



TRAVEL, HOSPITALITY AND WORKING SESSION EXPENSE REPORT

Name: Daniel Vandermeulen
Position: Chair, Board of Governors
Period Covered: May_Jun 2018

Travel

* "Other Transportation" includes fuel, taxis, private vehicles, rental vehicles and so forth while on travel status.

** "Other" includes incidentals such as long distance telephone calls and per diem while on travel status.

Travel date(s)	Destination and Rationale	Airfare	Other Transportation*	Accommodation	Meals	Other	Total
5/16/2018							
5/17/2018	Edmonton - Meetings		\$ 383.25	\$ 19.30	\$ 36.00	\$416.67	\$ 855.22
5/18/2018	High Prairie - Meetings					\$140.00	\$ 140.00
5/24/2018	High Prairie - Meetings					\$140.00	\$ 140.00
5/31/2018	Slave Lake - Meetings		\$ 127.05				\$ 127.05
6/1/2018	Slave Lake - Meetings		\$ 127.05				\$ 127.05
6/6/2018	High Prairie - Meetings					\$140.00	\$ 140.00
6/21/2018	Slave Lake - Meetings		\$ 127.05			\$180.38	\$ 307.43
6/21/2018	Edmonton - Meetings		\$ 383.25	\$ 19.30	\$ 36.00	\$15.00	\$ 453.55
6/22/2018	Edmonton - Meetings					\$261.67	\$ 261.67

Hospitality and Working Sessions

* Hospitality expenses are incurred when, in the course of doing business or as a courtesy, Northern Lakes College Staff pay for food and beverage or other related expenses for someone not employed by the College

* A working session is a non-travel meal expense at a commercial eating establishment while in the course of conducting business

Date	Destination and Rationale	Meals	Total