



TRAVEL, HOSPITALITY, AND WORKING SESSION EXPENSE REPORT

Name: Robert LeSage
Position: Vice President Corporate Services & CFO
Period Covered: May_Jun 2018

Travel

* "Other Transportation" includes fuel, taxis, private vehicles, rental vehicles and so forth while on travel status.

** "Other" includes incidentals such as long distance telephone calls and per diem while on travel status.

Travel date(s)	Destination and Rationale	Airfare	Other Transportation*	Accommodation	Meals	Other	Total
5/14/18							
5/15/18	Slave Lake - Meetings		\$ 127.06	\$ 132.98	\$ 56.00		\$ 316.04
6/19/18	Slave Lake - Meetings		\$ 63.53		\$ 41.00		\$ 104.53
6/20/18							
6/21/18	Slave Lake - Meetings		\$ 131.78	\$ 265.96	\$ 67.00	\$ 14.10	\$ 478.84
6/22/18	Edmonton - Meetings	\$ 176.67	\$ 191.63		\$ 26.00		\$ 394.30
6/25/18	Athabasca - Meetings		\$ 130.20			\$ 19.00	\$ 149.20
6/26/18	Slave Lake - Meetings		\$ 68.25		\$ 41.00	\$ 7.05	\$ 116.30
6/27/18	Slave Lake - Meetings		\$ 63.53		\$ 15.00		\$ 78.53

Hospitality and Working Sessions

* Hospitality expenses are incurred when, in the course of doing business or as a courtesy, Northern Lakes College Staff pay for food and beverage or other related

* A working session is a non-travel meal expense at a commercial eating establishment while in the course of conducting business

Date	Description and Rationale	Amount