

TRAVEL, HOSPITALITY AND WORKING SESSION EXPENSE REPORT

Name: Daniel Vandermeulen
Position: Chair, Board of Governors
Period Covered: Mar_Apr 2018

Travel

* "Other Transportation" includes fuel, taxis, private vehicles, rental vehicles and so forth while on travel status.

** "Other" includes incidentals such as long distance telephone calls and per diem while on travel status.

Travel date(s)	Destination and Rationale	Airfare	Other Transportation*	Accommodation	Meals	Other	Total
3/14/2018							
3/17/2018	Edmonton - Meetings		\$ 383.26	\$ 57.90	\$ 138.00	\$401.67	\$ 980.83
3/21/2018							
3/22/2018	Wabasca - Meetings		\$ 224.18	\$ 158.05		\$211.17	\$ 593.40
3/25/2018							
3/27/2018	Edmonton - Meetings		\$ 193.73	\$ 38.60	\$ 112.00	\$263.00	\$ 607.33
4/4/2018							
4/5/2018	Slave Lake - Meetings		\$ 127.05	\$ 163.86		\$320.33	\$ 611.24
4/5/2018							
4/7/2018	Edmonton - Meetings		\$ 263.56	\$ 38.60	\$ 72.00	\$240.67	\$ 614.83
4/9/2018	Grouard - Meetings		\$ 37.80			\$152.00	\$ 189.80
4/19/2018	Grouard - Meetings		\$ 37.80			\$152.00	\$ 189.80
4/25/2018							
4/26/2018	Edmonton - Meetings		\$ 504.92	\$ 19.30	\$ 36.00	\$155.00	\$ 715.22

Hospitality and Working Sessions

* Hospitality expenses are incurred when, in the course of doing business or as a courtesy, Northern Lakes College Staff pay for food and beverage or other related expenses for someone not employed by the College

* A working session is a non-travel meal expense at a commercial eating establishment while in the course of conducting business

Date	Destination and Rationale	Meals	Total