

**Mission Statement**

With respect for cultures and the needs of communities, Northern Lakes College provides quality educational programs and services which enable adults to continue their education, to improve their employment opportunities, and to enhance their quality of life.



**MINUTES**  
**The Board of Governors of Northern Lakes College**

**July 26, 2018**  
**10:00 a.m.**  
**Teleconference**

**Present:**

<b>Governors</b>	
Daniel Vandermeulen - <i>Public Member (Chair)</i>	✓
Fern Welch - <i>Public Member</i>	X
Ray Stern - <i>Public Member</i>	✓
Tim Murphy - <i>Faculty Association-nominated Member</i>	✓
Edith Mackenzie – <i>Staff Association-nominated Member</i>	✓
Candice Calliou – <i>Public Member (teleconference)</i>	✓
Gloria Fierro – <i>Student nominated Member</i>	✓
Inier Cardinal – <i>Public Member (teleconference)</i>	✓
Marie Dyck – <i>Public Member</i>	✓
Ernst (Ernie) Grach – <i>Public Member</i>	✓
Ann Everatt – <i>President and CEO</i>	✓
<b>Staff</b>	
Madeline McVey, <i>Vice President, Academic</i>	X
Rob LeSage, <i>Vice President, Corporate Services and Chief Financial Officer</i>	✓
Bruce D’Sena, <i>Chief Information Officer</i>	✓
Noreen Tomkins, <i>A/Executive Assistant Board of Governors</i>	✓

**1. Opening**

**1.1 Confirm Quorum:** Quorum established

**1.2 Call to Order:** The meeting was called to order at 10:00 a.m. by the Chair, Daniel Vandermeulen.

**1.3 Conflict of Interest:** No conflict was declared.

**2. Consent Items:**

## **2.1 Adoption of Public Meeting Agenda**

No additions or deletions.

**MOTION 001-18/19:** Moved by **Ernie**

That the agenda for July 26, 2018 be adopted as presented.

**CARRIED**

## **2.2 Acceptance of Minutes**

The June 21, 2018 minutes were accepted as presented.

**MOTION 002-18/19:** Moved by **Marie**

That the June 21, 2018 Minutes be accepted as presented.

**CARRIED**

## **3. Reports**

### **3.1 Board Chair's Report: Daniel Vandermeulen**

The Board Chair's report was presented to the Board.

### **3.2 President's Report: Ann Everatt**

The President's report was presented to the Board.

### **3.3 Risk Management Report: Ann Everatt, Bruce D'Sena**

The Risk Management report was presented to the Board.

### **3.4 High Prairie Campus Construction Committee Update:**

Ray presented the High Prairie Campus Construction Committee update. Highlights include:

- Campus footprint and layout has been confirmed
- Two key areas of interest: site grading and foundation
- Currently one million over budget
- Plus-One – now has a formal life of its own and will be a separate project.
- We have a core modular for remote campuses. The base model is from Alberta Education and we're able to piggyback on them and get the same pricing.
- Weekly meetings to continue.
- New campus to be built on our current location.
- Letter has been sent to land owner thanking them for the offer of land.
- Signed a 3-year lease for the credit union building – already has SuperNet and no renovations are needed.
- Looked at existing pieces of current campus. No modulares will be saved.
- We are setting a new standard for campus construction. We will no longer use inherited buildings – we will buy new modulares.
  - Old buildings – we will try to surplus off to the community
  - Think Space – generic design is in the facilities master plan. Core modulares that we can expand or contract.

- Programs and Services Committee would be the driver based on program demand.
- 3.6 mil for campus replacements
  - Prioritize community campuses
  - We should get moving on it – planning and constructing for the next 3 years. All Board members agree with this plan.
  - Access to Alberta Education modulars and the pricing.

**3.5 Post Secondary Collaboration:** Tabled to next meeting

**3.5.1 Kayas College**

**3.5.2 Athabasca University**

**4. Committees**

No committee meetings this month.

**5. Lunch**

**6. Business:**

**6.1 2018-19 BOG Work Plan and Meeting Schedule**

Ann requested that the September board meeting be held in Athabasca and the April meeting be changed to High Level.

**MOTION 003-18/19:** Moved by **Marie**

To approve the change to the 2018-2019 Work Plan and Meeting Schedule.

**CARRIED**

**6.2 Out of Country Travel:**

Ann presented the out of country request for Rob LeSage to attend the Executive Leadership Institute in Scottsdale Arizona.

**MOTION 004-18/19:** Moved by **Marie**

That the out of country travel request be approved.

**CARRIED**

**6.3 Paddle Prairie Campus: Candice Calliou**

Candice requested that the Paddle Prairie Campus be prepared for students. They have eleven computers, but no computer desks. Would like them set-up and that SuperNet is available.

<p><b>Rob</b> to source computer desks from current inventory.</p>
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<p><b>Bruce</b> to ensure that the SuperNet is available.</p>
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#### **6.4 Board Motion 060-17/18 – Correct dollar amount for H.P. Campus Consolidation**

Rob explained that an error was detected in the April 19<sup>th</sup> minutes after they were posted; the amount of increase for the High Prairie Campus Consolidation should have been increased to \$3,000,000\* instead of \$300,000.

**MOTION 005-18/19:** Moved by **Ray**

That **Motion 060-17/18** be amended to reflect \$3,000,000 for the High Prairie Campus Consolidation:

That the Board make the following changes to the Restricted Accumulated Surplus

- Increasing the amount for Peace River Land to \$500,000
- Increasing the amount for the High Prairie Campus Consolidation to \$3,000,000\*
- Removing the restriction for the High Prairie School co-build (\$200,000)

**CARRIED**

#### **6.5 New motions for Restricted Accumulated Surplus: 1) HP Campus Consolidation and, 2) Campus Replacements**

**MOTION 006-18/19:** Moved by **Ray**

To approve the changes to High Prairie Campus Consolidation budget:

- Plus-One - by decreasing the total amount by \$600,000 from the \$24.6 million to \$24 million.
- Campus Replacement – Increasing the total amount by \$600,000 to \$3.6 million.

**CARRIED**

<p><b>Ann</b> to provide a report on communities that do not have a campus, but have a CEC, CALP, etc.</p>
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Committees to be appointed at the September meeting. Let Dan know which committee you are interested in being appointed to.

#### **7. Policies**

#### **8. Next Agenda:**

**3.4 High Prairie Campus Committee**

**7.1 Policy Review**

#### **9. In Camera Session**

The meeting adjourned July 26, 2018 at 11:00am.