



**TRAVEL, HOSPITALITY, AND WORKING SESSION EXPENSE REPORT**

**Name: Robert LeSage**  
**Position: Vice President, Corporate Services & CFO**  
**Period Covered: July & August 2018**

**Travel**

\* "Other Transportation" includes fuel, taxis, private vehicles, rental vehicles and so forth while on travel status.

\*\* "Other" includes incidentals such as long distance telephone calls and per diem while on travel status.

Travel date(s)	Destination and Rationale	Airfare	Other Transportation	Accommodation	Meals	Other	Total
07/01/18	Meeting - Slave Lake			\$ 132.98			\$ 132.98
07/04/18	Meeting - High Prairie		\$ 38.85		\$ 15.00		\$ 53.85
07/05/18	Meeting - High Prairie		\$ 38.85		\$ 15.00		\$ 53.85
07/10/18	07/11/18 Meeting - Slave Lake		\$ 127.06	\$ 114.49	\$ 56.00		\$ 297.55
07/12/18	07/13/18 Meeting - Ottawa	\$ 622.97				\$ 1,237.65	\$ 1,860.62
07/18/18	07/19/18 Meeting - Slave Lake		\$ 63.53	\$ 132.98	\$ 41.00	\$ 7.05	\$ 244.56
07/19/18	07/20/18 Meeting - Edmonton		\$ 323.41	\$ 162.08	\$ 102.00	\$ 7.05	\$ 594.54
07/23/18	Meeting - Slave Lake		\$ 127.05				\$ 127.05
07/25/18	Meeting - Athabasca		\$ 260.40		\$ 41.00		\$ 301.40
07/30/18	Meeting - Arizona					\$ 268.17	\$ 268.17
08/02/18	Meeting - Slave Lake		\$ 127.05		\$ 15.00		\$ 142.05
08/08/18	08/09/18 Meeting - Edmonton		\$ 400.26	\$ 134.38	\$ 26.00		\$ 560.64
08/14/18	08/15/18 Meeting - Edmonton		\$ 174.82		\$ 62.00		\$ 236.82
08/27/18	Meeting - Slave Lake		\$ 63.53		\$ 26.00		\$ 89.53
08/28/18	Meeting - Slave Lake		\$ 63.53		\$ 25.00		\$ 88.53
08/31/18	Meeting - Slave Lake		\$ 127.05		\$ 15.00		\$ 142.05
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**Hospitality and Working Sessions**

\* Hospitality expenses are incurred when, in the course of doing business or as a courtesy, Northern Lakes College staff pay for food and beverage or other related expenses for someone not employed by the College.

\* A working session is a non-travel meal expense at a commercial eating establishment while in the course of conducting business

Date(s)	Destination and Rationale	Meals	Other	Total