



**TRAVEL, HOSPITALITY, AND WORKING SESSION EXPENSE REPORT**

**Name: Daniel Vandermeulen**  
**Position: Chair, Board of Governors**  
**Period Covered: September & October 2018**

**Travel**

\* "Other Transportation" includes fuel, taxis, private vehicles, rental vehicles and so forth while on travel status.

\*\* "Other" includes incidentals such as long distance telephone calls and per diem while on travel status.

Travel date(s)	Destination and Rationale	Airfare	Other Transportation	Accommodation	Meals	Other	Total
09/04/18	Meeting - Slave Lake		\$ 127.05	\$ -	\$ 15.00	\$ 180.33	\$ 322.38
09/07/18	Meeting - Slave Lake		\$ 127.05	\$ -	\$ 15.00	\$ 180.33	\$ 322.38
09/09/18 09/10/18	Meeting - Leduc		\$ 452.10	\$ 19.30	\$ 62.00	\$ 281.05	\$ 814.45
09/12/18	Meeting - Slave Lake		\$ 127.05	\$ -	\$ 15.00	\$ 180.33	\$ 322.38
09/18/18 09/19/18	Meeting - Edmonton		\$ 266.73	\$ 38.60	\$ 62.00	\$ 200.83	\$ 568.16
09/20/18	Meeting - Athabasca		\$ 159.60	\$ 19.30	\$ 36.00	\$ 197.72	\$ 412.62
09/21/18	Meeting - Edmonton		\$ 191.63	\$ -	\$ 36.00	\$ 200.83	\$ 428.46
09/25/18	Meeting - Slave Lake & Athabasca		\$ 260.40	\$ -	\$ 15.00	\$ 222.67	\$ 498.07
10/10/18	Meeting - Grouard		\$ 130.20	\$ -	\$ -	\$ 181.33	\$ 311.53
10/15/18	Meeting - High Prairie		\$ -	\$ -	\$ -	\$ 140.00	\$ 140.00
10/17/18	Meeting - Slave Lake		\$ 127.05	\$ -	\$ -	\$ -	\$ 127.05
10/18/18	Meeting - Slave Lake		\$ 127.05	\$ -	\$ -	\$ 180.33	\$ 307.38

**Hospitality and Working Sessions**

\* Hospitality expenses are incurred when, in the course of doing business or as a courtesy, Northern Lakes College staff pay for food and beverage or other related expenses for someone not employed by the College.

\* A working session is a non-travel meal expense at a commercial eating establishment while in the course of conducting business

Date(s)	Destination and Rationale	Meals	Other	Total