



## TRAVEL, HOSPITALITY AND WORKING SESSION EXPENSE REPORT

**Name:** Daniel Vandermeulen  
**Position:** Chair, Board of Governors  
**Period Covered:** Jan\_Feb 2018

### Travel

\* "Other Transportation" includes fuel, taxi, private vehicles, rental vehicles and so forth while on travel status.

\*\* "Other" includes incidentals such as long distance telephone calls and per diem while on travel status.

Travel date(s)	Destination and Rationale	Airfare	Other Transportation*	Accommodation	Meals	Other	Total
1/9/2018	Slave Lake/Edmonton - Meetings		\$ 191.63	\$ 19.30	\$ 41.00	\$147.05	\$ 398.98
1/10/2018							
1/12/2018	Edmonton - Meetings		\$ 191.63	\$ 38.60	\$ 71.00	\$446.67	\$ 747.90
1/17/2018							
1/18/2018	High Level - Meetings		\$ 446.26	\$ 161.28	\$ 52.00	\$295.77	\$ 955.31
1/24/2018							
1/26/2018	Edmonton - Meetings		\$ 191.63	\$ 38.60	\$ 87.00	\$228.83	\$ 546.06
1/31/2018	High Prairie - Meetings					\$140.00	\$ 140.00
2/7/2018	Peace River - Meetings		\$ 66.68			\$140.00	\$ 206.68
2/7/2018							
2/9/2018	Edmonton - Meetings		\$ 453.08	\$ 38.60	\$ 108.00	\$451.77	\$ 1,051.45
2/15/2018	Athabasca - Meetings		\$ 260.40			\$222.67	\$ 483.07
2/20/2018	Slave Lake - Meetings		\$ 127.05			\$180.33	\$ 307.38
2/22/2018	High Prairie - Meetings					\$140.00	\$ 140.00
2/25/2018							
2/26/2018	Edmonton - Meetings		\$ 383.25	\$ 19.30	\$ 36.00	\$273.67	\$ 712.22

### Hospitality and Working Sessions

\* Hospitality expenses are incurred when, in the course of doing business or as a courtesy, Northern Lakes College Staff pay for food and beverage or other related expenses for someone not employed by the College

\* A working session is a non-travel meal expense at a commercial eating establishment while in the course of conducting business

Date	Destination and Rationale	Meals	Total