



TRAVEL, HOSPITALITY, AND WORKING SESSION EXPENSE REPORT

Name: Daniel Vandermeulen
Position: Chair, Board of Governors
Period Covered: July & August 2018

Travel

* "Other Transportation" includes fuel, taxis, private vehicles, rental vehicles and so forth while on travel status.

** "Other" includes incidentals such as long distance telephone calls and per diem while on travel status.

Travel date(s)	Destination and Rationale	Airfare	Other Transportation	Accommodation	Meals	Other	Total
07/19/18	Meeting - Slave Lake		\$ 236.63	\$ 19.30	\$ 41.00	\$ 207.88	\$ 504.81
07/20/18	Meeting - Edmonton		\$ 226.63		\$ 36.00	\$ 240.83	\$ 503.46
07/26/18	Meeting - Slave Lake					\$ 140.00	\$ 140.00
08/14/18 08/15/18	Meeting - Edmonton		\$ 413.26	\$ 19.30	\$ 36.00	\$ 298.71	\$ 767.27
08/23/18	Meeting - Slave Lake					\$ 140.00	\$ 140.00
						\$	-
						\$	-
						\$	-
						\$	-
						\$	-
						\$	-
						\$	-
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Hospitality and Working Sessions

* Hospitality expenses are incurred when, in the course of doing business or as a courtesy, Northern Lakes College staff pay for food and beverage or other related expenses for someone not employed by the College.

* A working session is a non-travel meal expense at a commercial eating establishment while in the course of conducting business

Date(s)	Destination and Rationale	Meals	Other	Total