

Mission Statement

With respect for cultures and the needs of communities, Northern Lakes College provides quality educational programs and services which enable adults to continue their education, to improve their employment opportunities, and to enhance their quality of life.



MINUTES
The Board of Governors of Northern Lakes College

August 23, 2018
10:00 a.m.
Teleconference

Present:

Governors	
Daniel Vandermeulen - <i>Public Member (Chair)</i>	✓
Fern Welch - <i>Public Member</i>	✓
Ray Stern - <i>Public Member</i>	✓
Tim Murphy - <i>Faculty Association-nominated Member</i>	✓
Edith Mackenzie – <i>Staff Association-nominated Member</i>	✓
Candice Calliou – <i>Public Member</i>	X
Gloria Fierro – <i>Student nominated Member</i>	X
Inier Cardinal – <i>Public Member</i>	X
Marie Dyck – <i>Public Member</i>	X
Ernst (Ernie) Grach – <i>Public Member</i>	✓
Ann Everatt – <i>President and CEO</i>	✓
Staff	
Madeline McVey, <i>Vice President, Academic</i>	✓
Rob LeSage, <i>Vice President, Corporate Services and Chief Financial Officer</i>	✓
Bruce D’Sena, <i>Chief Information Officer</i>	✓
Noreen Tomkins, <i>A/Executive Assistant Board of Governors</i>	✓

1. Opening

1.1 Confirm Quorum: Quorum established

1.2 Call to Order: The meeting was called to order at 10:03 a.m. by the Chair, Daniel Vandermeulen.

1.3 Conflict of Interest: No conflict was declared.

2. Consent Items:

2.1 Adoption of Public Meeting Agenda

Additions to the agenda:

- 6.1 NLC 2017-18 Financial Statements
- 6.2 Political Requests
- 6.3 High Prairie Trailer Disposal
- 6.4 Approve Contract – Exceeds signing authority limit
- 6.5 Out of Country Travel - Addendum

MOTION 007-18/19: Moved by **Ernie**

That the agenda for August 23, 2018 be adopted as amended.

CARRIED

2.2 Acceptance of Minutes

The July 26, 2018 minutes were reviewed for any errors or omissions.

MOTION 008-18/19: Moved by **Edith**

That the July 26, 2018 Minutes be accepted as presented.

CARRIED

3. Reports

3.1 Board Chair's Report: Daniel Vandermeulen

The Board Chair's report was presented to the Board.

3.2 President's Report: Ann Everatt

The President's report was presented to the Board.

- Rupertsland Institute has given us a donation of \$375,000 to add to their endowment funds. They will be hosting a BBQ in Slave Lake on Sept. 7 to make the announcement. Board members are invited to attend.

3.3 Risk Management Report: Rob LeSage

Rob presented the Risk Management report to the Board and briefly explained the risk associated with Peerless/Trout First Nation agreement.

3.4 High Prairie Campus Construction Committee Update:

Ray presented the High Prairie Campus Construction Committee update. Highlights include:

- Delay of meeting with infrastructure has caused problems and may start of construction.
- Cost per square meter is a little higher than Alberta Infrastructure average due to higher costs in the north and availability of trades people.

4. Committees

No committee meetings this month.

5. Lunch

6. Business:

6.1 Northern Lakes College Financial Statements: 2017-2018

Financial statements will be reviewed by the Audit and Finance Committee at the September Board meeting prior to being presented to the Board of Governors.

6.2 Political Requests to book room for Meet and Greet

- Alberta Party requesting space for a meet and greet.
- Policy in place that we are apolitical. We don't allow any political party to campaign on campus.
- Deny request for space

Administration to bring policy to next meeting for review.

6.3 High Prairie Trailer Disposal

- Was approached by a for-profit business willing to take these trailers off our hands at their cost.
- Exemption needed for giving to a for-profit organization
- Buildings are safe, but not purpose built for our needs. Inspections for asbestos and mold have been done.
- Moving costs would be their costs.
- Demolition to start after September 1, 2018 - trailers to be moved by then
- Cost is same to move them to the end of property or to Driftpile.

MOTION 009-18/19: Moved by **Daniel**

To approve donating the trailers "as is" to Pihesiw.
They are responsible for all related costs.

CARRIED

6.4 Approve Contract

The contract to correct the water drainage problem at Grouard campus is over the signing authority limit for the President. Motion is required.

MOTION 010-18/19: Moved by **Tim**

To approve request for President to sign contract that exceeds her signing authority.

CARRIED

6.5 Out of Country Travel

Ann requested to increase the number of staff attending the Agresso conference by two. Staff from the following areas will attend: I.T., Finance, Student Services, Human Resources, and the Academic area.

MOTION 011-18/19: Moved by **Ernie**

To approve two additional staff members to attend the Agresso Conference.

CARRIED

7. Policies

8. Next Agenda:

The Chair reminded governors the meeting dates for:

- High Prairie Construction Committee is September 19th
- Board of Governors – September 20th - Athabasca

9. In Camera Session

The meeting adjourned August 23, 2018 at 11:22a.m.