



TRAVEL, HOSPITALITY AND WORKING SESSION EXPENSE REPORT

Name: Robert LeSage

Position: Vice President Corporate Services & CFO

Period Covered: Jan_Feb 2018

Travel

* "Other Transportation" includes fuel, taxis, private vehicles, rental vehicles and so forth while on travel status.

** "Other" includes incidentals such as long distance telephone calls and per diem while on travel status.

| Travel date(s) | Destination and Rationale | Airfare | Other Transportation* | Accommodation | Meals | Other | Total |
|----------------|---------------------------|---------|-----------------------|---------------|-----------|-----------|-------------|
| 1/08/2018 | | | | | | | |
| 1/09/2018 | Slave Lake - Meetings | | \$ 127.06 | \$ 132.98 | \$ 51.00 | | \$ 311.04 |
| 1/17/2017 | Slave Lake - Meetings | | \$ 63.53 | | \$ 41.00 | | \$ 104.53 |
| 1/17/2018 | | | | | | | |
| 1/19/2018 | High Level - Meetings | | \$ 537.08 | \$ 322.56 | \$ 61.00 | \$ 14.10 | \$ 934.74 |
| 1/23/2018 | | | | | | | |
| 1/24/2018 | Slave Lake - Meetings | | \$ 63.53 | \$ 132.98 | \$ 41.00 | | \$ 237.51 |
| 1/25/2018 | Edmonton - Meetings | | \$ 131.78 | \$ 212.43 | \$ 36.00 | \$ 22.05 | \$ 402.26 |
| 1/26/2018 | | | | | | | |
| 1/27/2018 | Calgary - Meetings | | \$ 441.01 | \$ 83.98 | \$ 108.00 | \$ 645.90 | \$ 1,278.89 |
| 1/28/2018 | | | | | | | |
| 1/30/2018 | Slave Lake - Meetings | | \$ 63.53 | \$ 531.92 | \$ 76.00 | \$ 14.10 | \$ 685.55 |
| 1/31/2018 | High Prairie - Meetings | | \$ 37.80 | | | | \$ 37.80 |
| 2/6/2018 | Slave Lake - Meetings | | \$ 63.53 | | \$ 25.00 | | \$ 88.53 |
| 2/6/2018 | | | | | | | |
| 2/7/2018 | Edmonton - Meetings | | \$ 131.78 | \$ 255.83 | \$ 26.00 | \$ 7.05 | \$ 420.66 |
| 2/8/2018 | | | | | | | |
| 2/9/2018 | Edmonton - Meetings | | \$ 191.63 | \$ 509.84 | \$ 56.00 | \$ 14.10 | \$ 771.57 |
| 2/15/2018 | Athabasca - Meetings | | \$ 130.20 | \$ 19.00 | \$ 36.00 | \$ 7.05 | \$ 192.25 |
| 2/15/2018 | | | | | | | |
| 2/16/2018 | Slave Lake - Meetings | | \$ 131.78 | \$ 41.00 | \$ 132.98 | \$ 7.05 | \$ 312.81 |
| 2/20/2018 | Slave Lake - Meetings | | \$ 127.05 | | \$ 26.00 | | \$ 153.05 |
| 2/23/2018 | Slave Lake - Meetings | | \$ 127.05 | | \$ 15.00 | | \$ 142.05 |
| 2/25/2018 | | | | | | | |
| 2/26/2018 | Edmonton - Meetings | | \$ 191.63 | \$ 152.33 | \$ 26.00 | \$ 19.65 | \$ 389.61 |
| 2/27/2018 | | | | | | | |
| 2/28/2018 | Slave Lake - Meetings | | \$ 195.31 | \$ 265.96 | \$ 56.00 | \$ 7.05 | \$ 524.32 |

Hospitality and Working Sessions

* Hospitality expenses are incurred when, in the course of doing business or as a courtesy, Northern Lakes College Staff pay for food and beverage or other related expenses for someone not employed by the College

* A working session is a non-travel meal expense at a commercial eating establishment while in the course of conducting business

| Date | Destination and Rationale | Meals | Total |
|------|---------------------------|-------|-------|
|------|---------------------------|-------|-------|