



## TRAVEL, HOSPITALITY AND WORKING SESSION EXPENSE REPORT

**Name: Daniel Vandermeulen**

**Position: Chair, Board of Governors**

**Period Covered: Nov\_Dec 2017**

### Travel

\* "Other Transportation" includes fuel, taxis, private vehicles, rental vehicles and so forth while on travel status.

\*\* "Other" includes incidentals such as long distance telephone calls and per diem while on travel status.

Travel date(s)	Destination and Rationale	Airfare	Other Transportation*	Accommodation	Meals	Other	Total
11/7/2017	Slave Lake - Meetings		\$127.05		\$15.00	\$180.33	\$322.38
11/8/2017	High Prairie - Meetings					\$140.00	\$140.00
11/23/2017	Grouard - Meetings		\$37.80			\$152.00	\$189.80
11/29/2017	High Prairie - Meetings					\$140.00	\$140.00
12/5/2017	Slave Lake - Meetings		\$127.05			\$180.33	\$307.38
12/13/2017	Peace River - Meetings		\$133.34	\$138.74		\$322.33	\$594.41
12/18/2017	Edmonton - Meetings		\$191.63	\$19.30	\$51.00	\$207.88	\$469.81

### Hospitality and Working Sessions

\* Hospitality expenses are incurred when, in the course of doing business or as a courtesy, Northern Lakes College Staff pay for food and beverage or other related expenses for someone not employed by the College

\* A working session is a non-travel meal expense at a commercial eating establishment while in the course of conducting business

Date	Destination and Rationale	Meals	Total