PROGRAM LENGTH: 1 year (10 months) - Students have up to 2 years from the enrolment date to complete the program, but must meet the current year completion requirements to graduate. If the period extends beyond 2 years, students must reapply.

BRIEF DESCRIPTION: Would you like to be a positive influence in the lives of young people? Consider a career in early learning and child care. The Early Learning and Child Care program at Northern Lakes College will give you the training needed to work in this rewarding career. Individuals are trained to work with children from birth to twelve years of age in settings such as daycares, preschool or after-school programs, and private day homes. Graduates of the Early Learning and Child Care Certificate program will also develop the skills to work effectively with children with exceptionalities. Enroll today!

PROGRAM OF STUDY:

TERM 1:
- ELCC0100 Introduction to Early Learning (3)
- CDEV0101 Child and Adolescent Development (3)
- ENGL1000 Introduction to English Language and Literature (3) (Term 1/2)
- EDAS0108 Introduction to Exceptionalities (3)
- ELCC0106 Practicum I (4)

TERM 2:
- ELCC0102 Managing and Supporting Children’s Behavior (3)
- ELCC0103 Learning through Play (3)
- ELCC0104 Infant and Toddler Care (3)
- ELCC0105 Health, Nutrition and Safety (3)
- COMM100 Interpersonal Communications for the Helping Profession (3) (Term 2/3)

TERM 3:
- ELCC0107 Practicum II (6)

PROGRAM DELIVERY: This program is delivered online using Collaborate and Moodle. To Learn more about Collaborate and to experience using it, check out this guide: https://www.northernlakescollege.ca/Documents/Collaborate-Guide-for-Students-at-NLC.pdf. To learn more about Moodle and to experience using it, check out this guide: https://www.northernlakescollege.ca/Documents/Moodle-Guide-for-Students-at-NLC.pdf.

ADMISSION REQUIREMENTS:

Academic Requirements:
- Credit in English 30-1 (30) or 60% in English 30-2 (33) or successful completion of English 0190
- OR successfully complete an English equivalency assessment comprised of a vocabulary test and essay.
- OR Level 1 Certificate

Other Important Information:
- Fluency in English

NOTE: Practicum agencies may require an up-to-date Police Information Check (Vulnerable Sector) of students placed in their organizations. The inability to present clear checks means a student may not be able to complete the requirements of the program. Contact the Program Chair for further information

EMPLOYMENT OPPORTUNITIES: Graduates of the Early Learning and Child Care certificate program will qualify for Child Development Worker certification under the Alberta Child Care Licensing Regulation. Individuals are trained to work with children from birth to twelve years of age in settings such as daycares, preschool or after-school programs, and private day homes.

FURTHER EDUCATION & TRAINING OPPORTUNITIES: Students may be able to transfer into the Northern Lakes College Early Learning and Child Care Diploma program. Graduates of the ELCC certificate have 12 credits towards the Educational Assistant program at NLC. Students may also transfer into Portage College’s ELCC Diploma Program.

COST ESTIMATES:

<table>
<thead>
<tr>
<th>Item</th>
<th>Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>Tuition</td>
<td>$ 4,366.00</td>
</tr>
<tr>
<td>Learning Resource Fees</td>
<td>$ 1,796.00</td>
</tr>
<tr>
<td>Student Association Fees ($2.80/Credit)</td>
<td>166.50</td>
</tr>
<tr>
<td><strong>TOTAL ESTIMATED COSTS:</strong></td>
<td>$ 6,328.50</td>
</tr>
<tr>
<td>Other supplies costs (not payable to NLC), approximately</td>
<td>$ 100.00</td>
</tr>
</tbody>
</table>

**NOTE:** All fees are subject to change
PERSONAL EMAIL ADDRESS: Northern Lakes College uses email to quickly contact students. Please ensure you provided an accurate email address where we can reach you.

