie Campus: Ray Stern

Ray Stern provided an update on the High Prairie Campus Construction committee.

3.5 Economic & Social Impact: Ann Everatt

Handouts were provided to the members on the 2017 Economic Impact study

3.6 Post Secondary Collaboration: Ann Everatt

Post-Secondary Collaboration was discussed with the Board

3.6.1 Kayas College

No updates at this time

3.6.2 Lakeland College

Northern Lakes College is looking to partner with Lakeland College to bring in Environmental Programming. NLC's Practical nurse program offered at Lakeland College will become an annual intake due to good enrollment numbers.

3.6.3 King's University

Meeting has been scheduled for Northern Lakes College and King's University with the Deputy Minister for Jan 5th to further discuss collaboration efforts.

3.6.4 Athabasca University

Collaboration discussions are ongoing. Looking to move forward on a joint Board meeting to further discuss collaboration.

4. Business

4.1 1st Tuition/Fees Consult – NLCSA

Tabled until January

4.2 2018 – 2019 Fee Recommendation 1st Reading

Tabled until January

4.3 Out of Country Travel

President provided an out of country travel request for the Manager of Policy and Planning to attend The Planning Institute level 3 training held in Tempe, Arizona on January 19th & 20th, 2018.

MOTION 032 -17/18: Moved by **Fern**
That the Out of Country request for the Regional
Manager, Policy & Planning be approved.
CARRIED

5. Next Agenda

3.9 High Prairie Campus Committee

4.1 Audit and Finance Committee

4.2 Program and Services Committee

7.1 Policy Review

6. In Camera

Members moved in Camera at 7:17pm

Members moved out of Camera at 7:28pm

Board Retreat and Regular Meeting adjourned @ 7:30pm.