

Mission Statement

With respect for cultures and the needs of communities, Northern Lakes College provides quality educational programs and services which enable adults to continue their education, to improve their employment opportunities, and to enhance their quality of life.



MINUTES

The Board of Governors of Northern Lakes College

February 15th, 2018

10:00 a.m.

Athabasca University, Athabasca

Present:

Governors	
Daniel Vandermeulen - <i>Public Member (Chair)</i>	√
Fern Welch - <i>Public Member</i>	√
Ray Stern - <i>Public Member</i>	√
Tim Murphy - <i>Faculty Association-nominated Member (via teleconference)</i>	√
Edith Mackenzie – <i>Staff Association-nominated Member</i>	√
Candice Calliou – <i>Public Member</i>	√
Gloria Fierro – <i>Student nominated Member (via teleconference)</i>	√
Inier Cardinal – <i>Public Member</i>	√
Marie Dyck – <i>Public Member</i>	√
Ann Everatt – <i>President and CEO</i>	√
Staff	
Madeline McVey, <i>Vice President, Academic</i>	√
Rob LeSage, <i>Vice President, Corporate Services and Chief Financial Officer</i>	√
Bruce D’Sena, <i>Chief Information Officer</i>	√
Lisa Richard, <i>Executive Assistant Board of Governors</i>	√
Guests	
Sergey Semagin, <i>Senior Director Finance (NLC)</i>	√
Alexis Thunder, <i>NLCSA President</i>	√
Trina Genowish, <i>Business Manager NLCSA</i>	√
Cyndy Lorincz, <i>Dean Student Services</i>	√

1. Opening

1.1 Confirm Quorum: Quorum established

1.2 Call to Order: The meeting was called to order at 10:00 a.m. by the Chair, Daniel Vandermeulen.

1.3 Conflict of Interest: No conflict was declared.

2. Consent Items:

2.1 Adoption of Public Meeting Agenda

No additions or deletions

MOTION 043-17/18: Moved by **Candice**
That the agenda for February 15th, 2018 be adopted.
CARRIED

2.2 Acceptance of Minutes

The January 18th, 2018 Minutes were accepted.

MOTION 044-17/18: Moved by **Edith**
That the January 18th, 2018 Minutes be accepted.
CARRIED

3. Reports

3.1 Board Chair's Report: Daniel Vandermeulen

The Board Chair's report was presented to the Board.

3.2 President's Report: Ann Everatt

The President's report was presented to the Board.

3.3 Risk Management Report: Rob LeSage, Bruce D'Sena

The Risk Management report was presented to the Board

3.4 High Prairie Campus Construction Committee Update: Ray Stern

The High Prairie Campus Construction Committee was presented to the Board.
Highlights include:

- Bimonthly Meetings between the Committee/Manasc Isaac have been occurring
- Public Information Session (Jan 31st) received good reviews
- Meetings were held (Jan 31st) with both School Boards

3.5 Economic & Social Impact: Ann Everatt

President reported on Economic and Social Impact

3.6 Post Secondary Collaboration: Ann Everatt

Post-Secondary Collaboration was discussed with the Board

3.6.1 Kayas College

There has been a change of leadership at Kayas College; NLC representative will reach out to continue collaboration efforts.

3.6.2 Lakeland College

The Practical Nursing Program offered in collaboration between Lakeland College and NLC continues to do very well. Collaboration continues with Lakeland College to partner on Environmental Technology programs. New collaboration efforts include opportunities for NLC to offer Academic Upgrading at Lakeland.

3.6.3 King's University

Presidents from both Institutions have a follow up meeting with the Deputy Minister on March 14th to discuss collaboration efforts.

3.6.4 Athabasca University

Collaboration discussions are ongoing. Presidents are finalizing a MOU, which will be brought before the Board for discussion/approval.

3.6.5 Portage College

Collaborating to bring in a culinary arts program.

3.7 Out of Country Travel

Out of Country Travel was discussed with the Board

3.7.1 Planning Institute

Manager, Policy & Planning presented a report on the "Planning Institute level 3: Building and Sustaining an Integrated Planning Culture" attended in January 2018.

3.7.2 Unit 4 conference

Board Member, Edith provided a report on behalf of several staff members who participated in the Unit 4 Conference held in June 2017.

3.7.3 Out of Country Travel Request

President provided an out of country request for D. Smith to attend the "Joint World Conference on Social Work, Education and Social Development" held in Dublin Ireland in July 2018.

MOTION 045-17/18:

Moved by **Marie**

That the Out of Country request for D. Smith be approved.

CARRIED

4. Committees

The Board broke away into Committees

5. Lunch

6. Business:

6.1 Audit & Finance Committee Report: Ray Stern

Ray provided an overview of the Audit and Finance Committee. Highlights include:

- Corporate Services Report
- Information Technology Report
- 2nd Quarter Budget Forecast
- OAG Entry meeting
- Risk discussion

6.2 Programs & Services Committee Report:

Fern provided an update on the Programs and Services Committee. Highlights include:

- Academic Report
- Enrollment Report
- Student Analytics
- Truth and Reconciliation Calls to Action – NLCs progress
- Low Enrollment – Trades discussion
- Pre-Employment Millwright

6.2.1 Pre-Employment Millwright

MOTION 046-17/18:

Moved by **Fern**

That the Pre-Employment Millwright Certificate Program undergo a program name change to *Pre-Employment Industrial Mechanic (Millwright)* to align with the renaming of this apprenticeship trade.

CARRIED

6.3 2nd Tuition/Fees Consult – NLCSA

The Northern Lakes College Students' Association consulted with the Board on Tuition and Fees. The NLCSA asks that the College provide a brochure available to students highlighting how the fees for each program are determined. The Board agreed to the request and will include additional information on awards/scholarships/bursaries to encourage students to apply for the numerous award opportunities available.

6.4 2018-2019 Fee Recommendation 2nd & Final Reading

MOTION 047-17/18:

Moved by **Edith**

That the Board of Governors accept the 2nd 2018-2019 Fee Recommendation.

CARRIED

MOTION 048-17/18: Moved by **Marie**
That the Board of Governors accept the Final 2018-
2019 Fee Recommendation.
CARRIED

6.5 Native Cultural Arts Museum

Vice President, Academic presented on the Native Cultural Arts Museum and new services being offered.

6.6 Facilities Master Plan

President presented the Facilities Master Plan. Members are asked to review prior to being discussed further at the March 2018 Board meeting.

7. Policies

7.1 Out of Country Travel Policy – 1st Reading

Tabled

7.2 Governance Policy – 1st Reading

Tabled

8. Next Agenda:

3.9 High Prairie Campus Committee

4.1 Audit and Finance Committee

4.2 Program and Services Committee

7.1 Policy Review

9. In Camera Session

None at this time.

The meeting adjourned February 15th, 2018 at 3:05pm.