PROGRAM OFFERINGS: Any location

OFFERING DATES:

<table>
<thead>
<tr>
<th>Term</th>
<th>Dates</th>
<th>Application Deadline</th>
<th>Registration Deadline</th>
</tr>
</thead>
<tbody>
<tr>
<td>Term 1</td>
<td>September 3 – December 13, 2019</td>
<td>August 6, 2019</td>
<td>August 16, 2019</td>
</tr>
<tr>
<td>Term 2</td>
<td>January 6 – April 24, 2020</td>
<td>December 6, 2019</td>
<td>December 13, 2019</td>
</tr>
<tr>
<td>Term 3</td>
<td>May 4 – June 26, 2020</td>
<td>April 3, 2020</td>
<td>April 17, 2020</td>
</tr>
</tbody>
</table>

DEADLINES: Applications must be submitted at least 4 weeks prior to the term start date. Applications received with less than 4 weeks from the term start date will be processed for the next available start date. Payment and course registration forms are required at least 10 business days prior to the term start date. Applications are reviewed and accepted on a continuous basis. Space is limited in some courses and applications are accepted on a first qualified, first served basis. If funding is required, applicants are advised to apply early.

APPLICATION PROCESS:

- **APPLICATION:** Complete the Northern Lakes College application (available on the college website www.northernlakescollege.ca). Follow: https://www.northernlakescollege.ca/apply-now/program-applications.
- **TRANSCRIPTS:** Provide an official high school and/or post-secondary transcript. This must be forwarded directly to Northern Lakes College, Admissions Services, from the granting institution (there may be a charge for this). When transcripts are received at NLC, they are reviewed to determine if the academic requirements for admission to the program are met.
- **ACADEMIC SKILLS APPRAISAL:** If academic requirements are not met or if you have been out of school for 2 or more years, you will need to do an ACCUPLACER assessment. Contact your nearest campus to set up an appointment.
- **ACCEPTANCE:** Applicants who meet the admission requirements will be accepted and offered a space in the next available offering of the program. In some cases, the spaces at a specific location may be full and accepted applicants will be placed on a waitlist. These applicants will be accepted in the order of “first qualified, first served.” It may also be possible to transfer to another location if there is space. Applicants will receive a letter informing them of their acceptance status.
- **FUNDING:** Applicants are encouraged to check on funding options early (minimum of 2 months prior to the program start date). Applicants should visit http://studentaid.alberta.ca/ for loans, grants and provincial scholarships. For bursary information, please visit http://nadc.ca/our-bursaries/ Northern Lakes College also offers awards for our students. Specific awards related to this program include: CCEC Partnership Bursary, Roland Gladue Memorials Scholarship and the TransCanada Partnership Award. Please visit the Financial Aid, Scholarships and funding page on the Northern Lakes College website for more information.
- **REGISTRATION & COMMITMENT FEE:** Accepted applicants in all career programs will be required to complete enrollment forms within one month of receiving their acceptance letter. This includes a $100.00 (full-time) or $75.00 (part-time) commitment/tuition fee deposit. This fee is non-refundable. Payment in full is also required prior to full enrollment.
- **ORIENTATION:** Before the start date of the program, accepted applicants will receive information about registration dates, times, locations and other information to assist them in planning. Students must attend Orientation at one of the dates and locations supplied.

CONTACT INFORMATION:
For any assistance, questions or concerns, the following college staff are available:

**Admissions:** Questions regarding status of your application, admission requirements, program costs
Jennifer Ellison at (780) 849-8605 Fax (780) 849-2570
E-mail: ellisonj@northernlakescollege.ca

**Program Advisor:** Questions about program content, employment opportunities for the program
Matthew Oostvogels at (780) 624-5176 ext. 3745
E-mail: oostvogelsm@northernlakescollege.ca

**Counselling Services:** Our Counselling Team is here to help you thrive in your educational journey by providing free, confidential, and culturally sensitive wellness initiatives and support services to enhance your academic and personal success. For more information visit
Website: https://www.northernlakescollege.ca/current-students/counselling-services
Email: counselling@northernlakescollege.ca.